

**Course  
List  
2011**

ANOTHER  
**ENTERPRISE DEVELOPMENT UNIT**  
INITIATIVE

- Tel. 031 373 2942
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**IT MANAGMENT COURSES (Includes Lunch)**

Course	Days	Fee
Doing Business Digitally: Competitive Strategy in the New Marketing Landscape	1 day	2,000
Prepare IT Service Level Agreements (SLA)	2 days	5,500
Digital Lifestyle	5 days	2,500
Introduction to Mobile Computing	1 day	1,750
Presentation Skills	2 days	3,000
Winning Business Systems	10 day	12,500
Project Tools & Techniques	3 days	2,800
Finance for Non-Financial Managers	4 days	3,850
Project Management	3 day	3,800
Reception & Electronic PABX Switchboard Skills	10 day	2,000
Managing Effective Meetings	1 day	1,500
Employment Equity and BEE in the IT Workplace	1 day	1,500
Project Management for Non-Project Managers	2 days	2,300
Effective Negotiation Skills	1 day	1,300
Conflict Management	1 day	1,750
Solving & Preventing Conflict in the Workplace for IT Professional	2 day	3,600
Email Etiquette	1 day	500
Keyboarding	10 day	1,200
Leadership Skills for Women	1 day	1,750
Effective IT Business Writing Skills	2 days	3,300
Professional IT Workshop Facilitation	2 days	2,750
Speed reading & memory enhancement for IT professionals	3 days	10,500
Executive Secretary / Personal Assistant Electronic Equipment Skills Training Workshop	1 day	1,750
For all Educators: The future of learning in a high-tech world	1 day	500
Fleet & Transport Management IT Systems Essen-	2 days	2,000
Managing Diversity in the IT Environment	2 days	3,200
Intro to Access Control IT Systems (RFID)	2 days	2,600
Ethics	1 day	1,750
Prepare Business Plans for Technology Start Ups	1 day	2,000
Scientific Writing Workshop	3 days	3,800

**PASTEL**

Course	Days	Fee
Pastel - Academic	5 Days	800
Pastel Partner V10	4 Days	4,490
Pastel BIC Report Mng	1 Day	1,678
Pastel - Express	5 Days	3,000
PROGRAMMING		
Introduction to programming	3 days	3,500
Introduction to Visual Basic .NET Programming	5 days	4,500
Programming with Microsoft Visual Basic .NET	5 days	4,500
Introduction to C# Programming with Microsoft .NET	5 days	4,500
Programming with C#	5 days	4,500
Core Web Application Technologies with Microsoft VS	3 days	2,975
Advanced Web Application Technologies with Microsoft Visual Studio	2 days	1,800
Core Data Access with Microsoft Visual Studio	3 days	2,800
Advanced Data Access with Microsoft Visual Studio	2 days	1,800
Core Foundations of Microsoft .NET 2.0 Development	3 days	2,800
Advanced foundation of Microsoft .NET 2.0 Develop	3 days	3,100
Core Windows Forms Technologies with Visual Studio	3 days	3,100
Advanced Windows Forms Technologies with Microsoft Visual Studio	2 days	2,500
VS 2008: Windows Presentation Foundation	3 days	2,980
VS 2008: Windows Communication Foundation	3 days	2,980
VS 2008: Windows Workflow Foundation	2 days	1,890
VS 2008: ASP.NET 3.5	2 days	1,890
VS 2008: ADO.NET 3.5	2 days	1,890
JAVA		
Java - Introductions	5 days	4,599
Java - Advanced	5 days	5,400
Java - Scripting	5 days	4,500
Java - Advanced Concepts	5 days	4,500
Java - Web Applets	5 days	4,500

MICROSOFT (ADVANCE, INTERMEDIATE & BASIC)		
Courses	Days	Fee
Microsoft Office Word	1 day	480
Microsoft Office Excel	1 day	480
Microsoft Office PowerPoint	1 day	480
Microsoft Office Access	1 day	480
Microsoft Office Outlook	1 day	480
Microsoft IT Fundamentals	5 days	1,500
Microsoft Windows XP/Vista/7	1 day	480
Microsoft Projects	1 day	480
Microsoft Publisher	1 day	480
Microsoft Visio	1 day	480
Microsoft Frontpage	1 day	480
Microsoft Expression Web	1 day	480
Step-by-step End-User Computing	5 days	2,200
ICDL (Special R4 499)*		
Basic concepts of IT	1 day	650
Using the Computer and managing files and folders	1 day	650
Word processing	1 day	650
Spreadsheets	1 day	650
Databases	1 day	650
Presentations	1 day	650
Information and communication	1 day	650
COMPTIA+		
PC Fundamentals	5 days	2,750
IT Essentials	10 days	2,450
CompTIA A+	10 days	2,450
PC Repair	5 days	2,750
CompTIA Network +	5 days	2,750
Step-by-step End-User Computing	5 days	2,200
CISCO		
IT Essentials (Equivalent to A+)	10 Days	3,500
CCNA Commercial	10 Days	7,999
CCNA Discovery	6 mths	SQ
CCNA Exploration	3mths	SQ
LEGO		
Robotics	5 days	1,500
Engineering/Green Energy	3 days	800

MCSE		
Course	Days	Fee
Deploying Windows Server 2008	3 days	2,750
Configuring & Troubleshooting IIS 7.0 in Server 2008	3 days	2,750
Configuring & Troubleshooting Server 2008 Terminal SerV	2 days	2,750
Configuring & Troubleshooting Server 2008 Network	5 days	2,750
Fundamentals of Windows Server 2008 Active Directory	3 days	2,750
Configuring Server 2008 Active Directory	5 days	2,750
Configuring & Troubleshooting Identity & Access Solutions	3 days	2,750
Planning and Administering Windows 2008 Servers	3 days	2,750
Designing a Server 2008 Network Infrastructure	5 days	2,750
Designing a Server 2008 AD Infrastructure & Services	5 days	2,750
Designing a Server 2008 Application Platform Infrastruct	3 days	2,750
Updating Network Infrastructure and Active Windows Ser	5 days	2,750
Updating Applications Infrastructure Technical Skills to	3 days	2,750
Windows Server 2008		
Configuring, Managing and Maintaining Windows Server	5 days	2,750
SQL		
Writing Queries Using SQL Server 2008 Transact SQL	2 days	1,800
Implementing a SQL Server 2008 Database	5 days	4,800
Maintaining a SQL Server 2008 Database	5 days	4,800
Designing SQL Server 2008 Server-Side Solutions	3 days	2,750
Designing SQL Server 2008 Databases	2 days	1,800
Designing the Data Tier for SQL Server 2008	1 day	1,500
Tuning & Optimizing Queries Using SQL Server 2008	3 days	3,800
Designing a Microsoft SQL Server 2005 Infrastructure	2 days	2,300
Designing Security for Microsoft SQL Server 2008	2 days	2,750
Designing High Availability Database Solutions Using	3 days	2,750
Microsoft SQL Server 2008		
Administering and Automating Microsoft SQL Server 2008	1 day	2,750
Databases and Servers		
Trouble Shooting and Optimizing Database Servers Using	2 days	2,750
Microsoft SQL Server 2008		
ORACLE		
Oracle - Intermediate	2 Wks	4,600
Oracle - Advance Concepts	2 Wks	4,600

WEB DESIGN		
Course	Days	Fee
Internet Explorer	1 day	595
HTML	3 days	1,495
Adobe Dreamweaver CS	3 days	1,495
Adobe Flash CS	3 days	1,495
MS Expression Web	1 day	450
Adobe Illustrator CS Level 1	3 days	1,495
Adobe Illustrator CS Level 2	3 days	1,495
Adobe Photoshop CS – Level 1	2 days	1,395
Adobe Photoshop CS – Level 2	2 days	1,395
Adobe Indesign Advanced Concepts	3 days	3,300
Adobe Xpress Advanced Concepts	5 days	4,800
Coreldraw X3	10 days	11,500
Adobe Fireworks CS	2days	1,395
e-BUSINESS AND e-MARKETING		
Doing Business Digitally: Competitive Strategy in the New Marketing Landscape	1 day	2,000
Designing Websites for Business Success	1 day	2,500
Search Engine Marketing	1 day	1,300
E-mail Marketing	1 day	1,750
Web Leveraged Advertising & PR	3 day	4,800
New Buzz Marketing Tactics: Succeeding with Google, YouTube, Facebook, Mobile, Twitter and Social Networks	5 days	6,500
Web Analytics and Performance Improvement	5 days	6,500
Web Project Management	2 days	6,800
Program in Online Marketing Strategy	5 days	11,500
Google AdWords Introduction	1 day	2,500
Google AdWords Advanced	1 day	2,500
How to set-up Online Financial Transactions Facilities for your Web Site	1 day	800
CALL CENTRE		
Call Centre Success	2 day	800
Call Centre Operations	5 day	1,500
Call Centre Management	3 day	2,800
Introduction to Call Centre Management Software	2 day	3,200