

# ONLINE REGISTRATION GUIDE

## Easy online registration!

As a DUT student you can do all sorts of things online, like register, check your exam results and see your exam timetable. Registering online is easy – you can access the self-service registration system, called the Student iEnabler, at DUT or from your computer at home or work.

It's simple:

- Enter the student portal link: <https://dutstudent.dut.ac.za>
  - Enter your username (your student number preceded by DUT) as follows: DUT\studentnumber
  - Enter your password (first six digits of your ID number preceded by Dut) as follows: Dutyymmdd
- Please note login and passwords are case sensitive.

To access iEnabler from the student portal from the right hand menu, go to "STUDENT SELF SERVICE (Web Reg, Results, Academic Record, Statements)" and click on "Off Campus Access" OR "On-Campus Access".

To see whether you are able to register online, follow these steps:

- Click on "STUDENT ENQUIRY"
- Click on "REGISTRATION RESTRICTIONS"
  - o Your iEnabler status must read "ALLOW WEB REGISTRATION"
  - o You must not have any other "STOP REGISTRATION" statuses
- Click on "ACADEMIC ADMISSION STATUS"
  - o Your admission status must read "ADMITTED FOR WEB REGISTRATION"

You can also register online on your home or office computer by accessing [www.dut.ac.za](http://www.dut.ac.za), then selecting "STUDENTS", then "STUDENT SELF SERVICE". Should you experience any difficulties, you will need to register on campus. You can only register online if do not have academic or financial exclusions. If you have academic exclusions or blocks, please contact your Faculty Officer. If you have financial blocks or outstanding fees, please contact the Finance Department.

If you can't register online, you will still be able to register the traditional way. From 2014, web registration will be the preferred method of registration for ALL faculties within ALL campuses. When you arrive at campus, please look out for signs indicating the venue.



## ONLINE REGISTRATION GUIDE



**ICAN**  
ONLINE  
REGISTRATION



## HOW TO REGISTER

## STEP 1

## STEP 2

**Submit Registration**

Student Number: 20052167  
 Name: Mr VIKESH RAV/JEE

**Note:** All fields indicated with a \* must be completed.  
 Click 'Save and Continue' to continue with registration process.  
 Click 'Restart Process' to select different 'Admitted Application' if available.

**Academic Year:** 2014  
**Qualification:** NVIDIA - ND: VIDEO TECHNOLOGY

How am I going to study for this qualification: D1 - Durban Campus Full-time  
 When am I going to study for this qualification: 11 - YEAR  
 My intended study period: 1 - STUDY PERIOD 1

**Required Registration Credits**

Minimum	Maximum
.001	1

Should we Create a Meal Account for you: No ☐  
 Your Employment Status: Unemployed

### STEP 3

[illegible]

## STEP 4

## Subject Verification

You are now required to verify the subjects you have selected. If you are not happy with the selection, click on “Restart Process”  
If you are happy with the selection of subjects, click on “Continue”.

Process Trail: [Qualification](#) > [Study Choice](#) > [Subject](#) > [Details](#) >

### Registration Details

Student Number: 20052167	
Name: Mr VIKESH RAJEEV	

Academic Year	2014
Qualification	NDV02 - ND VIDEO TECHNOLOGY
Mode of Study	D1 - Durban Campus Full-time
Academic Period	11 - YEAR
Period of Study	1 - STUDY PERIOD 1

Academic Credits	
Previous Academic Year	This Academic Year
3.999	Total for This Year 1

Required Registration Credits	
Minimum	Maximum
.001	1

Subjects	Mode of Study	Academic Period		Attendance	Academic Credits
		Type	Year	Type	Year
COVID101 - COMMUNICATION VIDEO I	D1 - Durban Campus Full-time	11 - YEAR	N - NORMAL EXAM		.06
INTW101 - INTRODUCTION TO VIDEO I	D1 - Durban Campus Full-time	11 - YEAR	N - NORMAL EXAM		.33
TEW101 - TELEVISION ELECTRONICS I	D1 - Durban Campus Full-time	11 - YEAR	N - NORMAL EXAM		.13
TPW101 - TELEVISION PRODUCTION THEORY I	D1 - Durban Campus Full-time	11 - YEAR	N - NORMAL EXAM		.46

**Note:**

- Click on 'Continue' button to display Registration Costs.
- To make amendments use the 'Process Trail' at the top of the page that will take you to the appropriate page.

[Continue](#)
[Restart Process](#)
[Print Registration Details](#)

## STEP 5

## Accepting the Registration with Costs

The system will now provide you with the fee details for the subjects that you have selected.  
Click on “Accept Registration” to accept the registration and costs for the subjects selected.  
You are now registered! Well done!

[illegible]

## STEP 6

## Address Validation

The system will display the current address details available. Check these details to ensure that the information is correct.

If you want to change the information, click on the type of address in blue, for example “Postal Address”, and update the information.

Remember to click on “Save”.

Click on “Next Step”.



## STEP 7

## Contact Detail Validation

## STEP 8

## Print Proof of Registration

## STEP 9

## STEP 10

Logout