

Advanced Diploma in Management Sciences: Business Administration

SAQA ID: 111427

NQF Level 7

Participant Profile

The purpose of the Advanced Diploma in Management Sciences (Business Administration) curriculum is to enable the graduate to competently apply and integrate theoretical principles, evidence based techniques, practical experience and appropriate skills in an independent manner in a variety of settings. The Advanced Diploma in Management Sciences: Business Administration is targeted at persons in junior and/or middle management positions, as well as those aspiring to these positions who wish to increase their promotion prospects by acquiring the qualification.

Programme Structure

The Advanced Diploma in Management Sciences (Business Administration) is a learning programme which consists of 6 modules that are presented by way of lectures, group discussions, case studies and role plays offered on a part-time basis over 1 year. The weightings allocated to each assessment as well as the nature of the assessments for each module will be outlined in the respective study guides.

Learning Outcomes

Upon completion of the Advanced Diploma in Management Sciences (Business Administration), the learner will be able to:

- Apply knowledge of Organizational Behaviour in the work environment to improve employee performance and productivity;
- Resolve work-based problems in a scientific manner;
- Apply appropriate processes and tools to manage projects in the business environment, and
- Demonstrate an advanced understanding of the key principles, theories and practices in the following areas: Corporate Governance and Business Ethics, Advanced Strategic Management, and Advanced Financial Management.

Admission Requirements

Entry onto the Advanced Diploma will be granted to those applicants who have a Diploma in Management Sciences, specialising in Business Administration, or a related 360-credit NQF level 6 qualification.

Application and Selection process and criteria for this Programme

In addition, the selection and application process below will apply. All applicants are expected to:

1. Complete an application form
 - a. Complete all personal details
 - b. Submit a short CV (3 pages)-work experience must be clearly outlined
 - c. Submit clear certified copies of previous qualification/s completed
 - d. Submit clear certified copy of ID and matric certificate

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Selection Criteria for this Programme

Applicants who meet the minimum requirements outlined above will be ranked in terms of their qualifications; the marks attained for the major subjects/modules in their qualifications, as well as their managerial experience, and those with the highest rankings will be accepted, with the number of students accepted per year being determined by DUT's approved enrolment plans for the Advanced Diploma.

ADVANCED DIPLOMA IN MANAGEMENT SCIENCES (BUSINESS ADMINISTRATION) PROGRAMME STRUCTURE				
SEMESTER	CREDITS	NQF	ASSESSMENT METHOD	FEE'S
SEMESTER 1 (ALL COMPULSORY MODULES)				
Project Management	20	7	EXAM	6340
Organisational Behaviour	20	7	EXAM	6340
Research Methodology	20	7	CA	6340
TOTAL CREDITS SEMESTER 1	60			
SEMESTER 2 (ALL COMPULSORY MODULES)				
Corporate Governance and Business Ethics	20	7	EXAM	6340
Advanced Strategic Management	20	7	EXAM	6340
Advanced Financial Management	20	7	EXAM	6340
TOTAL CREDITS SEMESTER 2	60			
TOTAL FEE				R38 040.00

For Enquiries Contact

Tel No: 031-373 5768 /5710 /3008

Email: faiths@dut.ac.za

Email: bsenquiries@dut.ac.za