

Submission of Final Marks for Masters Dissertation /

Doctoral Thesis to Higher Degrees Committee

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Faculty |  | | | | | | | | |
| Department |  | | | | | | | | |
| Degree |  | | | | | | | | |
| Date of First Registration |  |  |  | **Duration of Study** | |  | |  |  |
| year | month | day | years | | months | days |
|  | | | | | | | | | |
| Student Surname |  | | | | **Student No** | |  | | |
| First Names |  | | | | **Title (Mr, Ms)** | |  | | |
| **Title of Dissertation/ Thesis** |  | | | | | | | | |
| 100% research thesis |  | | **50% course-work dissertation** | | | |  | | |

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| --- | --- | --- | --- |
| Supervisor |  | Title |  |
| Co- Supervisor |  | Title |  |

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| --- | --- | --- | --- |
| Examiner 1 |  | Title |  |
| Position |  | Qualifications |  |
| **Affiliation of Examiner** |  | | |

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| Examiner 2 |  | Title |  |
| Position |  | Qualifications |  |
| **Affiliation of Examiner** |  | | |

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| Examiner 3 |  | Title |  |
| Position |  | Qualifications |  |
| **Affiliation of Examiner** |  | | |

**SUMMARY OF EXAMINERS’ REPORTS**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **EXAMINERS’ RECOMMENDATIONS (as on PG 8)** | | **1** | **2** | **3** |
| **Yes/No** | **Yes/No** | **Yes/No** |
| Do the Examiners state that the dissertation/thesis shows knowledge and understanding of the subject? | |  |  |  |
| Do the Examiners find the the presentation and the literary style adequate? | |  |  |  |
| Do the Examiners find the work adequate for the award of the qualification? | |  |  |  |
| **COMPLETE SECTIONS A, B, C AND/OR D (according to what each Examiner recommends):** | |  |  |  |
| A. | Do the Examiners unreservedly recommend the award of the Master’s Degree or a Doctor’s Degree? |  |  |  |
| B. | Do the Examiners recommend the award subject to: |  |  |  |
| 1. Editorial corrections (style/format/grammar/spelling)? |  |  |  |
| 1. Minor revision of reporting/claims/findings/recommendations? |  |  |  |
| iii) Minor expansion of arguments/analysis? |  |  |  |
| C. | Do the Examiners recommend resubmission for examination? |  |  |  |
| D. | Do the Examiners recommend outright rejection? |  |  |  |
|  |  |  |  |  |

**HoD Recommendation to Faculty Research Committee/Higher Degrees Committee**

**(Please tick)**

|  |  |  |
| --- | --- | --- |
| I recommend that this student should: | Pass |  |
| Revise and resubmit (i.e. to the relevant examiner) for examination |  |
| Fail |  |
| Pass with distinction (Masters Degree only) |  |
| In the case of a pass, I recommend the award subject to:  undertaken to the satisfaction of the: | Editorial corrections |  |
| Minor revision of reporting/claims/findings/ recommendations |  |
| Minor expansion of arguments/analysis |  |
| Supervisor |  |
| HoD |  |
| Executive Dean |  |

|  |  |  |
| --- | --- | --- |
| **Rationale for recommending a pass with distinction (if applicable):** | | **Please tick** |
| A. | Both examiners awarded a mark of 75% or above. |  |
| ***OR*** B. | Average mark is 75% or above, but one of the two examiners awarded a mark of less than 75%. |  |
| In the case of B. (i.e.  the average mark is 75% or above), for a distinction to be awarded, the difference between the two marks must not be more than 15%. | |  |

|  |  |
| --- | --- |
| ***We, the undersigned, confirm that the candidate’s duration of study is (tick in relevant box):*** | |
| 1 year (or more) in the case of a Master’s/MTech |  |
| 2 years (or more) in the case of a Doctorate/DTech |  |
| ***and that the student is currently registered at the date of signature.*** |  |

**Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

(HoD)

**Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

(Chairperson: Faculty Research Committee)

**Higher Degrees Committee Decision**

**(Please tick)**

|  |  |  |
| --- | --- | --- |
| The student should: | Pass |  |
| Revise and resubmit for examination |  |
| Fail |  |
| Pass with distinction (Masters Degree only) |  |
| The award is subject to: | Editorial corrections |  |
| Minor revision or reporting/claims/findings/ recommendations |  |
| Minor expansion of arguments/analysis |  |
| Undertaken to the satisfaction of: | Supervisor |  |
| HoD / Executive Dean |  |
| Examiner |  |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | | | Together with PG 8 | | | |
| **Routing** | **HoD** |  | **FRC** |  | **HDC** |  |