DUT

DURBAN UNIVERSITY OF TECHNOLOGY

INYUVESI YASETHEKWINI YEZOBUCHWEPHESHE

GUIDE

FOR ACCESSING THE LECTURE TIMETABLE

ONLINE

Version 2

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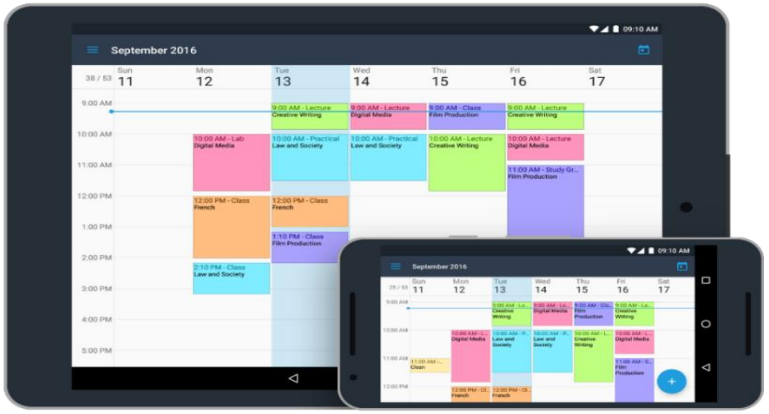
Introduction

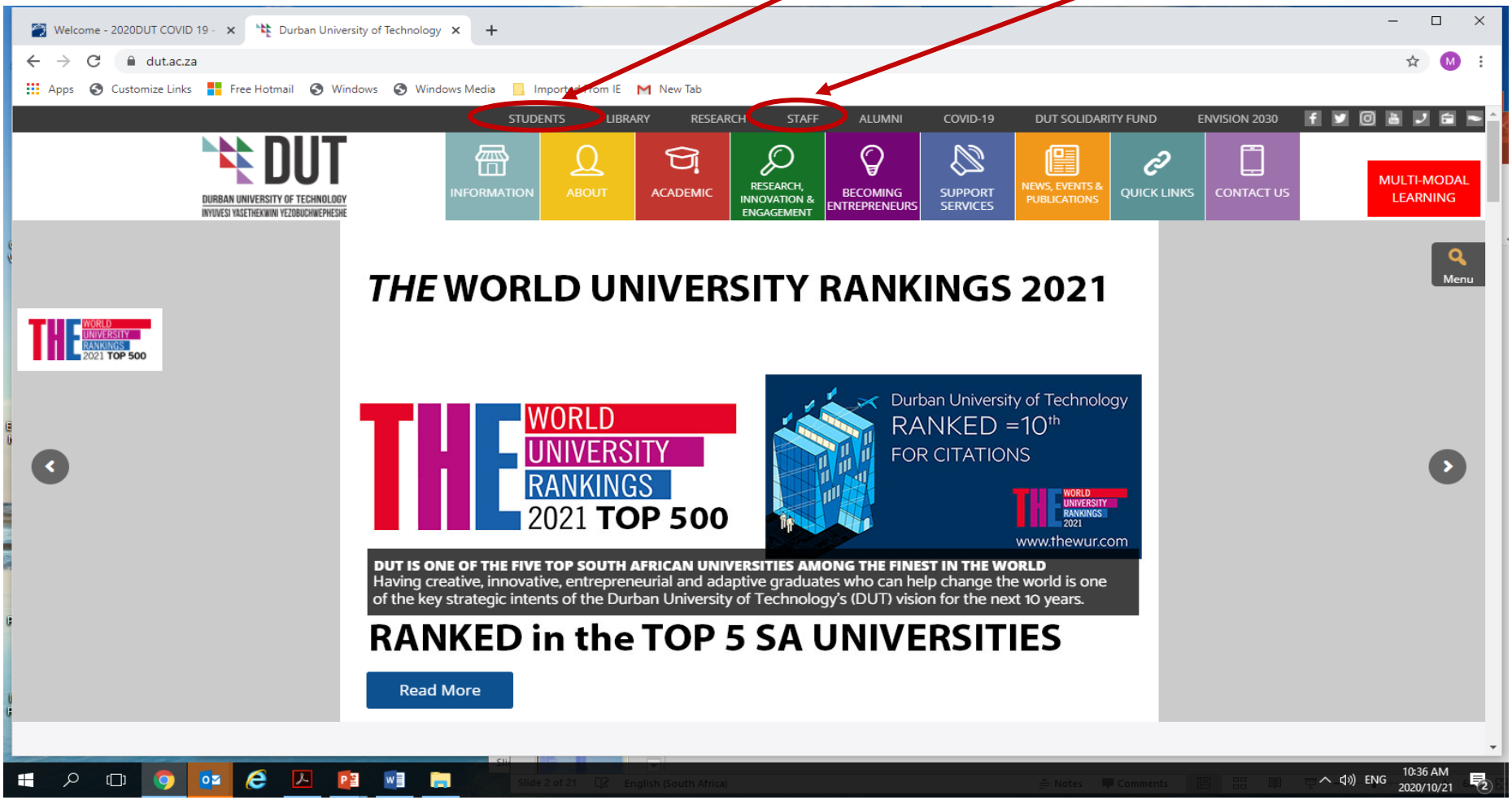
DUT has, as its priority, the activity of teaching and learning, and the Timetabling Policy determines the assigning of teaching time and teaching space in accordance with this priority. The Timetable Office is located within the Department of Student Administration under the Registrars' Office. The role of the Timetabling Office is to administer and produce lecture timetables for the University. The Timetabling Office commence the process of creating the lecture timetable, approximately 4 months prior to the start of the next academic year/semester and work with Academic Department Timetable Co-ordinators until the official timetable is ready for publication. Thereafter, the timetable is published on the University's Timetable webpage and updated every afternoon, so that the most recent and updated information is accessible and available to students, staff, or other relevant stakeholder/s at the University. This guide has therefore been developed to assist staff and students with a step by step process on how to access, view and print the timetable online for modules, groups, staff and rooms.

The Lecture Timetable is Accessible Online through your Desktop computer, Laptop, IPad, Smart Phone etc.

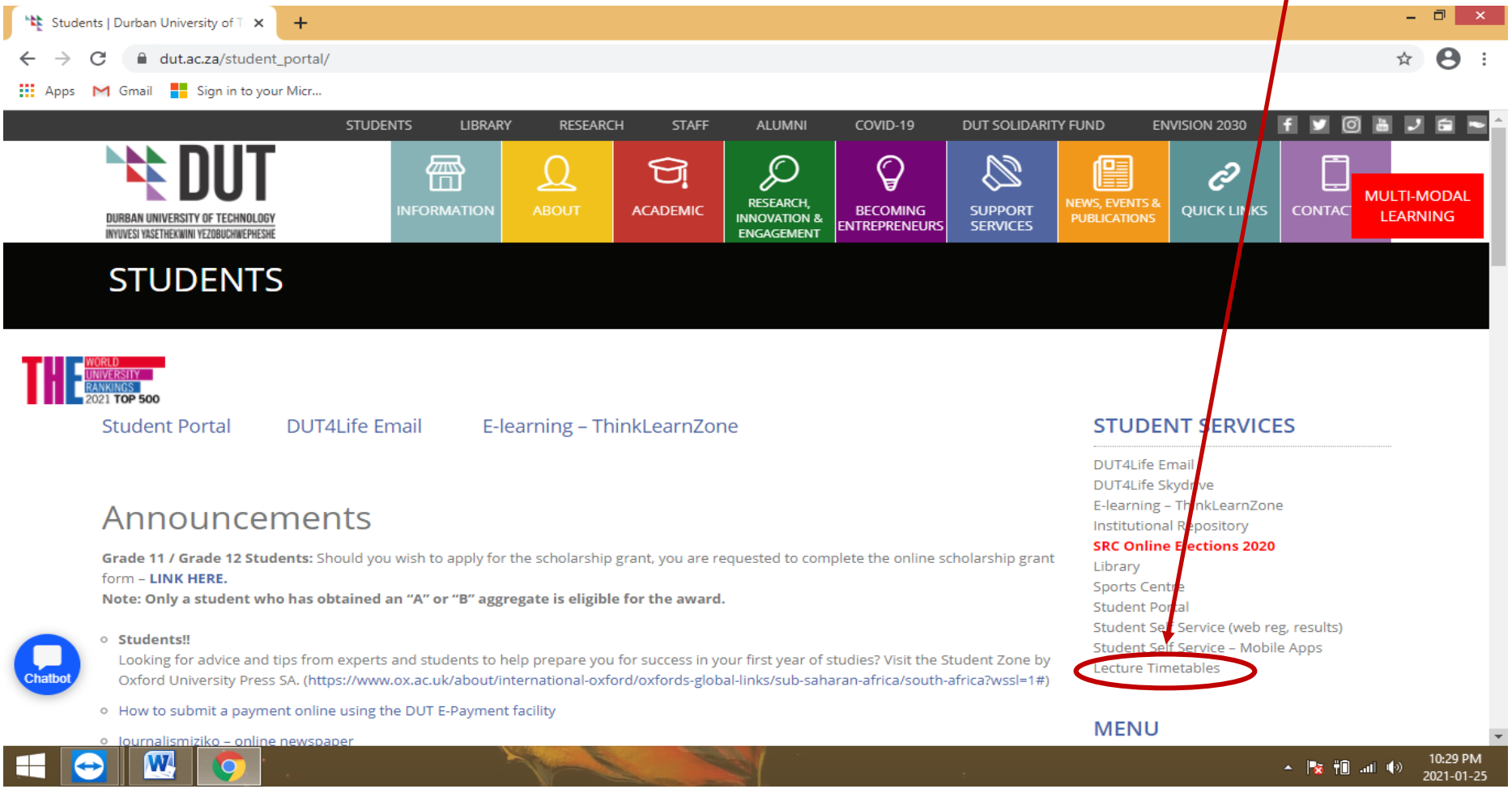


Step 1: Visit the DUT Website on: www.dut.ac.za

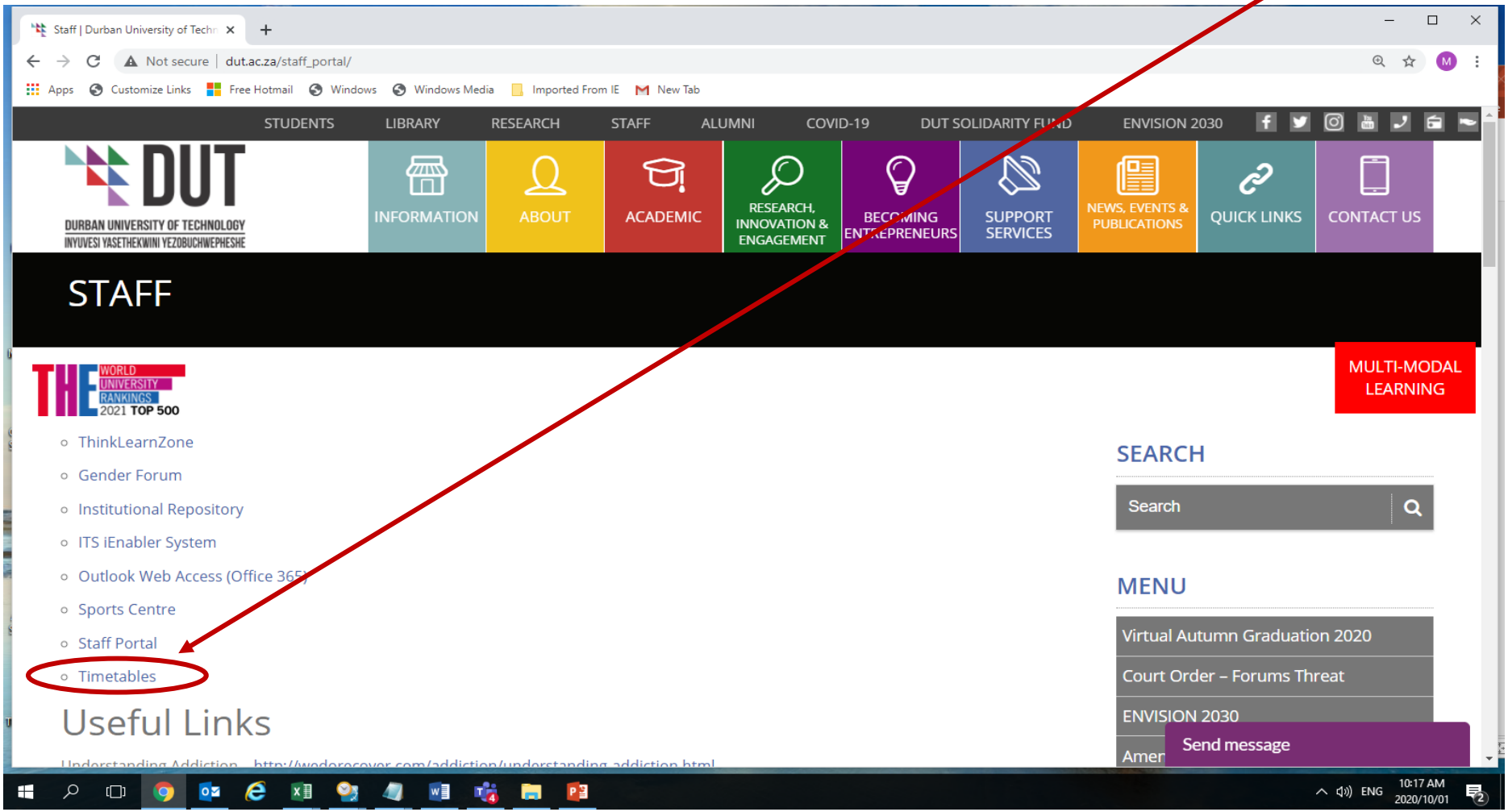
Step 2: Access Timetable webpage by clicking Student Portal Link or Staff Portal Link.



Step 2.1: Access Timetable Webpage link through Students Portal > Click Lecture Timetables Link



Step 2.2: Accessing Timetable Webpage link through Staff Portal > Click Timetables Link



Step 3: Browse Through the Lecture Timetable Webpage

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Welcome to the Durban University of Technology Timetable page. The Timetabling Office administers and publish all Lecture Limetables for the University. Lecture Timetable includes Class, Practicals and Tutorials. To **find Lecture Timetables**; follow **Steps** as indicated below.

THE WORLD UNIVERSITY RANKINGS 2021 TOP 500

LECTURE TIMETABLE MENU

> **Course/Group Timetables**

> **Module/Subject Timetables**

> **Staff Timetables**

Steps: Click your Faculty Dropdown > Click Your Department > Select Timetable Category > Select Timetable You Looking For > View/Download/Print Timetable.

- Faculty of Accounting & Informatics
- Faculty of Applied Sciences
- Faculty of Art & Design
- Faculty of Engineering & Built Environment
- Faculty of Health Sciences
- Faculty of Management Sciences

> **Venue/Room Timetables** ⇒ Link

Steps: After the Clicking the above Link > Select Room > Scroll or Use Find option on the top right of the page or Press Ctrl + F and enter room/venue code or name to find the venue you are looking for > View/Download/Print Timetable

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DEPARTMENT MENU

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- Closing Dates for 2021 programmes
- Career Leaflets
- Online Acceptance For First Time Prospective Students
- Study Opportunities 2021
- Handbooks
- House Committee Elections
- Virtual Spring Graduation 2020
- SRC Online Elections 2020
- Court Order – Forums Threat
- Academic Calendar 2021

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Step 3.1: How to Find Course, Module or Staff Timetables > Click the Dropdown next to your Faculty.

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- Faculty of Art & Design
- Faculty of Engineering & Built Environment
- Faculty of Health Sciences
- Faculty of Management Sciences

> Venue/Room Timetables ⇒ Link

Steps: After the Clicking the above Link > Select Room > Scroll or Use Find option on the top right of the page or Press Ctrl + F and enter room/venue code or name to find the venue you are looking for > View/Download/Print Timetable

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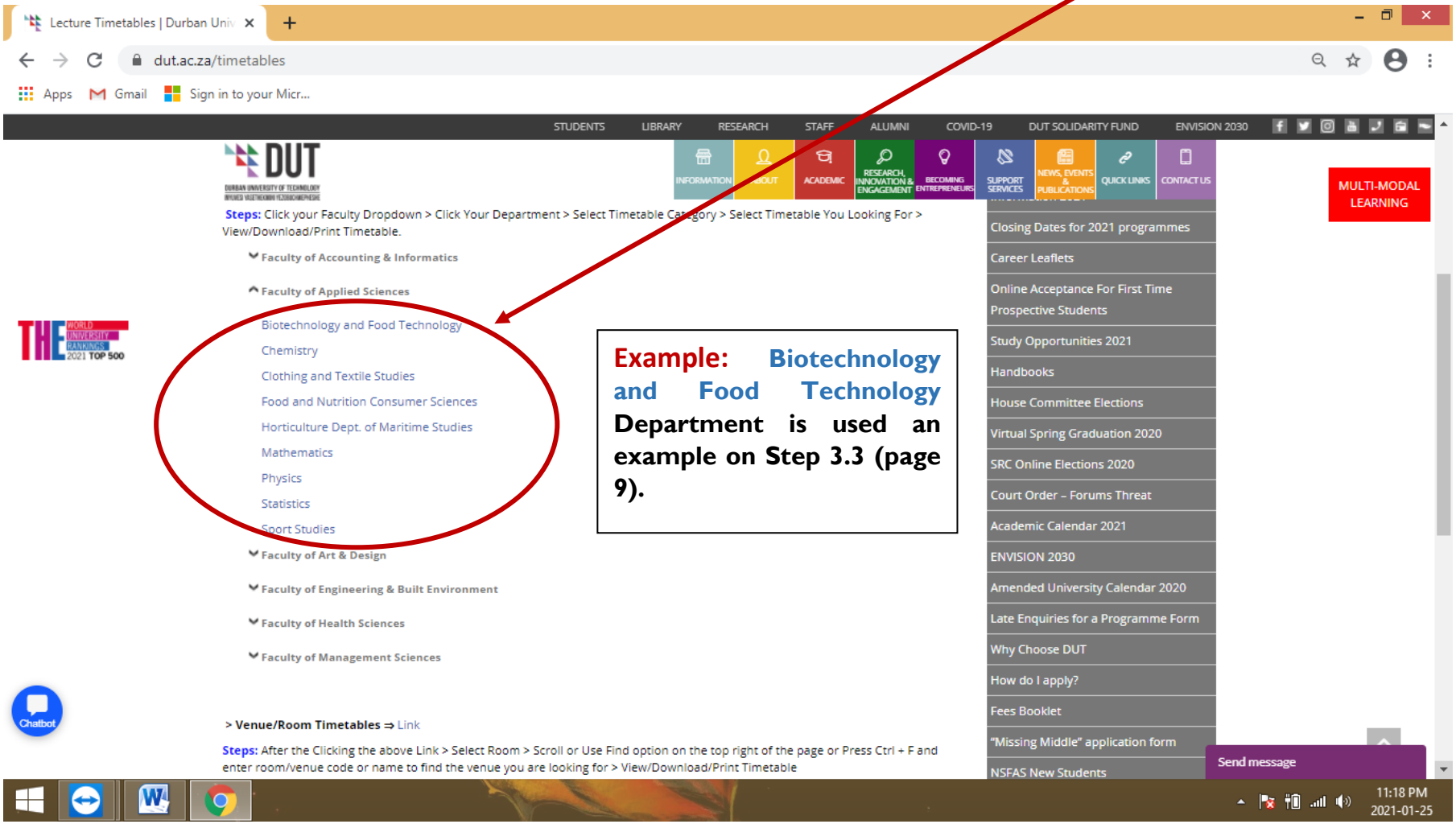
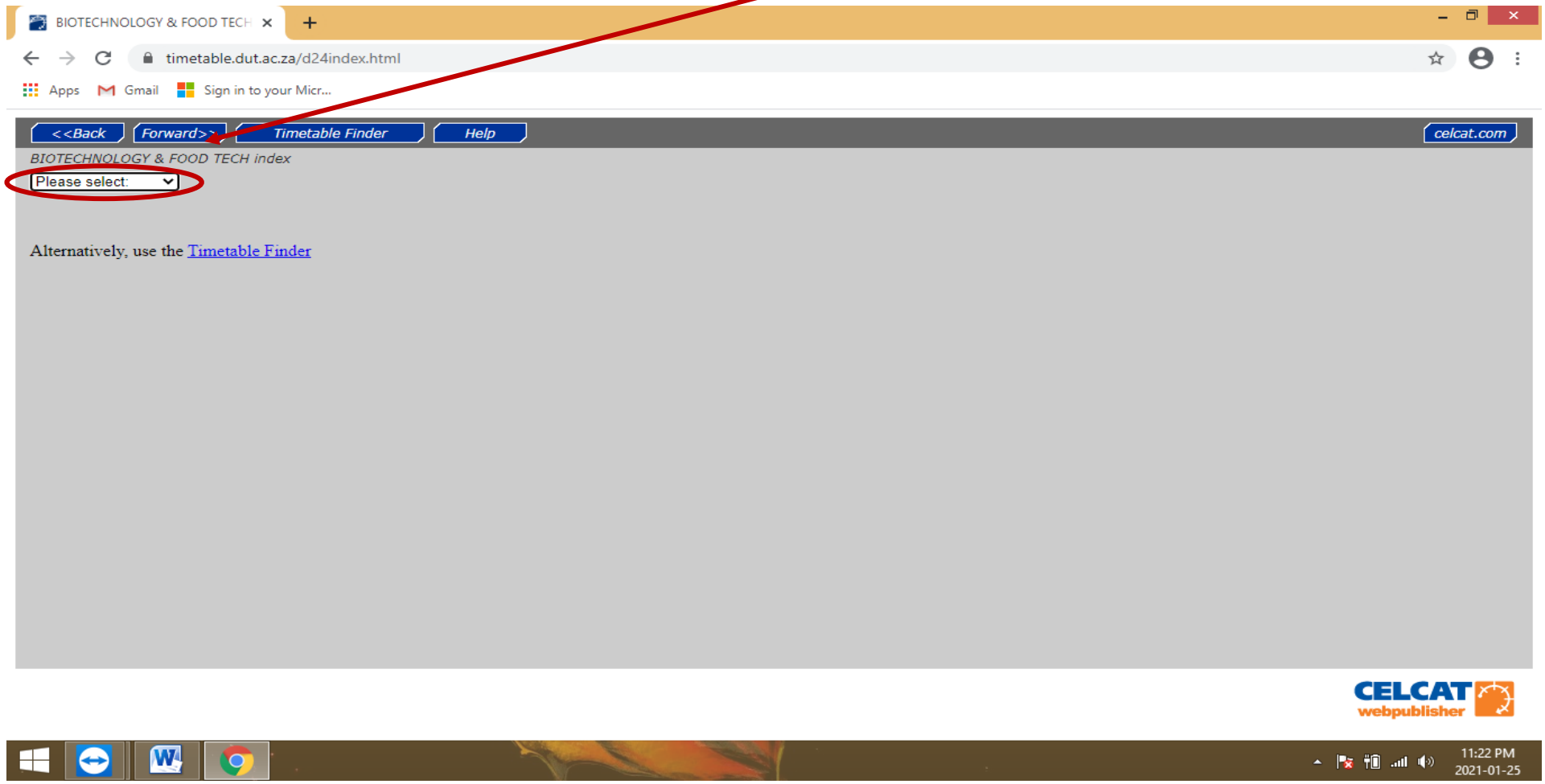
10:33 PM 2021-01-25

Step 3.2: Navigate from Faculty to Department Dropdown List > Dropdown List > Click your Department. Thereafter, the list of timetable categories will show.

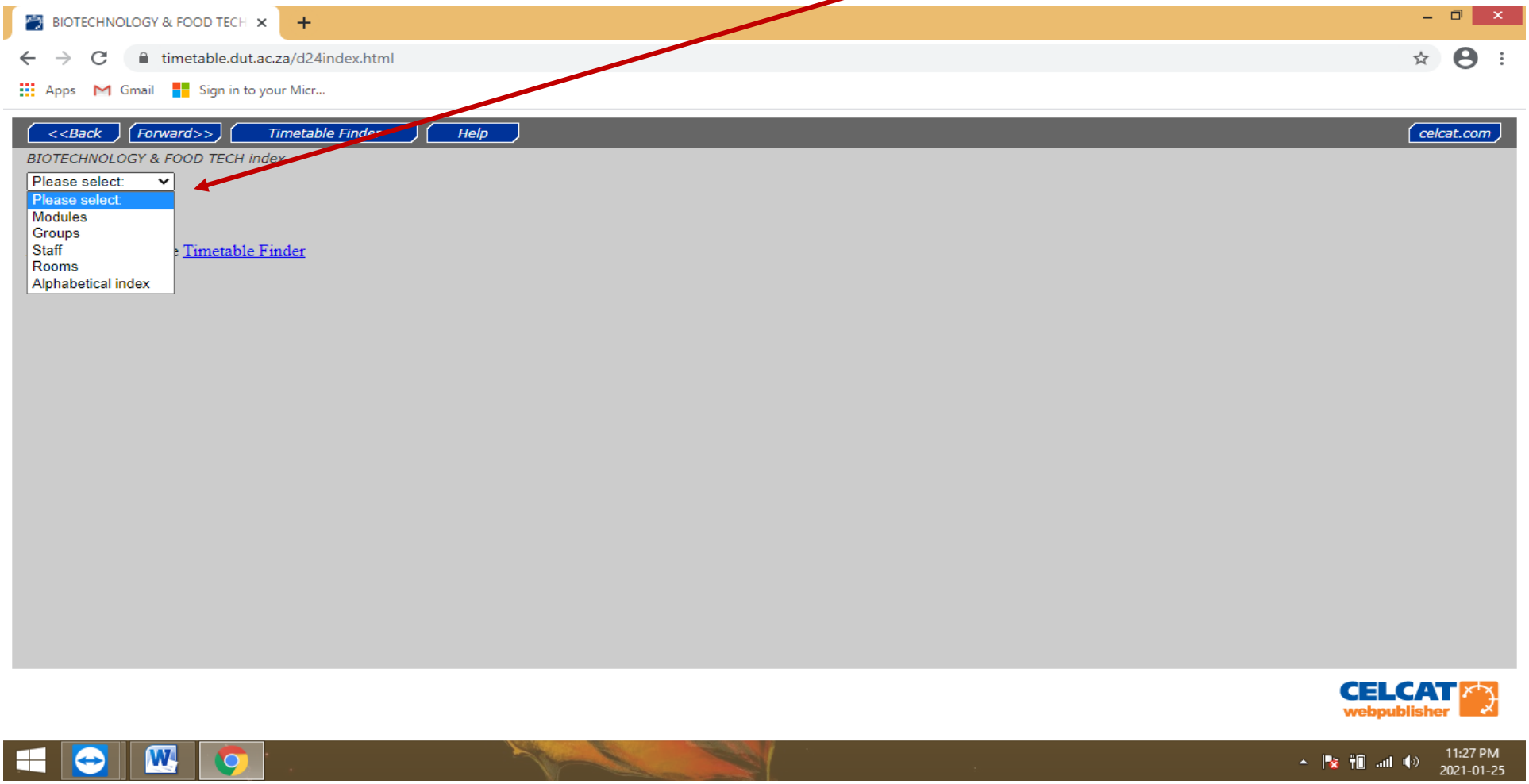


Example: Biotechnology and Food Technology Department is used an example on Step 3.3 (page 9).

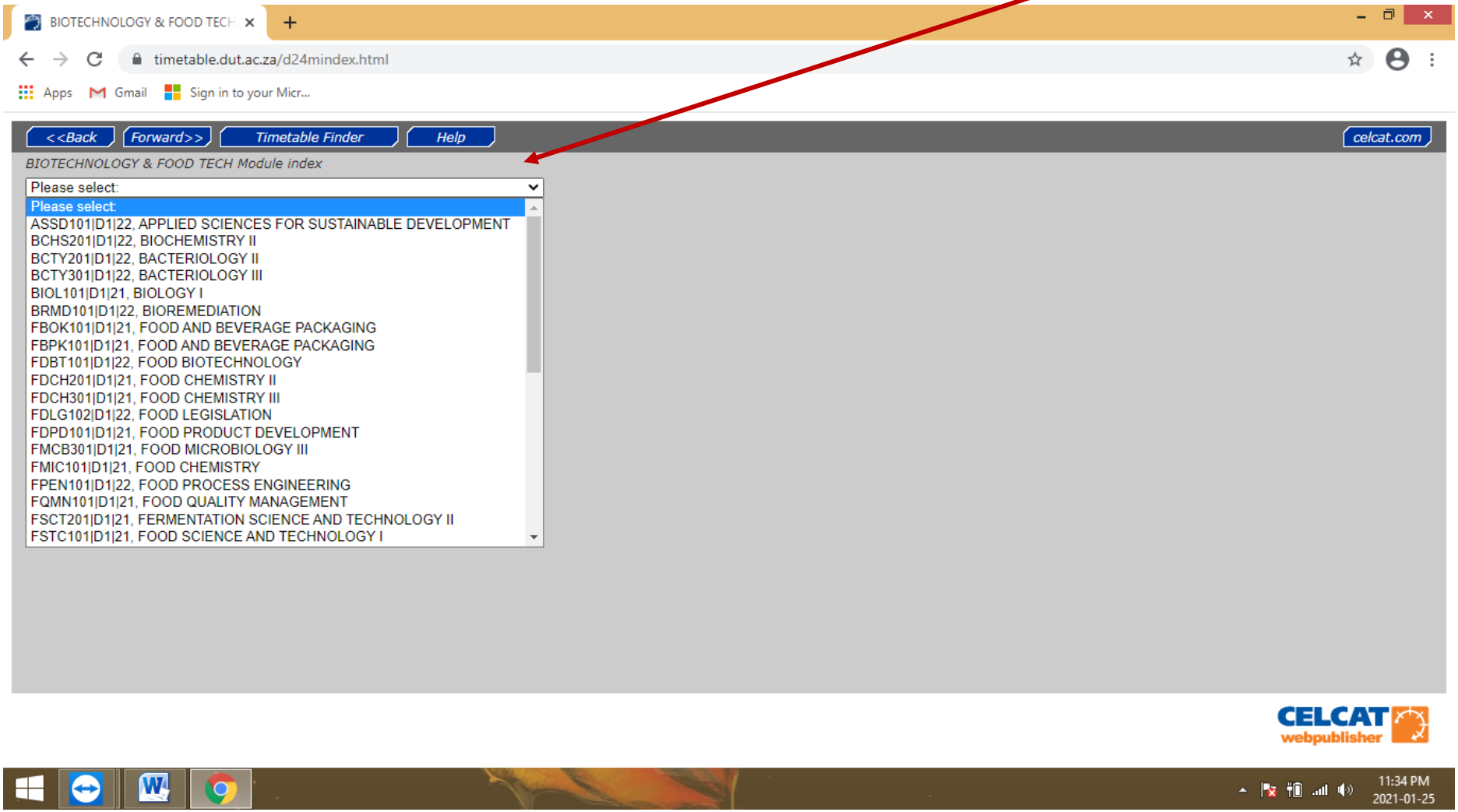
Step 3.3: Example of How to Navigate the Department Dropdown List > Click "Please Select" to see Timetable Categories: Modules, Group, Staff and Room [Dedicated Venues and Labs]) under the Department.



Step 3.3.1: Navigate the Department's Dropdown List of Categories > Click "Timetable Category you looking for": Modules, Courses/Group, Staff or Rooms (Note: only exclusive rooms such as Labs on this option).



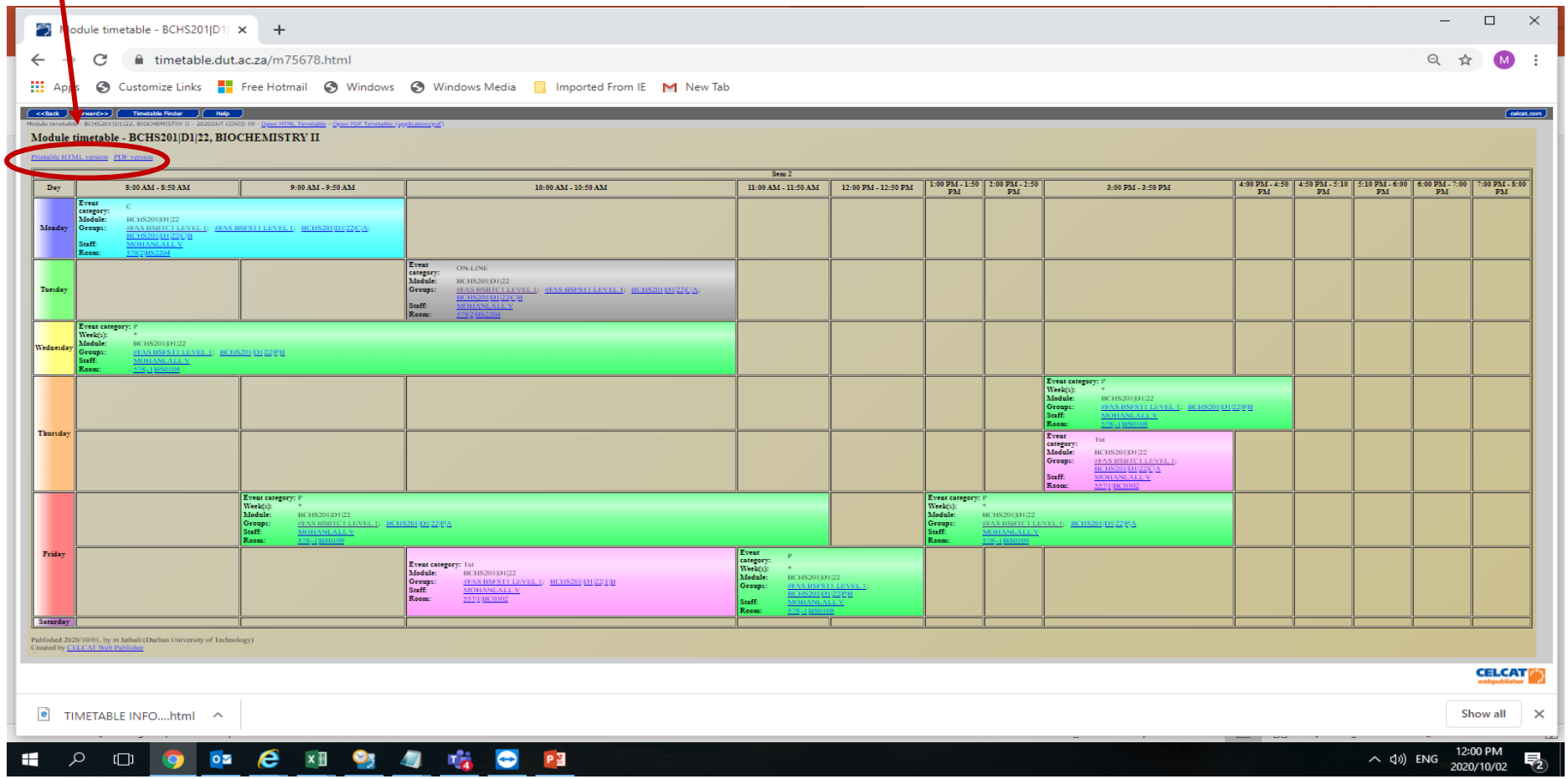
Step 3.3.2 Open and View/Print Modules Timetables; Click "Please Select" and the List of Module linked to the Department will appear in a dropdown list.



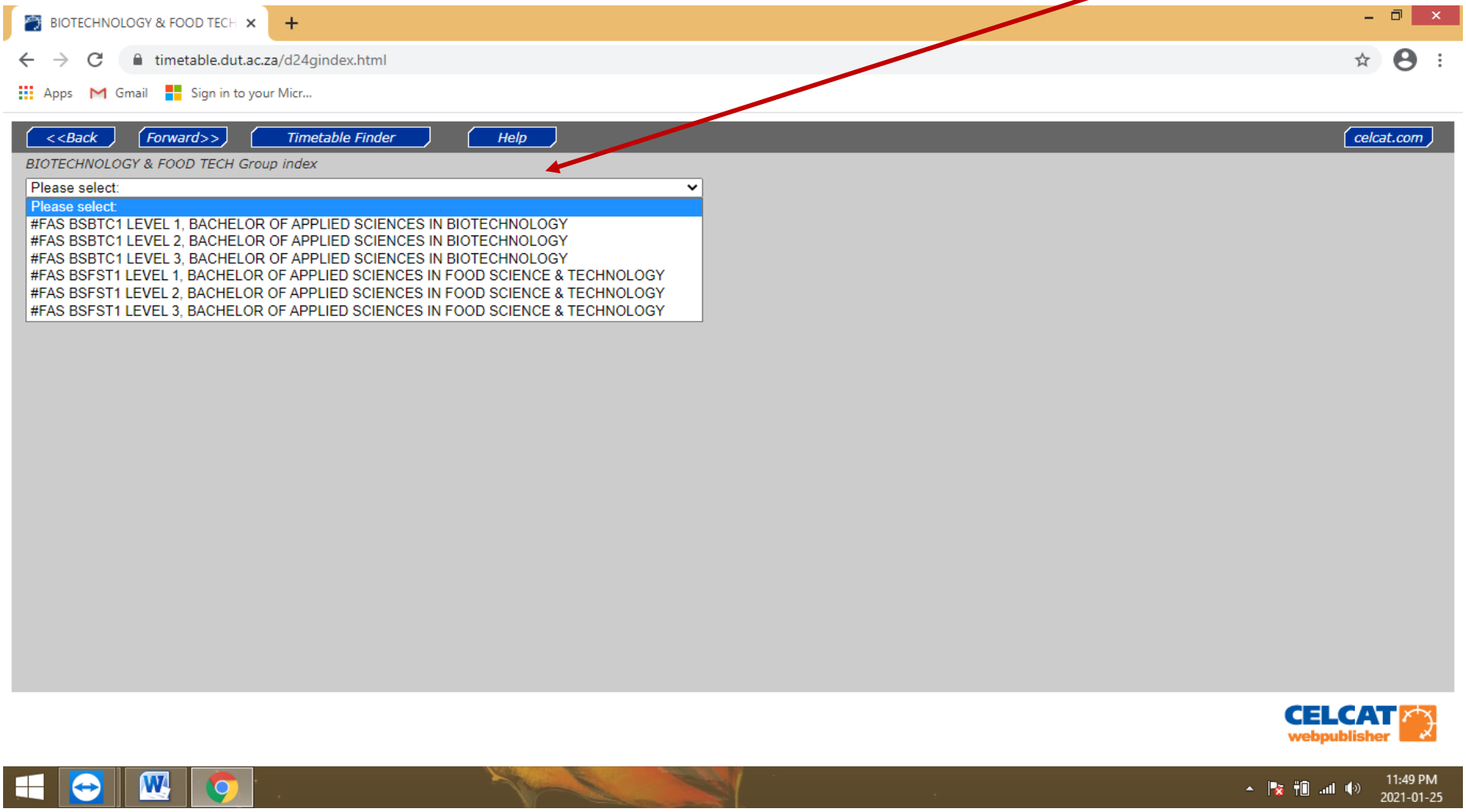
Step 3.3.2.1 Module Timetable screenshot (weekly timetable view for the Semester / Year).

Timetable Colour codes: Blue is for Contact Class, Green is for Prac. Pink is for Tutorial and Grey is for Online Class.

Note: Timetable can be viewed or printed on HTML or pdf format.



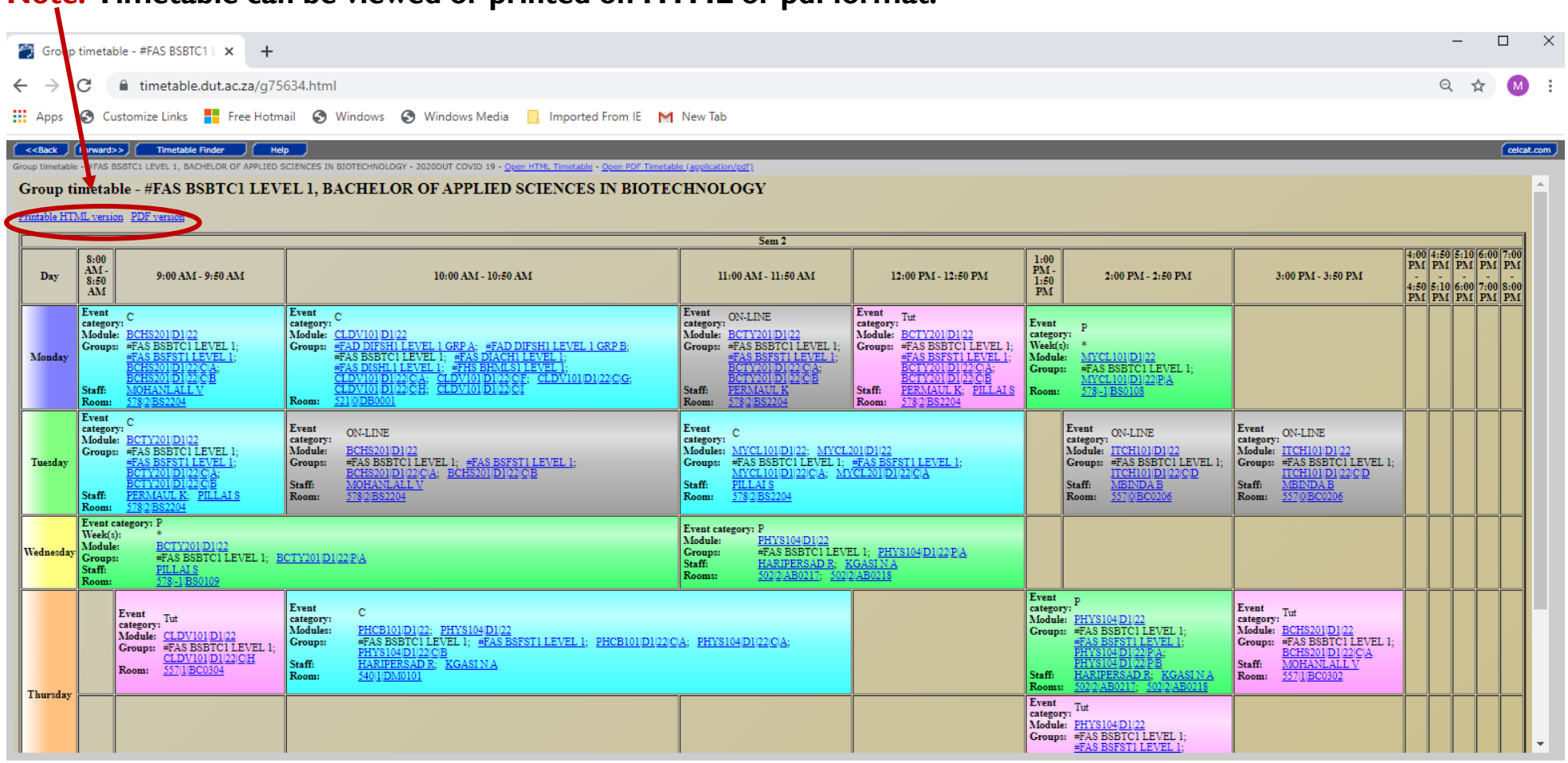
Step 3.3.3 Open and View/Print Groups (Programmes) Timetables; Click "Please Select" and the List of Groups linked to the Department will appear in a dropdown list.



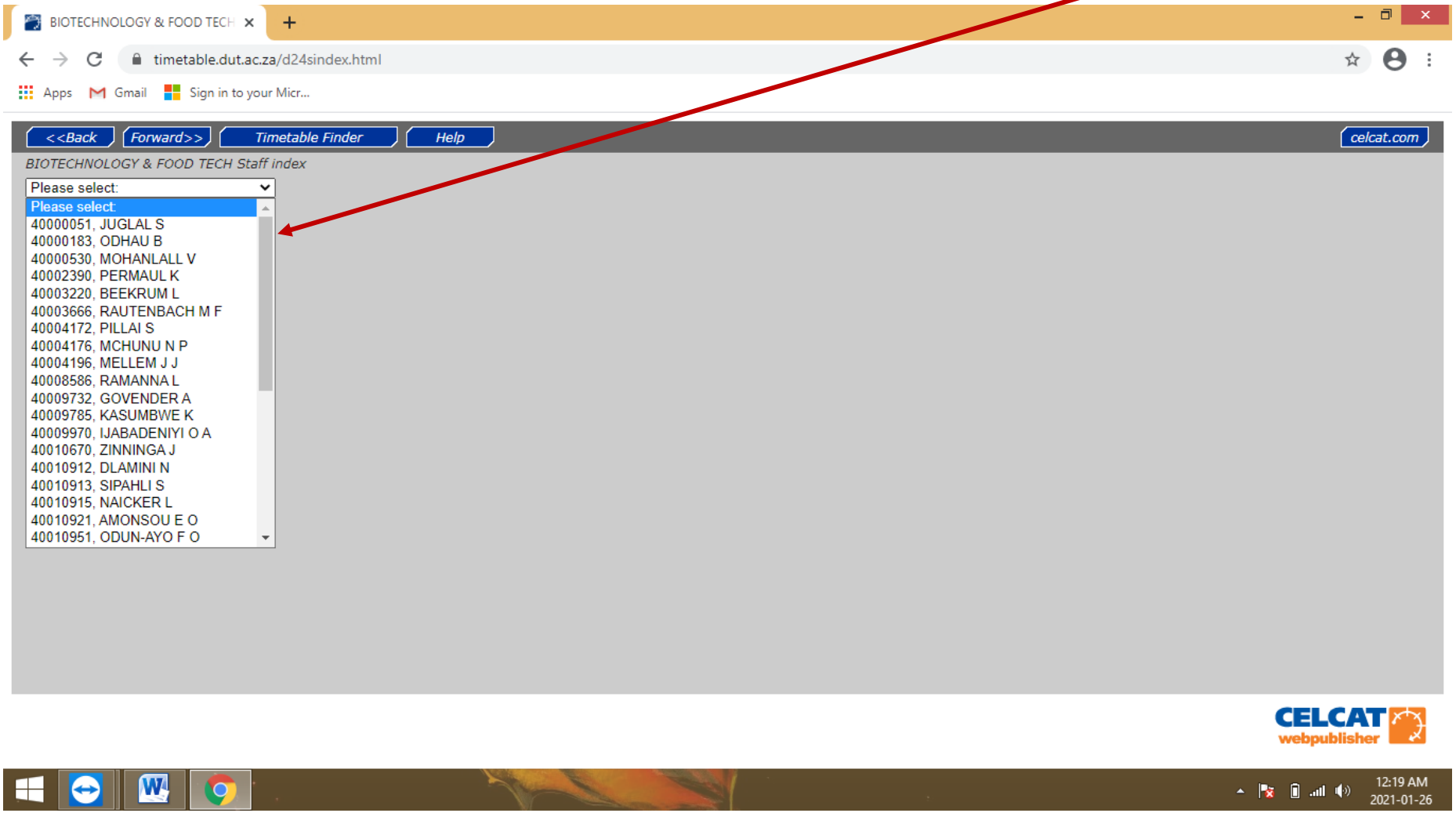
Step 3.3.3.1 Group Timetable screenshot (weekly timetable view for the Semester / Year).

Timetable Colour codes: Blue is for Contact Class, Green is for Prac. Pink is for Tutorial and Grey is for Online Class.

Note: Timetable can be viewed or printed on HTML or pdf format.



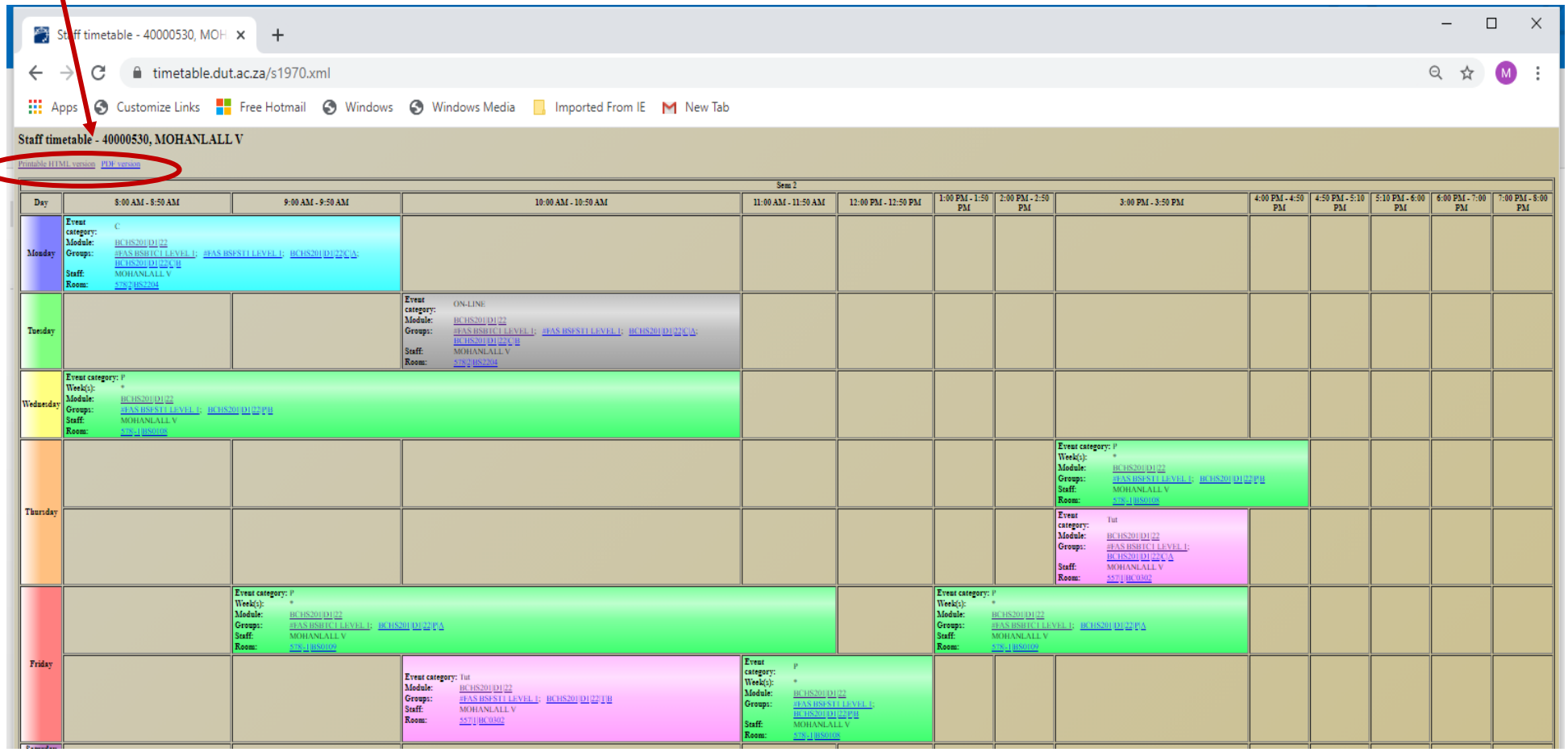
Step 3.3.4 Open and View/Print Staff Timetables; Click "Please Select" and the List of Staff linked to the Department will appear in a dropdown list.



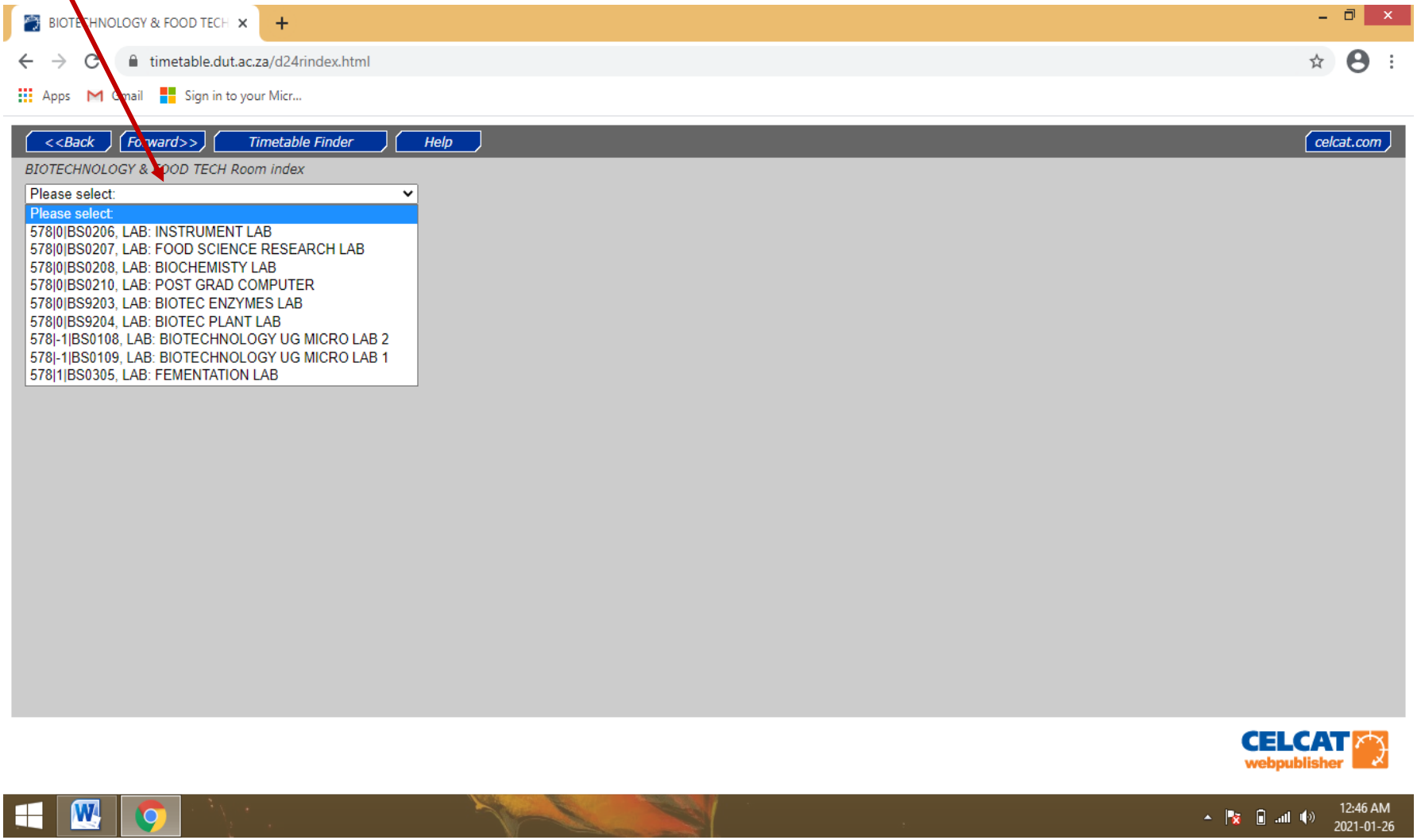
Step 3.3.4.1 Staff Timetable screenshot (weekly timetable view for the Semester / Year).

Timetable Colour codes: Blue is for Contact Class, Green is for Prac. Pink is for Tutorial and Grey is for Online Class.

Note: Timetable can be viewed or printed on HTML or pdf format.



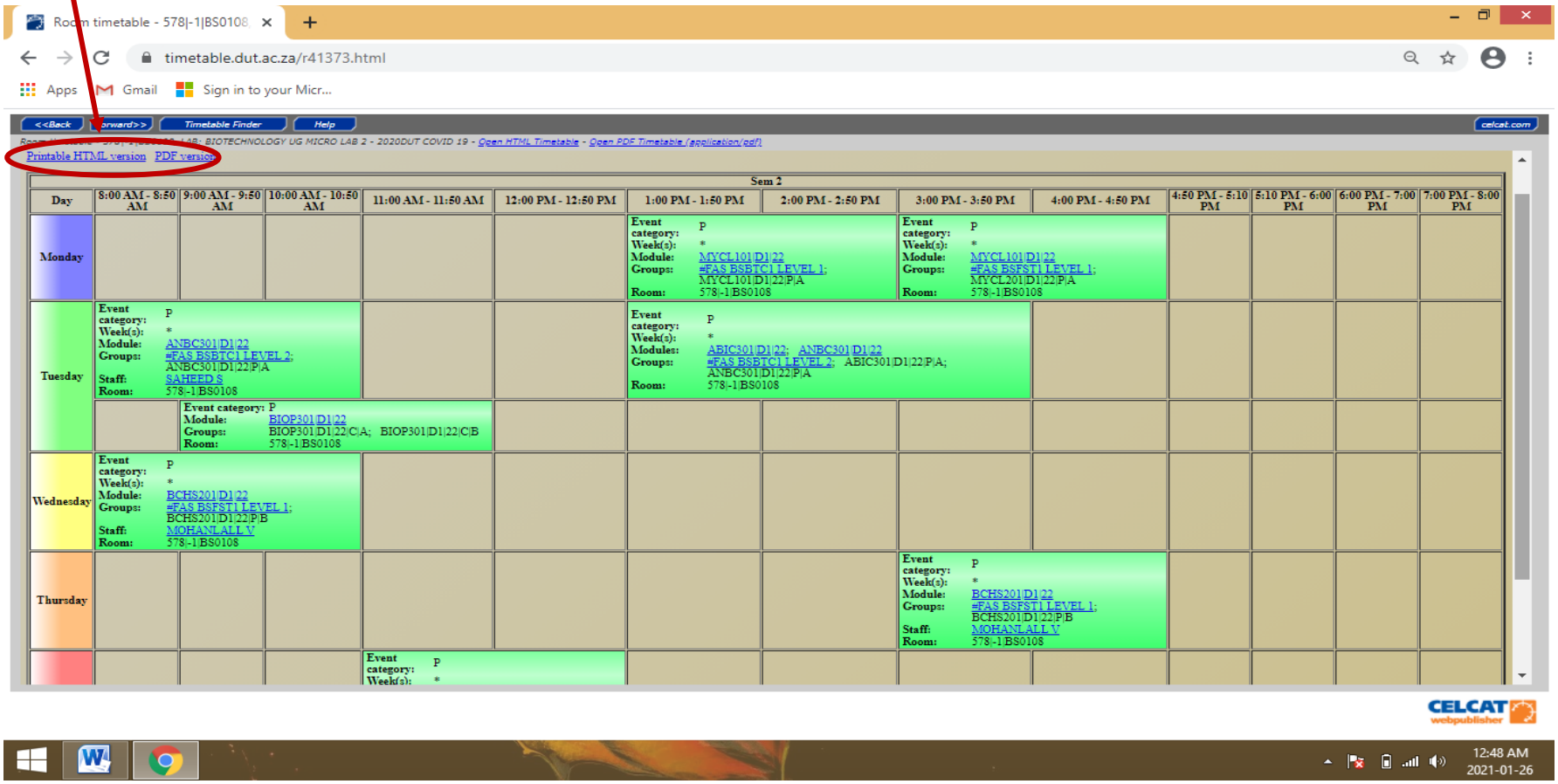
Step 3.3.5 Open and View/Print Departmental Rooms Timetable; Click "Please Select" and the List of Rooms (only exclusive rooms such as Labs) linked to the Department will appear in a dropdown list.



Step 3.3.5.1 Exclusive Rooms Timetable screenshot (weekly timetable view for the Semester / Year).

Timetable Colour codes: Blue is for Contact Class, Green is for Prac. Pink is for Tutorial and Grey is for Online Class.

Note: Timetable can be viewed or printed on HTML or pdf format.



Step 3.3.6 How to Find and View Shared Room/Venue Timetable: Click the Link

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dut.ac.za/timetables/

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> **Module/Subject Timetables**

> **Staff Timetables**

Steps: Click your Faculty Dropdown > Click Your Department > Select Timetable Category > Select Timetable You Looking For > View/Download/Print Timetable.

- Faculty of Accounting & Informatics
- Faculty of Applied Sciences
- Faculty of Art & Design
- Faculty of Engineering & Built Environment
- Faculty of Health Sciences
- Faculty of Management Sciences

> **Venue/Room Timetables** ⇒ Link

Steps: After the Clicking the above Link > Select Room > Scroll or Use Find option on the top right of the page or Press Ctrl + F and enter room/venue code or name to find the venue you are looking for > View/Download/Print Timetable

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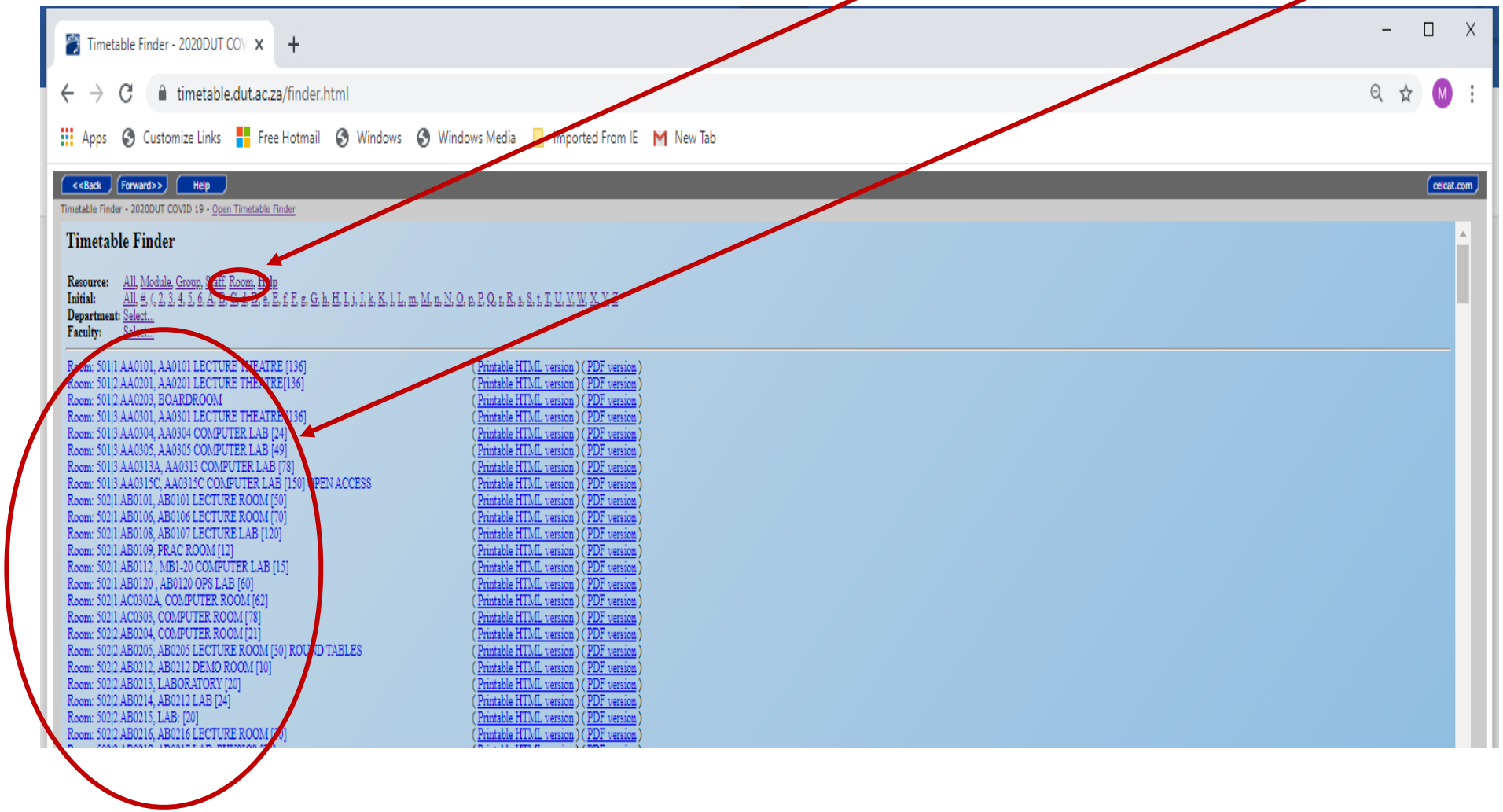
Step 3.3.6.1 Once the Timetable Finder page is opened; Click Rooms and wait until the List of Rooms is uploaded.

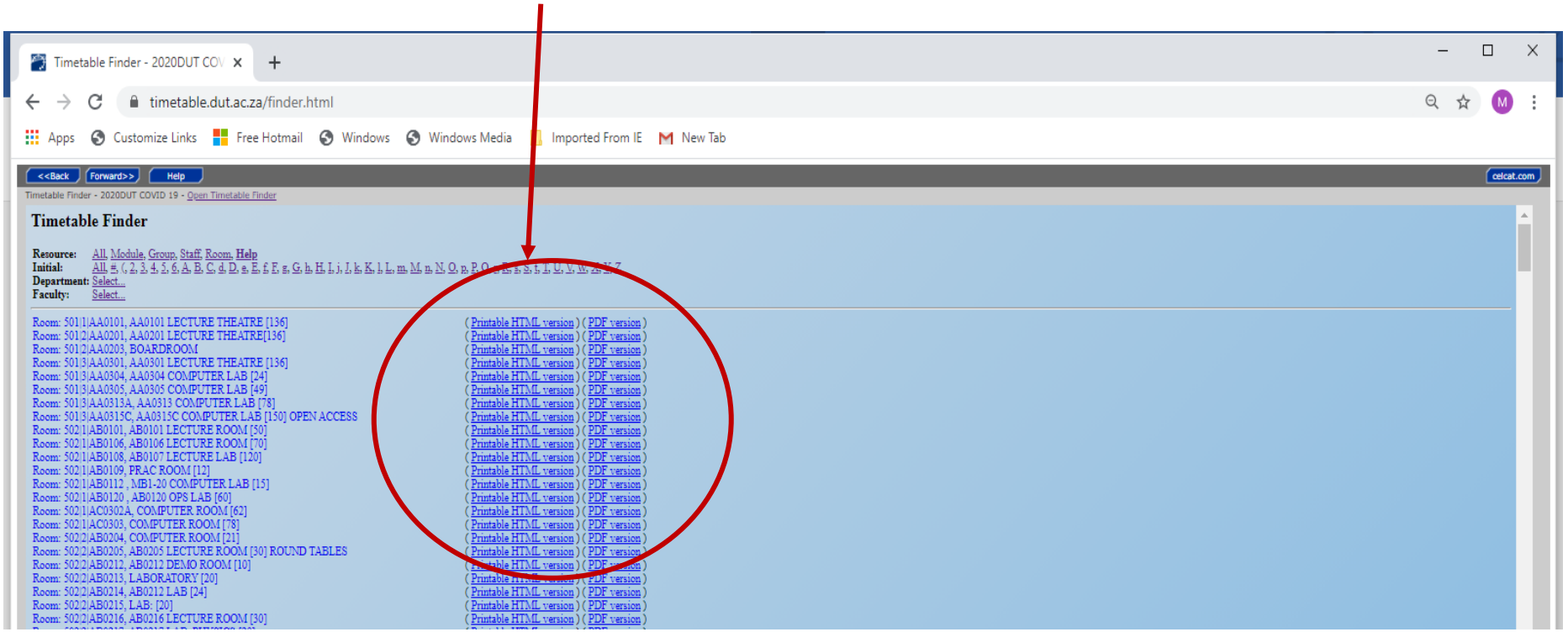


Step 3.3.6.2 Find and View Room Timetable or Availability using the following Options.

Option 1: Press Ctrl + F / use Find feature and enter Room code or name you looking for, press enter and Click to pen the Room.

Option 2: Use the Scroll Bar until you find the Room you are looking for and Click to open the Room.

Note: Click to View / Print Timetable by HTML or PDF Version.



Step 3.3.6.2.1 Room timetable screenshot (weekly timetable view for the year/semester)

Timetable Colour codes: Blue is for Contact Class, Green is for Prac, Pink is for Tutorial and Grey is for Online Class.

Note: Timetable can be viewed or printed on HTML or pdf format.

Room timetable - 502|7|AB0703 ×

timetable.dut.ac.za/r48753.xml

Apps | Customize Links | Free Hotmail | Windows | Windows Media | Imported From IE | New Tab

Room timetable - 502|7|AB0703, AB0703 LECTURE ROOM [126]

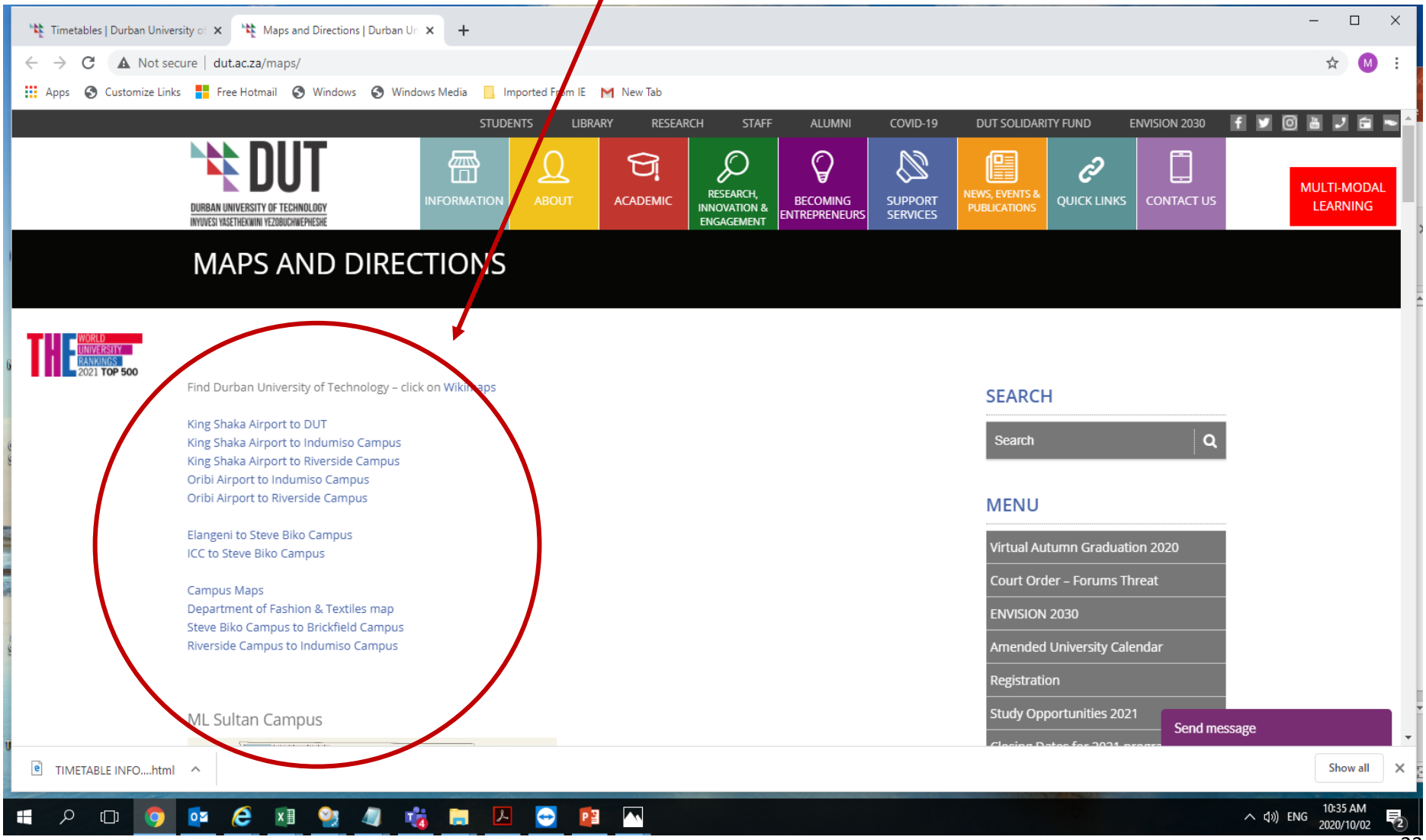
Printable HTML version | PDF version

Sem 2

Day	8:00 AM - 8:50 AM	9:00 AM - 9:50 AM	10:00 AM - 10:50 AM	11:00 AM - 11:50 AM	12:00 PM - 12:50 PM	1:00 PM - 1:50 PM	2:00 PM - 2:50 PM	3:00 PM - 3:50 PM	4:00 PM - 4:50 PM	4:50 PM - 5:10 PM	5:10 PM - 6:00 PM	6:00 PM - 7:00 PM	7:00 PM - 8:00 PM
Monday	Event category: C Module: RTMK201|D1|22 Groups: #FMS DIMRM1 LEVEL 2; RTMK201|D1|22|C|A Staff: HAWKINS-MOFOKENG R Room: 502|7|AB0703	Event category: C Module: MKCB201|D1|22 Groups: #FMS DIMMK1 LEVEL 3; MKCB201|D1|22|C|A Staff: PILLAY MA Room: 502|7|AB0703	Event category: C Module: MKMT201|D1|22 Groups: #FMS DIMMK1 LEVEL 2; MKMT201|D1|22|C|A Staff: BUTHELEZI P Room: 502|7|AB0703		Event category: C Module: MKCA201|D1|22 Groups: #FMS DIMMK1 LEVEL 2; MKCA201|D1|22|C|A Staff: JEMBERE ST Room: 502|7|AB0703		Event category: C Module: MKEN201|D1|22 Groups: #FMS DIMMK1 LEVEL 2; MKEN201|D1|22|C|A Staff: ZUNGU N P Room: 502|7|AB0703					
Tuesday	Event category: C Module: RTMK201|D1|22 Groups: #FMS DIMRM1 LEVEL 2; RTMK201|D1|22|C|A Staff: HAWKINS-MOFOKENG R Room: 502|7|AB0703	Event category: C Module: MPLN201|D1|22 Groups: #FMS DIMMK1 LEVEL 3; MPLN201|D1|22|C|A Staff: MAHARAJ M Room: 502|7|AB0703	Event category: C Module: MKCB201|D1|22 Groups: #FMS DIMMK1 LEVEL 3; MKCB201|D1|22|C|A Staff: PILLAY MA Room: 502|7|AB0703	Event category: C Module: MKEN201|D1|22 Groups: #FMS DIMMK1 LEVEL 2; MKEN201|D1|22|C|A Staff: ZUNGU N P Room: 502|7|AB0703	Event category: C Module: MSEG201|D1|22 Groups: #FMS DIMMK1 LEVEL 2; MSEG201|D1|22|C|A Staff: REDDY T Room: 502|7|AB0703	Event category: C Module: BRDM201|D1|22 Groups: #FMS DIMMK1 LEVEL 3; BRDM201|D1|22|C|A Staff: MADONDO Room: 502|7|AB0703	Event category: C Module: MKMT201|D1|22 Groups: #FMS DIMMK1 LEVEL 2; MKMT201|D1|22|C|A Staff: BUTHELEZI P Room: 502|7|AB0703					
Wednesday	Event category: C Module: TPRS201|D1|22 Groups: #FMS DIMRM1 LEVEL 2; TPRS201|D1|22|C|A Staff: NOEL DT Room: 502|7|AB0703		Event category: C Module: ALWR101|D1|22 Groups: #FMS DIMMK1 LEVEL 1; ALWR101|D1|22|C|D Staff: ZUNGU N P Room: 502|7|AB0703	Event category: C Module: MSEG201|D1|22 Groups: #FMS DIMMK1 LEVEL 2; MSEG201|D1|22|C|A Staff: REDDY T Room: 502|7|AB0703	Event category: Tut Module: MPLN201|D1|22 Groups: #FMS DIMMK1 LEVEL 3; MPLN201|D1|22|T|A Staff: MAHARAJ M Room: 502|7|AB0703	Event category: Tut Module: MKEN201|D1|22 Groups: #FMS DIMMK1 LEVEL 2; MKEN201|D1|22|C|A Staff: ZUNGU N P Room: 502|7|AB0703	Event category: Tut Module: MKCB201|D1|22 Groups: #FMS DIMMK1 LEVEL 3; MKCB201|D1|22|T|A Staff: PILLAY MA Room: 502|7|AB0703					
Thursday	Event category: C Module: BRDM201|D1|22 Groups: #FMS DIMMK1 LEVEL 3; BRDM201|D1|22|C|A Staff: MADONDO Room: 502|7|AB0703	Event category: C Module: FNLT101|D1|22 Groups: #FMS DIMMK1 LEVEL 1; FNLT101|D1|22|C|E Staff: TEMP 2 FIN ACC Room: 502|7|AB0703	Event category: C Module: CMLW101|D1|22 Groups: #FAI DIIAU1 LEVEL 1; CMLW101|D1|22|C|A; CMLW101|D1|22|C|B Staff: GOVENDER J Room: 502|7|AB0703	Event category: Tut Module: STAT201|D1|22 Groups: #FAI NDIAF1 LEVEL 4; #FAI NDIAU3 LEVEL 3; STAT201|D1|22|T|A; STAT201|D1|22|T|B Staff: MBONA S V Room: 502|7|AB0703 Notes:	Event category: C Module: SATE101|D1|22 Groups: #FMS HCMAK1; #FMS HCRTL1; SATE101|D1|22|C|A; SATE101|D1|22|C|B Staff: MADONDO Room: 502|7|AB0703		Event category: C Module: BCLT101|D1|22 Groups: #FMS DIMRM1 LEVEL 1; BCLT101|D1|22|C|B Staff: PENCELIAH S Room: 502|7|AB0703					
Friday		Event category: C Module: RTMK201|D1|22 Groups: #FMS DIMRM1 LEVEL 2; RTMK201|D1|22|C|A Staff: HAWKINS-MOFOKENG R Room: 502|7|AB0703		Event category: ON-LINE Module: MGMT201|D1|22 Groups: #FMS DIMBS1 LEVEL 2A; MGMT201|D1|22|C|A Staff: PILLAY S Room: 502|7|AB0703	Event category: C Module: SATE101|D1|22 Groups: #FMS HCMAK1; #FMS HCRTL1; SATE101|D1|22|C|A; SATE101|D1|22|C|B Staff: MADONDO Room: 502|7|AB0703							
Saturday													

Published 2020/10/01, by m luthuli (Durban University of Technology)
Created by CELCAT Web Publisher

Campus Maps – Below Useful Links at the bottom of the Timetable homepage: Click Maps and Directions for each Campus Link and then Click the Campus you looking.



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Glossary of Terms and Abbreviations

- #FAD : Faculty of Arts and Design
- #FAI : Faculty of Accounting and Informatics
- #FAS : Faculty of Applied Sciences
- #FEBE : Faculty of Engineering and the Built Environment
- # FHS : Faculty of Health Sciences
- # FMS : Faculty of Management Sciences
- D1 : Durban Full - Time Modules
- D3 : Durban Part - Time Modules
- P1 : Riverside Full -Time Modules
- P3 : Riverside Part -Time Modules
- I1 : Indumiso Campus Full - Time Modules
- 11 : Annual Modules
- 21 : Semester 1 Modules
- 22 : Semester 2 Modules
- C : Class / Lecture
- Tut : Tutorial
- P : Practical
- Online : Online Class / Lecture

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> **Module/Subject Timetables**

> **Staff Timetables**

Steps: Click your Faculty Dropdown > Click Your Department > Select Timetable Category > Select Timetable You Looking For > View/Download/Print Timetable.

- Faculty of Accounting & Informatics
- Faculty of Applied Sciences
- Faculty of Art & Design
- Faculty of Engineering & Built Environment
- Faculty of Health Sciences
- Faculty of Management Sciences

> **Venue/Room Timetables** ⇒ Link

Steps: After the Clicking the above Link > Select Room > Scroll or Use Find option on the top right of the page or Press Ctrl + F and enter room/venue code or name to find the venue you are looking for > View/Download/Print Timetable

DEPARTMENT MENU

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- SRC Online Elections 2020
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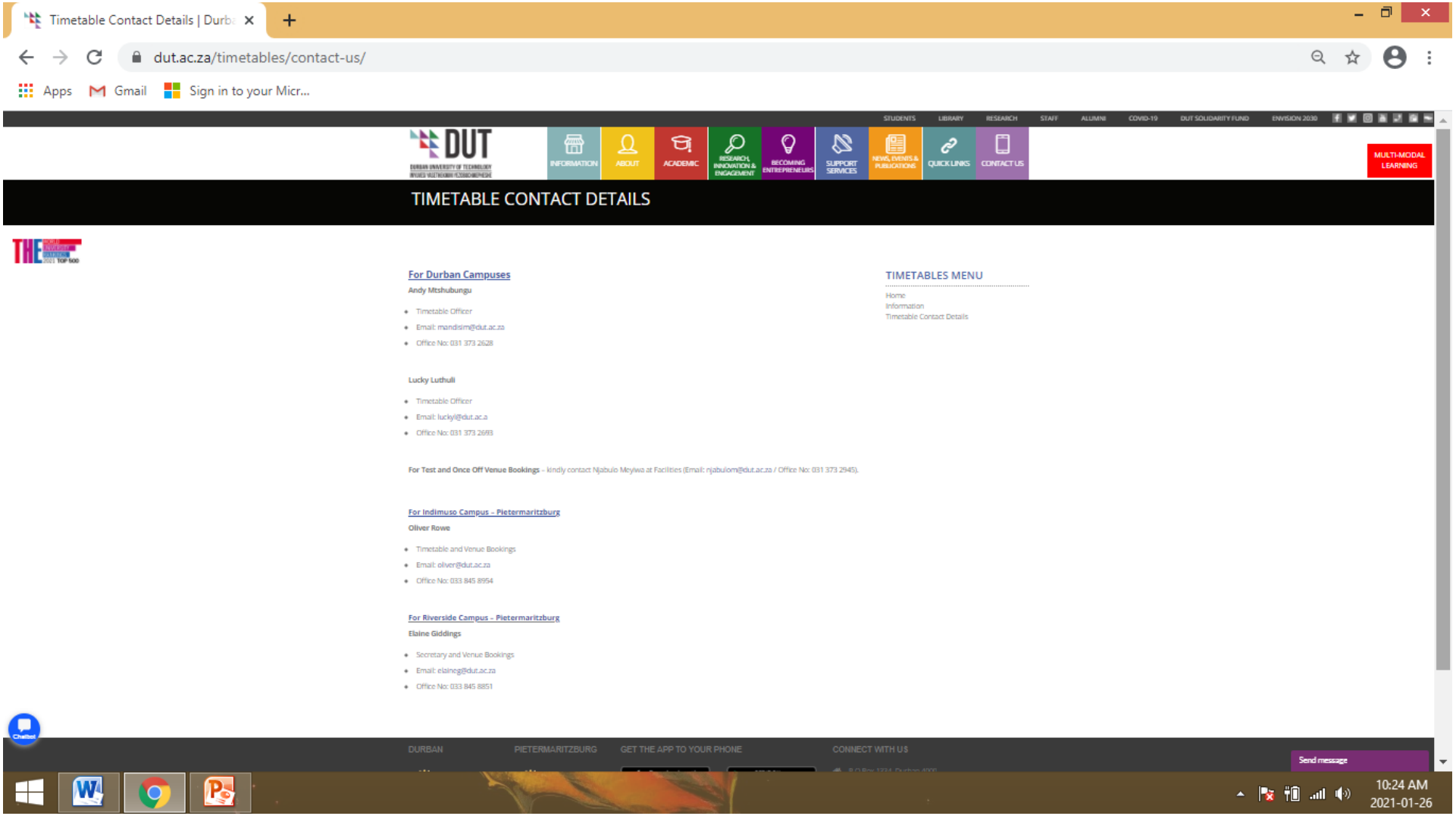
- Academic Calendar 2021
- ENVISION 2030

Chatbot

Send message

10:19 AM 2021-01-26

Screenshot: Timetable Office Contact Details for Durban Campus and Pietermaritzburg (Midlands) Campus. Note: this is just a screenshot, details are more visible on the website.