# SHORT COURSES

Duration: 36 Hours per module/5 Full days

## MODULE / SHORT COURSE

### FINANCIAL MANAGEMENT AND ACCOUNTING
- Cost and Pricing analysis

### OPERATIONS MANAGEMENT
- Introduction to Operations Management
- Production Management Techniques
- World Class Manufacturing
- Demand Management and the JIT System
- Material Requirements Planning
- Quality Management

### LOGISTICS MANAGEMENT AND SUPPLY CHAIN MANAGEMENT
- Freight Care Management
- Management of Goods in Storage
- Planning Freight Logistics
- Purchasing Management
- Quality Assurance
- Quality Management, Planning and Control
- Relationship Management
- Strategic Procurement
- Strategic Supply Chain Management
- Inbound Logistics & Outbound Logistics
- Integrated Resource Planning
- Managing Freight Locations and Control

### PROJECT MANAGEMENT
- Project Control
- Project Initiation and Development
- Project Management
- Project Planning
- Project Tools and Techniques

### SUPERVISING DEVELOPMENT MANAGEMENT (DURATION OF EACH PHASE: 6 DAYS)

<table>
<thead>
<tr>
<th>SDP PHASE 1</th>
<th>SDP PHASE 2</th>
<th>SDP PHASE 3</th>
</tr>
</thead>
<tbody>
<tr>
<td>Numeracy and Finance</td>
<td>Leading</td>
<td>Change and Diversity</td>
</tr>
<tr>
<td>Problem Solving and Decision Making</td>
<td>Controlling</td>
<td>Innovation and Creative Thinking</td>
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<tr>
<td>Systems Theory</td>
<td>Understanding Business Culture</td>
<td>Entrepreneurship</td>
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</tbody>
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### HUMAN RESOURCE MANAGEMENT
- Strategic Human Resource Management

### SERVICE DELIVERY MANAGEMENT
- Customer Service and Customer Relationship Management