



HOUSE OF GRADUATES

▶ **HEAD OFFICE:** 22 Prains Avenue, Glenwood, Durban (off Che Guevera Road) ▶ **TELE:** 031 301 8015

▶ **PRETORIA OFFICE:** 1166 Francis Baard Street, Hatfield, Pretoria ▶ **TELE:** 086 111 1455

▶ **TRADING HOURS:** Mon- Fri, 08h00- 17h00 & Sat, 08h30- 13h00 ▶ **FAX:** 086 672 2630 ▶ **WHATSAPP/ SMS:** 076 675 7799 ✉ info@houseofgraduates.co.za

DURBAN UNIVERSITY OF TECHNOLOGY (DUT) SPRING GRADUATION CEREMONY: 4TH & 5TH SEPTEMBER

ORDER FORM FOR GRADUATION ATTIRE: 2019

Dear DUT Graduand,

Congratulations on your achievement! House of Graduates is proud to be the **OFFICIAL SUPPLIER OF GRADUATION ATTIRE** on this memorable occasion.

- If you are **HIRING** the graduation attire kindly read **SECTION A** of our order form.
- If you are **PURCHASING** the graduation attire kindly read **SECTION B** of our order form.

Please read the information provided on this order form carefully. You are welcome to contact us via telephone, email, SMS, or Whatsapp should you have any questions or queries.

PRICING:-

Please circle the required items.

NB:- When HIRING R300 in cash is required as a security deposit (in addition to the hire prices below).

DESCRIPTION	HIRE PRICE	SALE PRICE (FROM)
N CERT: GOWN ONLY	R100	R800
N DIP SET: GOWN , HOOD & MORTARBOARD	R210	R1,420
Gown Only	100	R800
Hood Only	130	R400
Mortarboard Only	100	R220
B TECH SET: GOWN , HOOD & MORTARBOARD	R240	R1,470
Gown Only	100	R800
Hood Only	150	R450
Mortarboard Only	100	R220
M TECH SET: GOWN , HOOD & MORTARBOARD	R280	R1,570
Gown Only	140	R850
Hood Only	180	R500
Mortarboard Only	100	R220
D TECH SET: GOWN , HOOD & BONNET	R350	R3,700
Gown Only	190	R2,000
Hood Only	190	R750
Bonnet Only	120	R950

SECTION A: INFORMATION TO HIRE GRADUATION ATTIRE

If you are **HIRING** the graduation attire kindly follow the steps below:-

1. Complete the personal details section below.
2. Payment can be made in cash at our Durban office, OR in advance via ATM deposit/ EFT, OR at the Tech Arms/ Pavilion Room on the DUT Steve Biko Campus, Gate 5 on Tuesday, 03 September from 09h00 to 16h00. **NB:- Please use the FNB ATM to make cash deposits. Do not deposit cash in the FNB branch (i.e. over the counter with a teller).** If you are unable to deposit cash via the ATM please pay in cash when collecting your graduation attire.
3. Collection can take place at the Tech Arms/ Pavilion Room from 3 hours before the start of your graduation ceremony.
 - a. Please note that a **refundable cash deposit of R 300 is required upon collection** of the hired graduation attire.
 - b. **You must present your original proof of payment and this order form when collecting your graduation attire.** If not, you will be asked to pay again.
4. **The hired graduation attire must be returned immediately after the graduation ceremony. If not a late return charge of R 100 per day will be levied.** In the event of damage the hirer will be compelled to pay House of Graduates on demand the full retail price as shown on this order form.
5. We stock all sizes and will assist with fitting upon collection of your graduation attire.

SECTION B: INFORMATION TO PURCHASE GRADUATION ATTIRE

If you are **PURCHASING** the graduation attire kindly follow the steps below:-

1. Complete the personal details section below.
2. Payment can be made in cash at our Durban office, OR in advance via ATM deposit/ EFT, OR at the Tech Arms/ Pavilion Room on the DUT Steve Biko Campus, Gate 5 on Tuesday, 03 September from 09h00 to 16h00. **NB:- Please use the FNB ATM to make cash deposits. Do not deposit cash in the FNB branch (i.e. over the counter with a teller).** If you are unable to deposit cash via the ATM please pay in cash when collecting your graduation attire.
3. You can collect your graduation attire once payment is made.
 - a. Collection can take place at the DUT Tech Arms/ Pavilion Room or at our Durban office.
 - b. Your attire can also be posted or couriered to you at an additional cost of R200.
 - c. **You must present your original proof of payment and this order form when collecting your graduation attire.** If not, you will be asked to pay again.
4. We stock all sizes and will assist with fitting upon collection of your graduation attire.

YOUR PERSONAL DETAILS:-

Full Name: _____

Residential Address: _____

Cell Number:

--	--	--	--	--	--	--	--	--	--

Name of Completed Course: _____

Faculty: _____

Date of Graduation Ceremony: _____

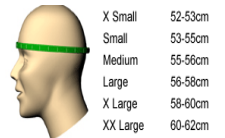
Time of Graduation Ceremony: _____

Signature (To acknowledge the terms and conditions of Section A above): _____

*If you are **PURCHASING** kindly complete the following:-*

Height (Head to toe): _____

Head Measurement (Around your head, above your ears): _____



OUR BANKING DETAILS:-

Bank: FNB
 Account No: 621 299 777 68
 Account Holder: House of Grads
 Branch: Umhlanga Crescent
 Branch Code: 220 629
 Reference: **Graduation Date & Surname** E.g. If your surname is Mkhize and you are graduating on 18 April your reference would be **1804 MKHIZE**