

**REQUEST FOR QUOTATION**

**JOB TITLE: To supply and commission a high volume Digital Colour Printer for the Printing Department .**

**SUPPLIER NAME : ...................................................................................... DUT DATABASE NUMBER: ..................................**

**CO. REG. NO. : ...................................................................... VAT NUMBER : .. .............................................................**

**ADDRESS : ..............................................................................................................................................................................**

**DATE: …………….........................................................**

**The job title must be written on the envelope.**

Suppliers who are interested in supplying the goods as specified hereinafter, and subject to the General and Special conditions of the Durban University of Technology, are requested to prepare a quotation and place in a sealed envelope marked for **Attention : Procurement and Materials Manager. Envelopes are to be placed in the Quotation Box situated in the PROCUREMENT DEPARTMENT, located on the Ground Floor, Block A, M.L. Sultan Campus, 41 / 43 M.L. Sultan Road, Durban,** on the specified Closing time and date. **Please note that no faxed/emailed quotations will be accepted.**

**No Site meeting.**

**Technical contact: \_\_Mr. T. Maphumulo** thembekam@dut.ac.za **Contact number: 0313732183**

I/We hereby quote for the supply of the hereinafter item/s in terms of the SAID description, Specification or sample.

**RUBBER STAMP**

**........................................... ................................................... ......................................**

**SIGNATURE CAPACITY DATE**

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 **OFFICIAL USE**

 **DEPARTMENT : PROCUREMENT CLOSED QUOTE NO.**

**CONTACT PERSON : Cliff Pillay Tel: +27 31 3735185**

 **Email:pillaye@dut.ac.za**

**CLOSING DATE : 12/11/2020 CLOSING TIME : 11:00am.**

**Specifications are on page three.**

**All Newservice providers are requested to submit the following compulsory documents:**

|  |
| --- |
| The **Tax compliance status PIN (TCS PIN)** must be submitted. Should the Bidders tax clearance status not be in order at close of the evaluation of the bid, this will lead to the invalidation of the bid document. |
| Certified valid BBBEE certificate (Sanas or IRBA or sworn affidavit) |
| Certified and Valid Entity Registration Documents |
| VAT registration:* Your company must be registered for vat in order to tender
* Vat number must be stipulated on the Original Tax clearance certificate
 |
| Company Profile  |
| Three x letters of references from customers rating your service  |

**OR**

**If you are a current service provider to DUT kindly, provide.**

|  |
| --- |
| **DUT database number**  |
|  |
|  |

### **Price and BBBEE:**

|  |  |
| --- | --- |
| Evaluation criteria  | Points |
| 1. | Price | 80 |
| 2. | BBBEEE | 20 |
| Total | 100 |

**SPECIFICATIONS:**

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