



## MEMORANDUM

<b>To:</b>	DVC P&O	<b>From:</b>	Infrastructure Project Management Office
<b>From:</b>	Mr Gudlhuza	<b>Date:</b>	29 October 2019
<b>Subject:</b>	New Student Centre & Entrepreneurship and Multi-Purpose Hall Construction		

Dear Dr IZ Machi

**Re: Alternative parking to allow construction of the above project.**

**Background:**

The New Student Centre & Entrepreneurship and Multi-Purpose Hall project was awarded to the Contractor for construction.

**Current status:**

Site handover for the New Student Centre & Entrepreneurship and Multi-Purpose Hall Construction has taken over on 16 October 2019.

The parking at gate 4 is part of the construction site. For the safety of the staff's cars, it is advisable that the staff finds an alternate parking. Construction of the facility will be completed in December 2020. We apologise for any inconvenience that will be caused as a result of the construction activity.

Yours faithfully

A handwritten signature in black ink, appearing to read 'N.J. Gudlhuza', is written over a horizontal dotted line.

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Mr. N.J. Gudlhuza  
Infrastructure Project Management Office