

CREATIVE OUTPUTS CRITICAL PATH (2021)

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| **ACTIVITIES** | **2021 DEADLINES** |
| Researchers, Academics and Postgraduate students- Send complete submissions to HoD to serve at  DRC. | Current |
| Researchers, Academics and Postgraduate students (new call) **send intention to submit email**, with contact details of four possible reviewers to HoD, RO  and CRC | 14 May |
| HODs list of reviewers to reach CRC | 1 June |
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| ICOC meeting for internal review process | 18 June |
| ICOC meeting to conduct **first review of all**  **submissions.** | 28 June- 9 July |
| New submissions and re-submissions to serve at DRC. | 30 June |
| ICOC feedback to Researchers, Academics and Postgraduate students | 12 – 23 July |
| ICOC meeting for **second review of all submissions**  **(annotations)** | 3-13 Aug |
| RO sends completed **internally reviewed submissions with a URL link to CRC for uploading on ROSS/NRF DHET System** | 16 Aug |
| CRC begins uploading process on **ROSS/NRF DHET System** with 2 confirmed reviewers – possible 3rd reviewer on standby where required. As **per implementation policy on Creative Outputs and Innovation requirement**. | From 23 Aug |

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| CRC follows-up on uploaded work submitted on **ROSS/NRF DHET System** to ensure that review process successfully completed  by reviewer. | Follow-up on review process on a continuous basis until  final submission. Sept to Nov. |
| CRO ensures that all submitted work has been uploaded successfully on ROSS system and to send  confirmation DVC: RIE for final declaration. | 15 Nov |
| Letter declaration/ compliance from DVC: RIE to be signed and uploaded on ROSS for both Creative  Outputs and Innovation. | 30 Nov |