**Creative Outputs Submissions**

**Checklists for Submissions**

The checklists below indicates the supporting documentation and information required by DUT Research and Postgraduate Office for the *Creative Outputs* submissions, in accordance with *section 3.2* of the Department of Higher Education and Training (DHET)’s *Implementation Guidelines 2019.*

**Output title:**

**Output Category:**

**Sub-field category:**

|  |  |  |
| --- | --- | --- |
|  | In order to meet the DHET’s submission requirements, have you checked that you have submitted/completed? | √ |
| 1. | Annotation from the applicant briefly contextualising the creative output (**500 –**  **700 words**) |  |
| 2. | Details of **five** peer reviewers, who are experts in the field. |  |
| 3 | Submitted **proof of any awards** received |  |
| 4. | Submitted a **declaration of originality** |  |
| 5. | Submitted a **declaration of authorship / co-authorship** and disclosure of other active participants in the production of the work |  |
| 6. | Submitted proof of DUT’s contributor’s affiliation, by means of a letter from Human Resources Department, **if the output does not indicate DUT affiliation** |  |
| 7. | Submitted Evidence of the creative output (digital submission on URL link) |  |

**Confirmation by:**

Name and Surname: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_

Department: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Extension: \_\_\_\_\_\_\_\_\_\_\_\_\_\_