

**INTERNAL APPLICATIONS ARE INVITED FROM INTERESTED PERSON(S)
FOR THE UNDER MENTIONED POST. ADVERT IS OPEN TO EXTERNAL CANDIDATES**

ACADEMIC POSITION
DEPARTMENT: MARITIME STUDIES
SENIOR LECTURER /HEAD OF DEPARTMENT
(REF. M306)

SENIOR LECTURER

- Doctorate in any Maritime field of study.
- A minimum of 5 years teaching and/or Industry experience.
- Track record of research outputs

KNOWLEDGE

- Ability to supervise projects.
- Ability to manage staff.
- Ability to communicate to a variety of audiences through various media.
- Understanding of departmental functioning.
- Good Knowledge of the academic discipline environment.
- Involvement in professional activities where applicable.
- Research Methodology.

SPECIAL REQUIREMENTS

- Communication skills
- Computer proficiency
- Ability to manage & analyse information
- Ability to synthesise information to design learning experiences
- Understanding of Higher Education environment

ADDITIONAL RECOMMENDATION:

- The applicant should have a broad knowledge of the shipping industry and a keen interest in the education of aspiring seafarers
- Good communication and presentation skills
- Good organizational and planning skills
- Ability to work both independently and in a team
- Competency in Microsoft Office applications and a strong work ethic
- Experience in E-Learning

SUMMARY OF DUTIES:

- Management of all matters relating to learning, teaching, and assessment
- Assist in curriculum development
- Assist in the development of industry specific no-subsidized short courses
- Conduct research and publishing activities
- Perform other duties as determined by the Head of Department

HEAD OF DEPARTMENT

MINIMUM REQUIREMENTS:

- A PhD in the relevant discipline
- A relevance in this context will depend on the cluster of academic programmes located in the department Associate Professors, Professors or Senior Lecturers
- Five (5) years' experience in higher education and academic leadershipScholarship

DURATION

- Five (5) years fixed contract, renewable for one additional term based on performance

SUMMARY OF DUTIES

- Dealing with student queries and complaints regarding the Department/Programme. Managing and supervising staff which includes: -
 - The allocation of workload.
 - Approval of leave.
- Enhancing staff relations and building the team towards a student centred department. Attending to matters such as study leave, grievances, disputes, training & development. Appointment of part time and replacement staff.
- Programme and project budgeting.
- Enhancing Faculty projects e.g., Post graduate Recruitment and supervision, Siyaphumelela, FYSE, Orientation, Graduation.
- Provide leadership to the department in respect of Teaching & Learning and Research. Represent the department in relevant fora.

Salary : An Attractive and competitive salary package will be negotiated on an individual basis.

Status of Positions : **Senior Lecturer** : Permanent
Head of Department : 5-year cyclical position renewal for one term only based on performance

Applications should include:

1. A fully completed prescribed application form which can be obtained from www.dut.ac.za (under the **QUICK LINKS** tab - @careers)
2. A detailed curriculum vita (explicitly stating experience or knowledge in the above mentioned fields)
3. Covering letter.
4. Certified copies of all academic records and certificates
5. Current contact information of referees
6. No manual applications will be accepted and incomplete applications will be disregarded.
7. Please email application to careers@dut.ac.za and quote the post reference and post description in the subject line.

CLOSING DATE: 19 AUGUST 2022