[Date]

[Details of addressee]

**Request for Permission to Conduct Research**

Dear XXX

My name is [insert name], a [insert degree registered for] student at the Durban University of Technology. The research I wish to conduct for my [eg. Masters Dissertation; Doctoral thesis] involves [insert title of study].

I am hereby seeking your consent to [what do you consent for?].

I have provided you with a copy of my proposal which includes copies of the data collection tools and consent and/ or assent forms to be used in the research process, as well as a copy of the approval letter which I received from the DUT-Institutional Research Ethics Committee (DUT-IREC).

If you require any further information, please do not hesitate to contact me [insert contact number, fax and email address]. Thank you for your time and consideration in this matter.

Yours sincerely,

[Insert name of researcher]

Durban University of Technology