▶ **DURBAN:** 110 Umhlanga Rocks Drive, Durban North

▶ PRETORIA: 1166 Francis Baard Street, Hatfield, Pretoria

▶ CAPE TOWN: Unit 7A Nobel Park Shopping Centre, Avondstil, Cape Town

▶ TRADING HOURS: Mon- Fri, 08h00- 17h00 & Sat, 08h30- 13h00

▶ WHATSAPP: 072 705 2824

NATIONAL CALL CENTRE: 031 301 8015

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DURBAN UNIVERSITY OF TECHNOLOGY (DUT) ORDER FORM FOR GRADUATION ATTIRE: 2023

Dear DUT Graduand,

Congratulations on your achievement! House of Graduates is proud to be the **OFFICIAL SUPPLIER OF GRADUATION ATTIRE** on this memorable occasion.

- If you are **HIRING** the graduation attire kindly read **SECTION A** of our order form.
- If you are **PURCHASING** the graduation attire kindly read **SECTION B** of our order form.

Please read the information provided on this order form carefully. You are welcome to contact us via telephone, email, sms, or Whatsapp should you have any questions or queries.

PRICING:

DESCRIPTION	HIRE PRICE	SALE PRICE	
HIGHER CERT: GOWN ONLY	R130	R800	
ADVANCED CERT & 2 YEAR DIPLOMA SET: GOWN, HOOD & CAP	R250	R1,450	
Gown Only	130	R800	
Hood Only	250	R350	
Cap Only	130	R300	
3 YEAR DIPLOMA SET: GOWN, HOOD & CAP	R260	R1,500	
Gown Only	130	R800	
Hood Only	250	R400	
Cap Only	130	R300	
PGCE & ADVANCED DIPLOMA & BACHELORS: GOWN, HOOD & CAP	R300	R1,550	
Gown Only	130	R800	
Hood Only	280	R450	
Cap Only	130	R300	
PROFESSIONAL BACHELORS, POST GRAD DIPLOMA & HONOURS: GOWN, HOOD & CAP	R340	R1,590	
Gown Only	130	R800	
Hood Only	280	R490	
Cap Only	130	R300	
MASTERS SET: GOWN, HOOD & CAP	R390	R1,700	
Gown Only	200	R900	
Hood Only	300	R500	
Cap Only	130	R300	
DOCTORS SET: GOWN, HOOD & BONNET	R500	R5,200	
Gown Only	300	R3,000	
Hood Only	300	R1,000	
Bonnet Only	200	R1,200	

SECTION A: INFORMATION TO HIRE GRADUATION ATTIRE

If you are **HIRING** the graduation attire kindly follow the steps below:

- 1. Complete the personal details section below.
- 2. Payment can be made in cash at our Durban office, OR in advance via ATM deposit/ EFT, OR at the graduation venue from 3 hours before the start the ceremony. NB: Please use the FNB ATM to make cash deposits. Do NOT deposit cash inside the branch at the teller). If you are unable to deposit cash at the ATM, please pay in cash when collecting your graduation attire.
- 3. Collection can take place at the graduation venue from 3 hours before the start of the graduation ceremony.
 - a. Please note that a <u>security deposit of R 300 is required upon collection. This amount must be paid in CASH.</u> Alternatively, you can leave your <u>original ID or drivers license</u> as a security deposit.
 - b. You must present your original proof of payment and this order form when collecting your graduation attire. If not, you will be asked to pay again.
- 4. The hired graduation attire must be returned immediately after the graduation ceremony. If not a late return charge of R 100 per day will be levied. In the event of damage, the hirer will be compelled to pay House of Graduates on demand the full retail price as shown on this order form.
- 5. We stock all sizes and will assist with fitting upon collection of your graduation attire.

SECTION B: INFORMATION TO PURCHASE GRADUATION ATTIRE

If you are **PURCHASING** the graduation attire kindly follow the steps below:

- 1. Complete the personal details section below.
- 2. Payment can be made in cash at our Durban office, OR in advance via ATM deposit/ EFT, OR at the graduation venue from 3 hours before the start the ceremony. NB: Please use the FNB ATM to make cash deposits. Do NOT deposit cash inside the branch at the teller). If you are unable to deposit cash at the ATM, please pay in cash when collecting your graduation attire.
- 3. You can collect your graduation attire at the graduation venue once payment is made. NB:
 - a. Your attire can also be couriered to you at an additional cost of R250 however we will require your details 14 working days before your graduation.
 - b. You must present your original proof of payment and this order form when collecting your graduation attire. If not, you will be asked to pay again.
- 4. We stock all sizes and will assist with fitting upon collection of your graduation attire.

YOUR PERSONAL DETAILS:		
Full Name:	 	
Cell Number:		
Name of Completed Course:	 	
Faculty:	 	
Date of Graduation Ceremony:	 	
Time of Graduation Ceremony:		
Signature (To acknowledge the terms and conditions of Section A above):		
If you are <u>PURCHASING</u> kindly complete the following:	X Small	52-53cm
Height (Head to toe):	Small Medium	53-55cm 55-56cm
Head Measurement (Around your head, above your ears):	Large X Large XX Large	56-58cm 58-60cm 60-62cm

OUR BANKING DETAILS:

Bank: FNB

Account No: 621 299 777 68

Account Holder: House of Grads

Branch: Umhlanga Crescent

Branch Code: 220 629

Reference: Graduation Date & Surname E.g. If your surname is Mkhize and you are graduating on 18 April your reference would be 1804 MKHIZE