

Durban University of Technology (DUT) is located on the warm east coast of South Africa. It sprawls over seven (7) campuses in tropical and picturesque Durban, and in Pietermaritzburg, with its undulating hills that flow over from the Drakensberg Mountain.

According to our ENVISION2030 strategy, DUT's DNA has two strands, namely 'people-centred and engaged' and 'innovative and entrepreneurial'. These are interwoven intrinsically by a number of double pairs consisting of 'values and principles' that bind our double-helix together. The extrinsic expression of our DNA is via The DUT-Way; which demonstrates our collective character and behaviour.

The University's ultimate goal is to contribute towards improving the lives and livelihoods of all its people, both internal and external. DUT consistently strives towards excellence and greatness in teaching-learning and in research-innovation; something that was been recognized recently when The Times Higher Education's World University Rankings placed DUT within the top 500 of Universities in the world and within the top 5 universities in South Africa. The enactment of these internationally recognized strengths is demonstrated in our impactful engagement internally and externally in service of our localities, the region and the country at large.

Internal Applications are invited from interested person(s) for the under-mentioned post. This post is also open to external candidates

**FACULTY OF HEALTH SCIENCES
HEAD OF DEPARTMENT/SENIOR LECTURER POSITION : REF.: D104**

**DENTAL SCIENCES DEPARTMENT
SENIOR LECTURER**

Minimum Requirements:

- A Doctoral Degree in Dental Technology or any related discipline in Health Sciences
- Academic rank of Senior Lecturer, or above
- Five (5) years' experience in higher education
- Three (3) years' experience in academic management
- Registration with the SADTC or HPCSA
- Evidence of research output

Summary of duties

- Dealing with student queries and complaints regarding the Department;
- Managing and supervising staff which include:-
 - Providing leadership to the department in respect of Teaching & Learning, Research and Community Engagement.
 - Enhancing staff relations and building the team towards effective pursuit of the Envision 2030 strategic plan.
 - Representing the department in relevant institutional, regional and national fora.
 - Academic management of the Department, including allocations of workload, leave and support of relevant training
 - Financial management of the Department, including budgets, appointment of part-time staff and approval and processing of requisitions.
 - Enhancing Faculty projects e.g. Postgraduate recruitment and supervision, community engagement, holistic student support (HSS), and other institutional/Faculty initiatives

HEAD OF DEPARTMENT

MINIMUM REQUIREMENTS:

- A Doctoral Degree in the relevant discipline (relevance in this context will depend on the cluster of academic programmes located in the department)
- Academic rank of Senior Lecturer or Associate Professor or Professor
- Five (5) years' experience in higher education
- Three (3) years' experience in academic leadership
- Registration with SADTC or HPCSA
- Evidence of research output

Duration

Five (5) years fixed contract, renewable for one additional term based on performance

Summary of duties

- Dealing with student queries and complaints regarding the Department/Programme.
- Managing and supervising staff which includes: -
 - The allocation of workload.
 - Approval of leave.
- Enhancing staff relations and building the team towards a student centered department.
- Attending to matters such as study leave, grievances, disputes, training & development.
- Appointment of part time and replacement staff.
- Programme and project budgeting.
- Enhancing Faculty projects e.g., Post graduate Recruitment and supervision, Siyaphumelela, FYSE, Orientation, Graduation.
- Provide leadership to the department in respect of Teaching & Learning and Research.
- Represent the department in relevant forums.

Head of Department Allowance inclusive of cell phone allowance: R10 000 per month.

Contact Person : Maud Mthembu
Email Address : careers@dut.ac.za
Post Status : Senior Lecturer : Permanent
: Head of Department: 5 contract

Applications should include:

- A fully completed prescribed application form which can be obtained from www.dut.ac.za (under the **QUICK LINKS** tab - @careers)
- A detailed curriculum vita (explicitly stating experience or knowledge in the above mentioned fields)
- Covering letter.
- Certified copies of all academic records and certificates
- Current contact information of referees
- No manual applications will be accepted and incomplete applications will be disregarded.
- Please email application to careers@dut.ac.za and quote the post reference and post description in the subject line.

CLOSING DATE: 28 APRIL 2023

Please note:

“The University reserves the right not to appoint” or to re-advertise to widen the pool of applicants Verification will

be conducted on preferred candidates only.

DUT reserves the right to do a complete verification of the information you have provided.

DUT reserves the right to contact your referees or request additional referees.

While DUT strives for equal opportunities, preference will be given in terms of the University's Equity Plan, with specific consideration for Female candidates.