

2024

REGISTRATION TIMETABLE



VENUE: ML SULTAN CAMPUS, 3RD FLOOR,
FMS COMPUTER LAB



TEL
031 373 5441

RETURNING STUDENTS

DURBAN

Avoid Queues



Visit: www.dut.ac.za

**Register online
using your internet
connected device.**

Online registration via iEnabler opens from **15 January 2024**. This means that you may register off-campus before the physical registration dates below. You are encouraged to register online to avoid standing in queues. **Proceed to the next sections for payment information.**



DEPARTMENT	QUALIFICATION	LEVEL	DATE	TIME
Applied Law	Doctor of Philosophy in Management Sciences Specializing in Business Law	I	15-16 January 2024 Monday-Tuesday	08:30-14:30
	Master of Management Sciences Specializing in Business Law	I	15-16 January 2024 Monday-Tuesday	08:30-14:30
	Post Graduate Diploma in Business Law	I	15-16 January 2024 Monday-Tuesday	08:30-14:30
	Advanced Diploma in Management Sciences (Business Law)	I	15-16 January 2024 Monday-Tuesday	08:30-14:30
	Diploma in Management Sciences (Business Law)	2 & 3	15-16 January 2024 Monday-Tuesday	08:30-14:30

DEPARTMENT	QUALIFICATION	LEVEL	DATE	TIME
Business School	MBA (Master's in Business Administration)	ALL	17-18 January 2024 Wednesday-Thursday	08:30-14:30
	Post Graduate Diploma in Business Administration	I	17-18 January 2024 Wednesday-Thursday	08:30-14:30
	Advanced Diploma in Business Administration	I	17-18 January 2024 Wednesday-Thursday	08:30-14:30
	Higher Certificate in Operations (Project Management)	I	17-18 January 2024 Wednesday-Thursday	08:30-14:30
Entrepreneurial Studies & Management	Doctor of Philosophy in Management Sciences Specializing in Business Administration Leadership & Complexity	ALL	19-22 January 2024 Friday-Monday	08:30-14:30
	Master of Management Sciences Specializing in Business Administration Management	ALL	19-22 January 2024 Friday-Monday	08:30-14:30
	Post Graduate Diploma in Business Administration Management	I	19-22 January 2024 Friday-Monday	08:30-14:30
	Advanced Diploma in Management Sciences Specialising in Business Administration	I	19-22 January 2024 Friday-Monday	08:30-14:30
	Dip: Management Sciences (Business Administration)	2 & 3	19-22 January 2024 Friday-Monday	08:30-14:30
Hospitality and Tourism	Doctor of Philosophy in Management Sciences Specializing in Hospitality and Tourism Management	ALL	23-24 January 2024 Tuesday-Wednesday	08:30-14:30
	Master of Management Sciences Specializing in Hospitality and Tourism Management	ALL	23-24 January 2024 Tuesday-Wednesday	08:30-14:30
	Post Graduate Diploma in Hospitality Management	I	23-24 January 2024 Tuesday-Wednesday	08:30-14:30
	Post Graduate Diploma in Tourism	I	23-24 January 2024 Tuesday-Wednesday	08:30-14:30
	Post Graduate Diploma in Catering Management	I	23-24 January 2024 Tuesday-Wednesday	08:30-14:30
	Advanced Diploma in Hospitality Management	I	23-24 January 2024 Tuesday-Wednesday	08:30-14:30
	Advanced Diploma in Tourism	I	23-24 January 2024 Tuesday-Wednesday	08:30-14:30
	Advanced Diploma in Catering Management	I	23-24 January 2024 Tuesday-Wednesday	08:30-14:30
	Diploma in Hospitality Management	2, 3 & 4	23-24 January 2024 Tuesday-Wednesday	08:30-14:30
	National Diploma in Tourism	2, 3 & 4	23-24 January 2024 Tuesday-Wednesday	08:30-14:30
	National Diploma in Hospitality	2, 3 & 4	23-24 January 2024 Tuesday-Wednesday	08:30-14:30
	Diploma in Tourism National Diploma in Catering	2, 3 & 4	23-24 January 2024 Tuesday-Wednesday	08:30-14:30
	Diploma in Catering Management	2 & 3	23-24 January 2024 Tuesday-Wednesday	08:30-14:30
Human Resources Management	Doctor of Philosophy in Management Sciences Specializing in Human Resources Management	ALL	25-26 January 2024 Thursday-Friday	08:30-14:30
	Master of Management Sciences Specializing in Human Resources Management	ALL	25-26 January 2024 Thursday-Friday	08:30-14:30
	Post Graduate Diploma in Human Resources Management	I	25-26 January 2024 Thursday-Friday	08:30-14:30
	Advanced Diploma in Management Sciences Specialising in Human Resources Management	I	25-26 January 2024 Thursday-Friday	08:30-14:30
	Dip: Management Sciences (Human Resources Management)	2 & 3	25-26 January 2024 Thursday-Friday	08:30-14:30

DEPARTMENT	QUALIFICATION	LEVEL	DATE	TIME
Marketing and Retail	Doctor of Philosophy in Management Sciences Specializing in Marketing & Retail Management	ALL	29-30 January 2024 Monday-Tuesday	08:30-14:30
	Master of Management Sciences Specializing in Marketing & Retail Management	ALL	29-30 January 2024 Monday-Tuesday	08:30-14:30
	Post Graduate Diploma in Marketing	I	29-30 January 2024 Monday-Tuesday	08:30-14:30
	Post Graduate Diploma in Retail Business Management	I	29-30 January 2024 Monday-Tuesday	08:30-14:30
	Advanced Diploma in Management Sciences Specialising in Marketing	I	29-30 January 2024 Monday-Tuesday	08:30-14:30
	Advanced Diploma in Management Sciences Specialising in Retail	I	29-30 January 2024 Monday-Tuesday	08:30-14:30
	Diploma in Management Sciences (Marketing)	2 & 3	29-30 January 2024 Monday-Tuesday	08:30-14:30
	Diploma in Management Sciences (Retail)	2 & 3	29-30 January 2024 Monday-Tuesday	08:30-14:30
Operations and Quality Management	Post Graduate Diploma in Quality	I	31 January-01 February 2024 Wednesday-Thursday	08:30-14:30
	Post Graduate Diploma in Operations	I	31 January-01 February 2024 Wednesday-Thursday	08:30-14:30
	Advanced Diploma in Operations Management	I	31 January-01 February 2024 Wednesday-Thursday	08:30-14:30
	Advanced Diploma in Quality Management	I	31 January-01 February 2024 Wednesday-Thursday	08:30-14:30
	Doctor of Philosophy in Management Sciences Specializing in Operations & Quality Management	ALL	31 January-01 February 2024 Wednesday-Thursday	08:30-14:30
	Master of Management Sciences Specializing in Operations & Quality Management	ALL	31 January-01 February 2024 Wednesday-Thursday	08:30-14:30
	Diploma in Operations Management	2 & 3	31 January-01 February 2024 Wednesday-Thursday	08:30-14:30
Public Management and Economics	Doctor of Philosophy in Management Sciences Specializing in Public Administration & Peace Studies	ALL	02-05 February 2024 Friday-Monday	08:30-14:30
	Master of Management Sciences Specializing in Public Administration & Peace Studies	ALL	02-05 February 2024 Friday-Monday	08:30-14:30
	Post Graduate Diploma in Public Administration Specializing In: Supply Chain Management Public Management	I	02-05 February 2024 Friday-Monday	08:30-14:30
	Post Graduate Diploma in Public Administration Specializing In: Disaster and Risk Management	I	02-05 February 2024 Friday-Monday	08:30-14:30
	Post Graduate Diploma in Public Administration Specializing In: Local Government	I	02-05 February 2024 Friday-Monday	08:30-14:30
	Advanced Diploma in Public Administration Specializing In: Supply Chain Management	I	02-05 February 2024 Friday-Monday	08:30-14:30
	Advanced Diploma in Public Administration Specializing In: Public Management	I	02-05 February 2024 Friday-Monday	08:30-14:30
	Advanced Diploma in Public Administration Specializing In: Disaster and Risk Management	I	02-05 February 2024 Friday-Monday	08:30-14:30
	Advanced Diploma in Public Administration Specializing In: Local Government	I	02-05 February 2024 Friday-Monday	08:30-14:30
	Diploma in Public Administration Specializing In: Local Government	2 & 3	02-05 February 2024 Friday-Monday	08:30-14:30

DEPARTMENT	QUALIFICATION	LEVEL	DATE	TIME
Public Management and Economics	Diploma in Public Administration Specializing In: Supply Chain Management	2 & 3	02-05 February 2024 Friday-Monday	08:30-14:30
	Diploma in Public Administration Specializing In: Public Management	2 & 3	02-05 February 2024 Friday-Monday	08:30-14:30
	Diploma in Public Administration Specializing In: Disaster and Risk Management	2 & 3	02-05 February 2024 Friday-Monday	08:30-14:30
Public Relations	Doctor of Philosophy in Management Sciences Specialising in Public Relations Management	ALL	06-07 February 2024 Tuesday-Wednesday	08:30-14:30
	Master of Management Sciences Specializing in Public Relations Management	ALL	06-07 February 2024 Tuesday-Wednesday	08:30-14:30
	Postgraduate Diploma in Management Sciences: Specialising in Public relations and Communication Management	I	06-07 February 2024 Tuesday-Wednesday	08:30-14:30
	Advanced Diploma in Public Relations and Communications Management	I	06-07 February 2024 Tuesday-Wednesday	08:30-14:30
	Diploma in Management Sciences (Public Relations and Communications Management)	2 & 3	06-07 February 2024 Tuesday-Wednesday	08:30-14:30
All Outstanding Registrations	All Departments	All	08-09 February 2024 Thursday-Friday	08:30-14:30

Additional Notes



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- You will need to ensure that you have paid the minimum deposit for your registration (**at least 5 working days**) and your fees are up to date from previous registrations in order to register online. **IF YOU DO NOT PAY YOUR OUTSTANDING FEES FIRST YOUR REGISTRATION WILL AUTOMATICALLY BE BLOCKED.**
- You are responsible for your registration and need to ensure that you are registered for the correct modules by checking your registration against your specific programme as contained in the Departmental Handbook which is available at https://www.dut.ac.za/student_portal/handbooks/.
- STRICT CUT-OFF DATES FOR REGISTRATIONS APPLY AND NO LATE REGISTRATION AFTER THE CUT-OFF WILL BE PERMITTED.**
- For registration enquiries contact:

✉ fms@dut.ac.za

☎ 031 373 2566 / 2702 / 2701

E&OE

Required Documentation



Visit: www.dut.ac.za

LOCAL SOUTH AFRICAN STUDENTS

- Original Identity Document
- Original Senior Certificate (SC) / National Senior Certificate (NSC) / National Certificate Vocational (NCV)
- Please note where the Senior certificates have not been released, an original result statement is required.
- Surety form (available on the website at www.dut.ac.za)
- Indemnity Form (available on the website at www.dut.ac.za)

INTERNATIONAL STUDENTS

- Indemnity Form (initialled and signed)
- A certified copy of a valid Passport
- A Certified copy of a valid Study Permit
- A Certified copy of your Visa (with a condition that allows you to study in South Africa e.g. Visitor's Visa section 11(6))
- Certified copies of Asylum Seekers Permit (if applicable)
- Certified copies of Refugee Permit (if applicable)
- Signed Declaration Form for Postgraduate Students not residing in the country for the duration of their studies
- Certified copies of all Foreign Qualifications
- Certified copies of SAQA and/or Matriculation Board evaluation certificate
- Provide proof of medical cover registered under the Medical Schemes Act 131 of 1998. It is compulsory for international students to have a South African medical aid, which must be paid for upfront on an annual basis for the duration of their studies. This does not apply to those on Asylum Seekers', Refugees, 'or Diplomats' visas.
- Surety form (available on the website at www.dut.ac.za)
- **Students will be prevented from re-registering if the above documents have not been previously submitted.**



Please upload all documents to the online system during registration.



Payment Information



Visit: www.dut.ac.za

NON-RESIDENCE STUDENTS

- Minimum First Instalment: **R4826** for Annual Registration (tuition only).
- Minimum First Instalment: **R2963** for Semester Registration (tuition only).

RESIDENCE STUDENTS

- Minimum First Instalment: **R10142** for Annual Registration (tuition and residence).
- Minimum First Instalment: **R6222** for Semester Registration (tuition and residence).

SPONSORED STUDENTS (REQUIRED DOCUMENTATION)

- Letters of authority and bursaries will be accepted only from pre-approved companies.
- A letter of authority applies only where fees are paid by a student's employer.
- Similar letters must be produced in the case of bursaries or loans.
- Employers should supply each student with a separate letter of authority.

PAY INTO THIS ACCOUNT

- Standard Bank: Account Number: **050505416**, Branch Code: **04012600**
- Reference with your student number
- Please note: Students must have a valid student number to make payment.

METHODS OF PAYMENT

- **DIRECT DEPOSIT:** Students can deposit payments directly into the above University's bank account with their student number as a reference.
- **ONLINE PAYMENTS:** Account holders can create DUT as a beneficiary in their account. Payment can then be made directly into the above University's bank account with the student number as reference. Monies paid through this method require 2 working days before reflecting in the account.
- **ONLINE E-PAYMENT FACILITY VIA CREDIT CARD/DEBIT CARD:** Students should log on to the student portal (http://www.dut.ac.za/student_portal), and thereafter click on the Student Self-Service (Registration & Results) tab, where they will be prompted to enter their student number and pin. Upon login, the student will be prompted by Online Guides when clicking on the DUT E-Payments System to make payments.