



FACULTY OF  
ACCOUNTING  
& INFORMATICS



# 2024 REGISTRATION TIMETABLE



**VENUE:** RIVERSIDE CAMPUS  
- OPEN ACCESS COMPUTER LAB



**TEL:** +27 (0) 33 845 8851 / 8844 /  
8878 / 8800 & (0) 31 373 3139

RETURNING STUDENTS

**MIDLANDS**

## Avoid Queues



Visit: [www.dut.ac.za](http://www.dut.ac.za)

**Register online  
using your internet  
connected device.**

Online registration via iEnabler opens from **15 January 2024**. This means that you may register off-campus before the physical registration dates below. You are encouraged to register online to avoid standing in queues. **Proceed to the next sections for payment information.**



DEPARTMENT	QUALIFICATION	LEVEL	DATE	TIME
Accounting & Informatics	Diploma in Information and Communications Technology (Applications Development) Diploma in Information and Communications Technology (Business Analysis)	1,2,3	15 January 2024 Monday	08:30 – 16:30
Accounting & Informatics	Diploma in Accounting Diploma in Accounting (ECP, 4 years) Diploma in Management Accounting	1,2,3	16 January 2024 Tuesday	08:30 – 16:30
Accounting & Informatics	Diploma in Business and Information Management Advanced Diploma in Business and Information Management	1,2,3	17 January 2024 Wednesday	08:30 – 16:30
Accounting & Informatics	Diploma in Accounting Diploma in Accounting (ECP, 4 years) Diploma in Management Accounting	1,2,3	18 January 2024 Thursday	08:30 – 16:30

**ENVISION2030**

transparency • honesty • integrity • respect • accountability  
fairness • professionalism • commitment • compassion • excellence

**CREATIVE. DISTINCTIVE. IMPACTFUL.**

DEPARTMENT	QUALIFICATION	LEVEL	DATE	TIME
Accounting & Informatics	Advanced Diploma in Business and Information Management	1,2,3	19 January 2024 Friday	08:30 – 15:00
Accounting & Informatics	Diploma in Information and Communications Technology (Applications Development) Diploma in Information and Communications Technology (Business Analysis)	1,2,3	29 January 2024 Monday	08:30 – 16:30
Accounting & Informatics	Diploma in Accounting Diploma in Accounting (ECP, 4 years) Diploma in Management Accounting	1,2,3	30 January 2024 Tuesday	08:30 – 16:30
Accounting & Informatics	Diploma in Business and Information Management Advanced Diploma in Business and Information Management	1,2,3	31 January 2024 Wednesday	08:30 – 16:30
Accounting & Informatics	Diploma in Accounting Diploma in Accounting (ECP, 4 years) Diploma in Management Accounting	1,2,3	01 February 2024 Thursday	08:30 – 16:30
Accounting & Informatics	Advanced Diploma in Business and Information Management	1,2,3	02 February 2024 Friday	08:30 – 15:00
Accounting & Informatics	Diploma in Information and Communications Technology (Applications Development) Diploma in Information and Communications Technology (Business Analysis)	1,2,3	05 February 2024 Monday	08:30 – 16:30
Accounting & Informatics	Diploma in Accounting Diploma in Accounting (ECP, 4 years) Diploma in Management Accounting	1,2,3	06 February 2024 Tuesday	08:30 – 16:30
Accounting & Informatics	Diploma in Business and Information Management Advanced Diploma in Business and Information Management	All	07 February 2024 Wednesday	08:30 – 16:30
Accounting & Informatics	Diploma in Accounting Diploma in Accounting (ECP, 4 years) Diploma in Management Accounting	1,2,3	08 February 2024 Thursday	08:30 – 16:30
Accounting & Informatics	Advanced Diploma in Business and Information Management	1,2,3	09 February 2024 Friday (Last day)	08:30 – 15:00

**Note:**

1. Full Research (MA & PhD) : Returning Students' registration dates 15 Jan – 03 Feb 2024
2. Full Research (MA & PhD): New Students' registration dates 15 Jan – 31 Jul 2024



## Additional Notes



Visit: [www.dut.ac.za](http://www.dut.ac.za)

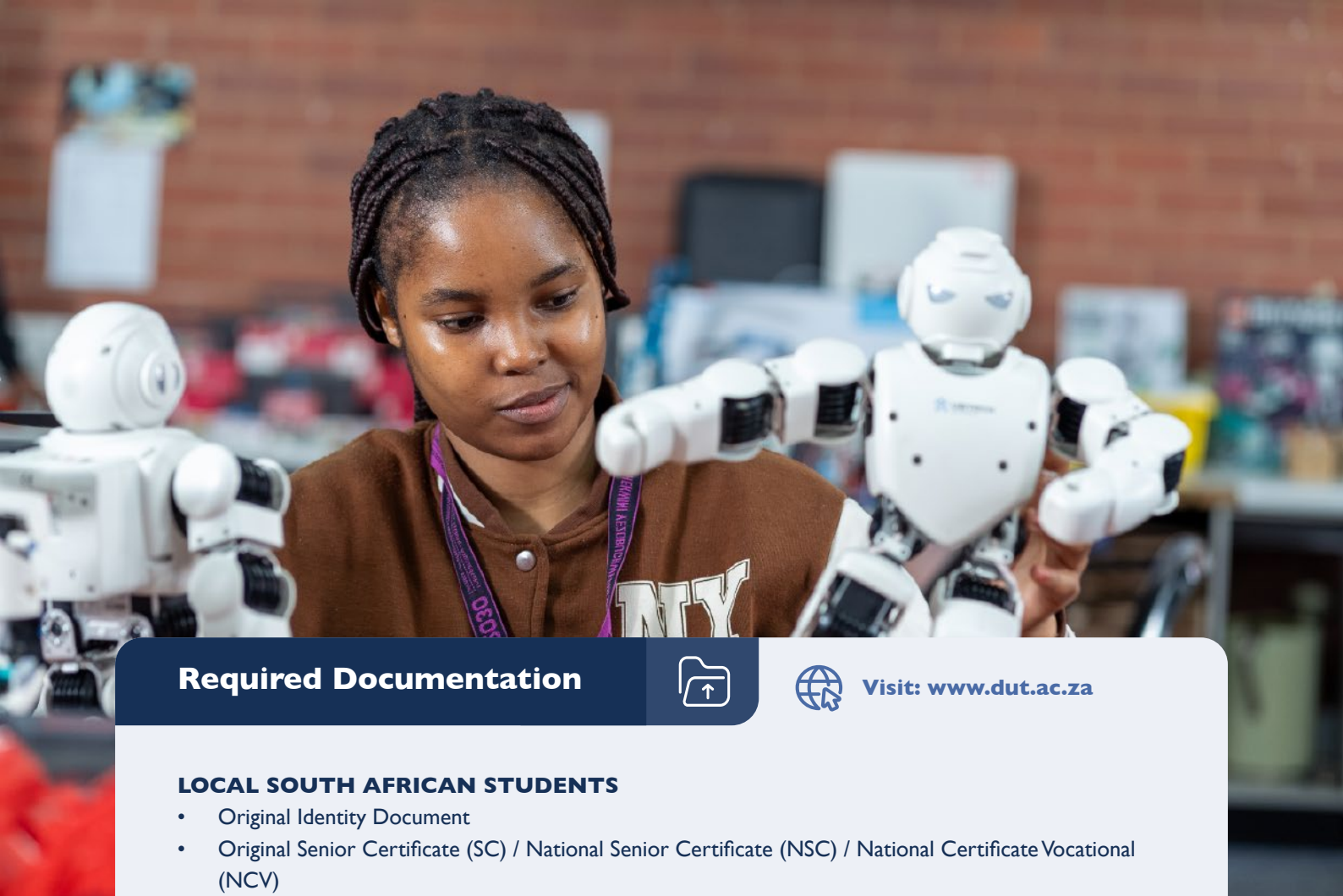
- You will need to ensure that you have paid the minimum deposit for your registration (**at least 5 working days**) and your fees are up to date from previous registrations in order to register online. **IF YOU DO NOT PAY YOUR OUTSTANDING FEES FIRST YOUR REGISTRATION WILL AUTOMATICALLY BE BLOCKED.**
- You are responsible for your registration and need to ensure that you are registered for the correct modules by checking your registration against your specific programme as contained in the Departmental Handbook which is available at [https://www.dut.ac.za/student\\_portal/handbooks/](https://www.dut.ac.za/student_portal/handbooks/).
- **STRICT CUT-OFF DATES FOR REGISTRATIONS APPLY AND NO LATE REGISTRATION AFTER THE CUT-OFF WILL BE PERMITTED.**
- For registration enquiries contact:

✉ [faireg@dut.ac.za@dut.ac.za](mailto:faireg@dut.ac.za@dut.ac.za)

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**E&OE**





## Required Documentation



Visit: [www.dut.ac.za](http://www.dut.ac.za)

### LOCAL SOUTH AFRICAN STUDENTS

- Original Identity Document
- Original Senior Certificate (SC) / National Senior Certificate (NSC) / National Certificate Vocational (NCV)
- Please note where the Senior certificates have not been released, an original result statement is required.
- Surety form (available on the website at [www.dut.ac.za](http://www.dut.ac.za))
- Indemnity Form (available on the website at [www.dut.ac.za](http://www.dut.ac.za))

### INTERNATIONAL STUDENTS

- Indemnity Form (initialled and signed)
- A certified copy of a valid Passport
- A Certified copy of a valid Study Permit
- A Certified copy of your Visa (with a condition that allows you to study in South Africa e.g. Visitor's Visa section 11(6))
- Certified copies of Asylum Seekers Permit (if applicable)
- Certified copies of Refugee Permit (if applicable)
- Signed Declaration Form for Postgraduate Students not residing in the country for the duration of their studies
- Certified copies of all Foreign Qualifications
- Certified copies of SAQA and/or Matriculation Board evaluation certificate
- Provide proof of medical cover registered under the Medical Schemes Act 131 of 1998. It is compulsory for international students to have a South African medical aid, which must be paid for upfront on an annual basis for the duration of their studies. This does not apply to those on Asylum Seekers', Refugees, 'or Diplomats' visas.
- Surety form (available on the website at [www.dut.ac.za](http://www.dut.ac.za))
- **Students will be prevented from re-registering if the above documents have not been previously submitted.**



Please upload all documents to the online system during registration.



## Payment Information



Visit: [www.dut.ac.za](http://www.dut.ac.za)

### NON-RESIDENCE STUDENTS

- Minimum First Instalment: **R4826** for Annual Registration (tuition only).
- Minimum First Instalment: **R2963** for Semester Registration (tuition only).

### RESIDENCE STUDENTS

- Minimum First Instalment: **R10142** for Annual Registration (tuition and residence).
- Minimum First Instalment: **R6222** for Semester Registration (tuition and residence).

### SPONSORED STUDENTS (REQUIRED DOCUMENTATION)

- Letters of authority and bursaries will be accepted only from pre-approved companies.
- A letter of authority applies only where fees are paid by a student's employer.
- Similar letters must be produced in the case of bursaries or loans.
- Employers should supply each student with a separate letter of authority.

### PAY INTO THIS ACCOUNT

- Standard Bank: Account Number: **050505416**, Branch Code: **04012600**
- Reference with your student number
- Please note: Students must have a valid student number to make payment.

### METHODS OF PAYMENT

- **DIRECT DEPOSIT:** Students can deposit payments directly into the above University's bank account with their student number as a reference.
- **ONLINE PAYMENTS:** Account holders can create DUT as a beneficiary in their account. Payment can then be made directly into the above University's bank account with the student number as reference. Monies paid through this method require 2 working days before reflecting in the account.
- **ONLINE E-PAYMENT FACILITY VIA CREDIT CARD/DEBIT CARD:** Students should log on to the student portal ([http://www.dut.ac.za/student\\_portal](http://www.dut.ac.za/student_portal)), and thereafter click on the Student Self-Service (Registration & Results) tab, where they will be prompted to enter their student number and pin. Upon login, the student will be prompted by Online Guides when clicking on the DUT E-Payments System to make payments.