

2024

REGISTRATION TIMETABLE



VENUE: RIVERSIDE CAMPUS
- OPEN ACCESS COMPUTER LAB

RETURNING STUDENTS

MIDLANDS



TEL:

DEPARTMENT OF PUBLIC MANAGEMENT LAW & ECONOMICS:
+27 (0) 33 845 8878 & (0) 31 373 3137

DEPARTMENT OF PUBLIC MANAGEMENT LAW & ECONOMICS:
+27 (0) 33 845 8851 & (0) 31 373 3140

DEPARTMENT OF ECOTOURISM:
+27 (0) 33 845 8844

Avoid Queues



Visit: www.dut.ac.za

**Register online
using your internet
connected device.**

Online registration via iEnabler opens from **15 January 2024**. This means that you may register off-campus before the physical registration dates below. You are encouraged to register online to avoid standing in queues. **Proceed to the next sections for payment information.**



DEPARTMENT	QUALIFICATION	LEVEL	DATE	TIME
Eco-Tourism Enterprise Dev Unit	Dip in (Tourism)	1,2,3	15 January 2024	08:30 – 16:30
	Advanced Diploma (Ecotourism)		Monday	
	Higher Certificate (Ecotourism)			
	PG Dip (Tourism)			
	Dip ((Tourism)	1,2,3	16 January 2024	08:30 – 16:30
	Higher Certificate (Ecotourism)		Tuesday	
	Dip in (Tourism)			

DEPARTMENT	QUALIFICATION	LEVEL	DATE	TIME
Eco-Tourism Enterprise Dev Unit	Dip ((Tourism) Advanced Diploma (Ecotourism) Higher Certificate (Ecotourism) PG Dip (Tourism)	1,2,3	17 January 2024 Wednesday	08:30 – 16:30
	Dip (Tourism) Higher Certificate (Ecotourism) Advanced Diploma (Ecotourism)	1,2,3	18 January 2024 Thursday	08:30 – 16:30
	Dip (Tourism) Higher Certificate (Ecotourism) Advanced Diploma (Ecotourism) PG Dip (Tourism)	1,2,3	19 January 2024 Friday	08:30 – 15:00
	Dip in (Tourism) Advanced Diploma (Ecotourism) Higher Certificate (Ecotourism) PG Dip (Tourism)	1,2,3	05 February 2024 Monday	08:30 – 16:30
	Dip ((Tourism) Higher Certificate (Ecotourism) Dip in (Tourism)	1,2,3	06 February 2024 Tuesday	08:30 – 16:30
	Dip ((Tourism) Advanced Diploma (Ecotourism) Higher Certificate (Ecotourism) PG Dip (Tourism)	1,2,3	07 February 2024 Wednesday	08:30 – 16:30
	Dip (Tourism) Higher Certificate (Ecotourism) Advanced Diploma (Ecotourism)	1,2,3	08 February 2024 Thursday	08:30 – 16:30
	Dip (Tourism) Higher Certificate (Ecotourism) Advanced Diploma (Ecotourism) PG Dip (Tourism)	Last Day 1,2,3	09 February 2024 Friday	08:30 – 15:00

Note:

NDECTI - National Diploma in Ecotourism Programmes are to be offered ONLY to previously enrolled students. Students to contact the department.

Public Management Law & Economics	Diploma (Public Admin) (Public Management) Diploma (Public Admin) (Public MNGT)	1,2,3	15 January 2024 Monday	08:30 – 16:30
	Advanced Diploma (Public Administration) Advanced Diploma (Public Admin)	1,2,3	16 January 2024 Tuesday	08:30 – 16:30
	Post-Graduate Diploma in Public Administration Diploma (Public Admin) (Local GOV MNGT)	1,2,3	17 January 2024 Wednesday	08:30 – 16:30
	Diploma in Public Management Diploma in Supply Chain Management/ Local Government/ Public Management	1,2,3	18 January 2024 Thursday	08:30 – 16:30
	Non-Diploma Higher Certificate (Public Administration)	1,2,3	19 January 2024 Friday	08:30 – 15:00
	Diploma (Public Admin) (Public Management) Diploma (Public Admin) (Public MNGT)	1,2,3	22 January 2024 Monday	08:30 – 16:30
	Advanced Diploma (Public Administration) Advanced Diploma (Public Admin)	1,2,3	23 January 2024 Tuesday	08:30 – 16:30

DEPARTMENT	QUALIFICATION	LEVEL	DATE	TIME
Public Management Law & Economics	Post-Graduate Diploma in Public Administration Diploma (Public Admin) (Local GOV MNGT)	1,2,3	24 January 2024 Wednesday	08:30 – 16:30
	Diploma in Public Management Diploma in Supply Chain Management/ Local Government/ Public Management	1,2,3	25 January 2024 Thursday	08:30 – 16:30
	Non-Diploma Higher Certificate (Public Administration)	1,2,3	26 January 2024 Friday	08:30 – 15:00
	Diploma (Public Admin) (Public Management) Diploma (Public Admin) (Public MNGT)	1,2,3	05 February 2024 Monday	08:30 – 16:30
	Advanced Diploma (Public Administration) Advanced Diploma (Public Admin)	1,2,3	06 February 2024 Tuesday	08:30 – 16:30
	Post-Graduate Diploma in Public Administration Diploma (Public Admin) (Local GOV MNGT)	1,2,3	07 February 2024 Wednesday	08:30 – 16:30
	Diploma in Public Management Diploma in Supply Chain Management/ Local Government/ Public Management	1,2,3	08 February 2024 Thursday	08:30 – 16:30
	Non-Diploma Higher Certificate (Public Administration)	1,2,3	09 February 2024 Friday	08:30 – 15:00

Note:

Full Research (Masters & PhDs): Students' registration date 15 Jan – 09 Feb 2024

Full Research (Masters & PhDs): New Students' registration date 15 Jan – 31 Jul 2024

Applied Management	Dip in Management Sciences: Human resources Dip in Management Sciences: Business Admin Dip in Management Sciences: Pub Relations & Comm	1,2,3	15 January 2024 Monday	08:30 – 16:30
	Dip in Management Sciences: Business Admin PR HRM Management Dip in HR, Dip in PR, Dip in Management PG DIP (PUBLIC RELATIONS AND COMMUNICATION MANAGEMENT)	1,2,3	16 January 2024 Tuesday	08:30 – 16:30
	Dip in Management Sciences: Human resources Dip in Management Sciences: Business Admin Dip in Management Sciences: Pub Relations & Comm	1,2,3	17 January 2024 Wednesday	08:30 – 16:30
	PR HRM Management Dip in HR, Dip in PR, Dip in Management PG DIP (PUBLIC RELATIONS AND COMMUNICATION MANAGEMENT)	1,2,3	18 January 2024 Thursday	08:30 – 16:30
	Dip in Management Sciences: Business Admin PR HRM Management Dip in HR, Dip in PR, Dip in Management PG DIP (PUBLIC RELATIONS AND COMMUNICATION MANAGEMENT)	1,2,3	19 January 2024 Friday	08:30 – 15:00

DEPARTMENT	QUALIFICATION	LEVEL	DATE	TIME
Applied Management	Dip in Management Sciences: Human resources Dip in Management Sciences: Business Admin Dip in Management Sciences: Pub Relations & Comm	I,2,3	29 January 2024 Monday	08:30 – 16:30
	Dip in Management Sciences: Business Admin PR HRM Management Dip in HR, Dip in PR, Dip in Management PG DIP (PUBLIC RELATIONS AND COMMUNICATION MANAGEMENT)	I,2,3	30 January 2024 Tuesday	08:30 – 16:30
	Dip in Management Sciences: Human resources Dip in Management Sciences: Business Admin Dip in Management Sciences: Pub Relations & Comm	I,2,3	31 January 2024 Wednesday	08:30 – 16:30
	PR HRM Management Dip in HR, Dip in PR, Dip in Management PG DIP (PUBLIC RELATIONS AND COMMUNICATION MANAGEMENT)	I,2,3	01 February 2024 Thursday	08:30 – 16:30
	Dip in Management Sciences: Business Admin PR HRM Management Dip in HR, Dip in PR, Dip in Management PG DIP (PUBLIC RELATIONS AND COMMUNICATION MANAGEMENT)	I,2,3	02 February 2024 Friday	08:30 – 15:00
	Dip in Management Sciences: Human resources Dip in Management Sciences: Business Admin Dip in Management Sciences: Pub Relations & Comm	I,2,3	05 February 2024 Monday	08:30 – 16:30
	Dip in Management Sciences: Business Admin PR HRM Management Dip in HR Dip in PR, Dip in Management PG DIP (PUBLIC RELATIONS AND COMMUNICATION MANAGEMENT)	I,2,3	06 February 2024 Tuesday	08:30 – 16:30
	Dip in Management Sciences: Human resources Dip in Management Sciences: Business Admin Dip in Management Sciences: Pub Relations & Comm	I,2,3	07 February 2024 Wednesday	08:30 – 16:30
	PR HRM Management Dip in HR, Dip in PR, Dip in Management PG DIP (PUBLIC RELATIONS AND COMMUNICATION MANAGEMENT)	I,2,3	08 February 2024 Thursday	08:30 – 16:30
	Dip in Management Sciences: Business Admin PR HRM Management Dip in HR, Dip in PR, Dip in Management PG DIP (PUBLIC RELATIONS AND COMMUNICATION MANAGEMENT)	All	09 February 2024 Friday	08:30 – 15:00



Additional Notes



Visit: www.dut.ac.za

- You will need to ensure that you have paid the minimum deposit for your registration (**at least 5 working days**) and your fees are up to date from previous registrations in order to register online. **IF YOU DO NOT PAY YOUR OUTSTANDING FEES FIRST YOUR REGISTRATION WILL AUTOMATICALLY BE BLOCKED.**
- You are responsible for your registration and need to ensure that you are registered for the correct modules by checking your registration against your specific programme as contained in the Departmental Handbook which is available at https://www.dut.ac.za/student_portal/handbooks/.
- **STRICT CUT-OFF DATES FOR REGISTRATIONS APPLY AND NO LATE REGISTRATION AFTER THE CUT-OFF WILL BE PERMITTED.**
- For registration enquiries contact:

 fms@dut.ac.za



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3140

Department of Ecotourism:

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E&OE

Required Documentation



Visit: www.dut.ac.za

LOCAL SOUTH AFRICAN STUDENTS

- Original Identity Document
- Original Senior Certificate (SC) / National Senior Certificate (NSC) / National Certificate Vocational (NCV)
- Please note where the Senior certificates have not been released, an original result statement is required.
- Surety form (available on the website at www.dut.ac.za)
- Indemnity Form (available on the website at www.dut.ac.za)

INTERNATIONAL STUDENTS

- Indemnity Form (initialled and signed)
- A certified copy of a valid Passport
- A Certified copy of a valid Study Permit
- A Certified copy of your Visa (with a condition that allows you to study in South Africa e.g. Visitor's Visa section 11(6))
- Certified copies of Asylum Seekers Permit (if applicable)
- Certified copies of Refugee Permit (if applicable)
- Signed Declaration Form for Postgraduate Students not residing in the country for the duration of their studies
- Certified copies of all Foreign Qualifications
- Certified copies of SAQA and/or Matriculation Board evaluation certificate
- Provide proof of medical cover registered under the Medical Schemes Act 131 of 1998. It is compulsory for international students to have a South African medical aid, which must be paid for upfront on an annual basis for the duration of their studies. This does not apply to those on Asylum Seekers', Refugees, 'or Diplomats' visas.
- Surety form (available on the website at www.dut.ac.za)
- **Students will be prevented from re-registering if the above documents have not been previously submitted.**



Please upload all documents to the online system during registration.



Payment Information



Visit: www.dut.ac.za

NON-RESIDENCE STUDENTS

- Minimum First Instalment: **R4826** for Annual Registration (tuition only).
- Minimum First Instalment: **R2963** for Semester Registration (tuition only).

RESIDENCE STUDENTS

- Minimum First Instalment: **R10142** for Annual Registration (tuition and residence).
- Minimum First Instalment: **R6222** for Semester Registration (tuition and residence).

SPONSORED STUDENTS (REQUIRED DOCUMENTATION)

- Letters of authority and bursaries will be accepted only from pre-approved companies.
- A letter of authority applies only where fees are paid by a student's employer.
- Similar letters must be produced in the case of bursaries or loans.
- Employers should supply each student with a separate letter of authority.

PAY INTO THIS ACCOUNT

- Standard Bank: Account Number: **050505416**, Branch Code: **04012600**
- Reference with your student number
- Please note: Students must have a valid student number to make payment.

METHODS OF PAYMENT

- **DIRECT DEPOSIT:** Students can deposit payments directly into the above University's bank account with their student number as a reference.
- **ONLINE PAYMENTS:** Account holders can create DUT as a beneficiary in their account. Payment can then be made directly into the above University's bank account with the student number as reference. Monies paid through this method require 2 working days before reflecting in the account.
- **ONLINE E-PAYMENT FACILITY VIA CREDIT CARD/DEBIT CARD:** Students should log on to the student portal (http://www.dut.ac.za/student_portal), and thereafter click on the Student Self-Service (Registration & Results) tab, where they will be prompted to enter their student number and pin. Upon login, the student will be prompted by Online Guides when clicking on the DUT E-Payments System to make payments.