



COMMUNIQUE

STATUS OF 2024 ENROLMENTS AND REGISTRATION

07 February 2024

Dear Staff and Students

I hope this communication finds you in good health and high spirits. As we progress through the 2024 enrolment and registration phase, we wish to provide you with a detailed update and comprehensive guidelines to facilitate a seamless registration experience.

2024 STUDENT REGISTRATION:

The registration process, which commenced on Monday, 15 January 2024, will continue until 09 February. We strongly encourage all students to complete their registration online and off-campus using their preferred devices. To ensure a smooth process, please [CLICK HERE](#) to access vital registration information, including step-by-step guides and instructional videos. Classes for the 2024 academic year are scheduled to commence on Monday, 12 February 2024.

WALK-INS AND LATE APPLICATIONS

It is crucial to note that **DUT will not entertain walk-ins**, as the deadline for applications closed on 30 September 2023. Walk-in applicants will not be considered for admission on campus. In the event that there are available spaces, DUT will only consider applicants who applied through the Central Applications Office (CAO), with acceptance not guaranteed. First-time entry students facing challenges with online registration are urged to contact Student Admissions at 031 373 5005. For further assistance, you may also refer to the relevant faculty emails provided below:

Faculty of Management Sciences: Istyrmanagementreg@dut.ac.za; Faculty of Arts and Design: Istyrartsreg@dut.ac.za; Faculty of Accounting and Informatics: Istyraccountingreg@dut.ac.za; Faculty of Health Sciences: Istyrhealthreg@dut.ac.za; Faculty of Applied Sciences: Istyrappliedreg@dut.ac.za; Faculty of Engineering and the Built Environment: Istyrengineeringreg@dut.ac.za.

[CLICK HERE](#) to visit the DUT website for guidance related to online off-campus registration.

Applicants seeking late applications or exploring change-of-mind options are advised to get in touch with the Central Applications Office (CAO) at www.cao.ac.za or contact them directly at (031) 268 4444 or Share Call: 086 0860 CAO / 086 0860 226 or Email: enqgeneralcao@cao.ac.za. DUT will strictly adhere to not allowing unauthorized visits or walk-ins to any of its campuses.

RETURNING STUDENTS

For those encountering challenges with online registration, assistance is available through this link [CLICK HERE](#). Additionally, detailed information for the 2024 registration process can be accessed by using this link [CLICK HERE](#). We aim to support returning students in navigating the registration process smoothly. For further assistance or inquiries, please contact the relevant Faculty/department using this link [CLICK HERE](#). We appreciate your cooperation and look forward to welcoming you for the 2024 academic year.

ACCESS TO DUT CAMPUSES

Campus access will be restricted to returning students and applicants with firm offers only. We kindly request parents and applicants without a firm offer to refrain from visiting the campus. Waitlisted and regretted applicants are urged not to come to campus, as the university will communicate directly with waitlisted applicants should spaces become available.

CLARIFICATION OF APPLICATION STATUSES

In response to numerous inquiries about application statuses, we aim to provide clarity on various admission outcomes. To offer clarity and prevent any potential confusion, we would like to explain the following admission statuses that applicants may encounter:

- **Offer withdrawn by Institution**

The withdrawal of offers by the institution encompasses two distinct scenarios.

Firstly, applicants who, following the release of final grade 12 results, fail to meet the minimum admission requirements for either the university or the specific programme, may experience a withdrawal of their offers by the University.

Secondly, for applicants who do not accept the offer within the stipulated timeframe, as outlined in acceptance letters issued by the university, their offers are automatically withdrawn. It is important to note that acceptance letters specify **a one-day window** for offer acceptance. To facilitate a smooth process, Student Admissions diligently sends reminders and makes calls to applicants for prompt timely acceptance. In cases where spaces remain available in the programme and the applicant wishes to accept the offer subsequently, Student Admissions provides the opportunity to reinstate the offer, allowing prospective students to proceed with the registration process.

- **Regret Program Full**

The "Regret Program Full" status is assigned when limited offers are extended to applicants in accordance with the University's approved enrollment targets per programme. Once a specific programme reaches its maximum enrollments, applicants with "accepted offers" are transitioned to a "waitlisted" status, while the status of all other applicants is amended to "regret program full." In such instances, applicants who meet the minimum admission requirements for alternative programmes applied for via the Central Applications Office (CAO) may explore the option of enrolling in an available alternate programme. This approach ensures that qualified applicants have the opportunity to pursue their studies within the university, even if their initially preferred programme has reached full capacity.

- **Regret Unsuccessful**

The status of "Regret Unsuccessful" is assigned to applicants who, during the selection period from 01 April to 15 December, do not meet the minimum admission requirements. This determination is based on the latest results submitted to the Central Applications Office (CAO), including June Grade 12 results, Grade 12 trials, and applicants who have completed matric in prior years. Individuals with this status are strongly advised not to come to the campus, as their application for admission has, unfortunately, not met the required criteria during the specified selection period. This designation ensures transparency and allows applicants to be informed of the outcome of their application within the given timeframe.

- **Waitlisted**

The designation of "Waitlisted" is assigned to applicants who fulfill the admission requirements for a particular programme. However, due to the application of a ranking criteria, these applicants are placed on a waiting list. It is important to note that consideration for admission from the waitlist is contingent upon the availability of spaces during the registration period. As a precautionary measure, waitlisted applicants are strongly advised against coming to the campus. Instead, the university will proactively reach out to waitlisted applicants should spaces become available, ensuring a fair and organized process for potential enrollment. This approach facilitates clear communication and efficient management of admissions based on real-time availability.

- **Please Contact Department**

Applicants designated with the status "Please Contact Department" are those with a prior tertiary study history. In such cases, these applicants are encouraged to initiate direct contact with the respective Academic Departments. This proactive engagement allows them the opportunity to discuss their academic history, qualifications, and explore the possibility of being considered for admission.

- **Interview**

The designation "Interview" indicates that selection decisions for an applicant are pending and are contingent upon the successful completion of an interview process. Applicants with this status will be contacted by their respective Academic Departments, where they will receive detailed information regarding the interview process, including dates and times. Currently, specific departments, including Catering Management, Hospitality Management, and Library and Information Studies, are actively conducting interviews. This meticulous approach ensures that the university engages with applicants directly, facilitating a comprehensive evaluation through interviews and allowing for a thorough assessment of their suitability for the chosen programme.

- **Waiting for Decision**

Applicants with the status "Waiting for Decision" are those who submitted their applications on time but did not complete the payment of the Central Applications Office (CAO) application fee. Upon the successful payment of the fee, the status of these applicants is updated to reflect "Waiting for Decision." It is essential to note that Student Admissions has diligently responded to all on-time applications, both before and after the closing date of 30 September 2023. This process ensures that applicants who have fulfilled the necessary requirements, including the payment of fees, are promptly considered for a decision, contributing to the efficiency and transparency of the admissions process.

- **Late Application**

Late applications are those applicants who applied after the application closing date. The closing date for 2024 applications was the 30 September 2023. DUT would only consider late applications where programmes have not met their 2024 planned enrolment targets. Late applicants are urged not to come to campus. Late applicants will be contacted by the university should spaces be available.

Late applications refer to submissions made by applicants after the official application closing date, which, for the 2024 admissions cycle, was on 30 September 2023. The university, in adherence to its policies, will only entertain late applications for programmes that have not achieved their planned enrolment targets for the 2024 academic year. Late applicants are advised against visiting the campus. Instead, the university will initiate contact with late applicants if spaces become available, ensuring a fair and organized consideration process. This approach enables the university to manage late applications efficiently and communicate effectively with prospective students, streamlining the admissions process for both parties involved.

- **CENTRAL APPLICATIONS CLEARING HOUSE (CACH) – 2024**

The Department of Higher Education and Training (DHET) is encouraging prospective students who haven't applied to the Durban University of Technology (DUT) to register their details with the Central Application Clearing House (CACH). To utilize CACH, applicants can use the online registration system at <https://cach.cas.ac.za/apply>. The CACH service, initiated by the Department of Higher Education and Training, is set to run from 26 January to 31 March 2024. This service is specifically designed for prospective students with grade 12 certification seeking study opportunities within the Republic, and learners who have completed Grade 12 from 2000 onwards are eligible to sign up. The free service aims to assist learners who haven't secured a place at a post-school higher education institution, using National Senior Certificate exam results and study preferences to match applicants with available slots across the post-school education and training (PSET) system. However, while the service assists with the dissemination of applicant data to potential institutions, it cannot guarantee the offer of a place. For assistance, the CACH Call Centre is available at the sharecall number 0860 690 722, operating from 08h00 to 16h00, Monday to Friday, excluding public holidays, during the period from January 26 to 31 March 2024.

In conclusion, the Durban University of Technology (DUT) remains steadfast in its commitment to supporting students throughout the registration process. As we navigate the complexities of admissions and enrolments, we strongly encourage students to leverage the convenience and accessibility of both online and off-campus registration options. By providing these flexible avenues, we aim to facilitate a seamless and efficient registration experience for all students. The university eagerly anticipates the arrival of students for the 2024 academic year and is dedicated to fostering a conducive learning environment that nurtures academic growth and success. We extend our best wishes to all students embarking on this educational journey with us.

Sincerely

Dr M J Nkonoane
Registrar