

PROPERTY SHORT COURSES

1. Introduction to Property DevelopmentFinancial Feasibility Study
2. Introduction to Property Valuation
3. Introduction to Facilities Management
4. Introduction to Estate Agency

COURSES DESCRIPTION

The objective of these property short courses is to provide an overall understanding of essential constituents of property and equip participants from both the private and public sectors with relevant and practical skills in property and facilities. On successful completion of the courses, participants will have comprehensive introductory knowledge and understanding of property which will support them to practice and make property related decisions competently. In addition, the courses will assist other participants who may not be property professionals and practitioners but contribute in making property development, valuation, management, marketing, investment, finance and law decisions using property and facilities reports prepared by property professionals and practitioners. The aim is to make them understand the processes of real estate decision making, and enable them comment critically and competently on the methodology followed and outcomes of property and facilities reports.

TARGET AUDIENCE

These property short courses are suitable for all interested participants from both the private and public sectors at different levels including prospective participants from: financial institutions, corporate world, government departments and municipalities, property and construction companies, estate agents, insurance, auditing, accountancy firms, law, professional practices, businesses as well as private property owners and individuals with interest in property. These courses are also ideal for other applicants and professionals who are not property professionals and practitioners but use property and facilities reports in order to make property decisions for funding and other purposes both in the private and public sectors.



LEARNING OUTCOMES

After attending the property short courses, the participants will be able to demonstrate general understanding of:

- Principles of property development including: components of a property development feasibility study, property financial feasibility study, and preparation of a property development financial feasibility study report.
- Principles of property valuation: valuation of residential, commercial, industrial, agricultural and special property; valuation of property for expropriation, municipal rates, building insurance, investment, sale, financial statements (accounting), taxation, deceased estate, divorce, rental determination, mortgage, building loan, property development and other relevant purposes; property inspection, market research, motivation of market value and writing valuation report.
- Principles of facilities management: scope of facilities / property management, functions of a facilities manager, outsourcing of facilities management services, facility / building inspection, condition assessment, maintenance, rental determination, leasing, tenant selection, tenant mix and administration, lease agreement, service charges (operating costs) and facility management plan.
- Principles of estate agency: nature of estate agency; role of the estate agent; position of trust between principal and estate agent; lease agreements, landlord and tenant relations; sale agreement, seller and buyer relations

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ADMISSION REQUIREMENTS



- Course applicants must possess matric certificates or its equivalent as a minimum qualification and relevant experience in different fields including: property / facilities, construction, finance, economics, auditing, accountancy, insurance, estate agency, law, administration, business, quantity surveying, engineering, town planning, architecture, land surveying, agriculture and other appropriate disciplines.
- Recognition of prior learning will be taken into account to accept applicants with relevant experience but with no matric qualification or its equivalent.

DELIVERY METHOD



A combination of several methods will be used to deliver the short courses including:

lectures, study groups, assignments, case studies, and independent self-study of recommended books and other relevant publications.

DURATION OF THE SHORT COURSES

Each property short course will be offered for a duration of 2 days from 8 am to 4:30pm.

2024 SHORT COURSES PRESENTATION DATES



1. Introduction to Property Development Financial Feasibility Study: 26-27 November 2024
2. Introduction to Property Valuation: 28-29 November 2024
3. Introduction to Facilities Management: 2-3 December 2024
4. Introduction to Estate Agency: 4-5 December 2024

ATTENDANCE COURSE FEES

1. On-campus (in class attendance at DUT Steve Biko Campus in Durban): R4,000 per course per delegate (this includes: course registration costs, lecturing, case studies, practicals, training manual, certificates, tea and meals)
2. On-line short course attendance: R3,000 per course per delegate (this includes course registration costs, on-line lecturing, case studies, training manual and certificates)

SHORT COURSE ENQUIRY CONTACTS

Application enquiries / bookings:

Ms. Philiswa Charity Dlamini. Tel: 03 1-373 6016, philiswad@dut.ac.za
 2. Dr Samuel H.P. Chikafalimani (PhD Real Estate), Reg.Valuer. Tel: 031-373 2416, samuelc@dut.ac.za

Content enquiries:

Dr Samuel H.P. Chikafalimani (PhD Real Estate), Reg.Valuer. Tel: 031-373 2416, samuelc@dut.ac.za

Short Course Unit:
scu@dut.ac.za