



FACULTY OF
ACCOUNTING
& INFORMATICS

2025 REGISTRATION TIMETABLE



VENUE:

RIVERSIDE CAMPUS - OPEN ACCESS
COMPUTER LAB



TEL:

033 845 8851 / 8844 / 8878 / 8800
& 031 373 3139



RETURNING STUDENTS

MIDLANDS

Avoid Queues



Visit: www.dut.ac.za

**Register online
using your internet
connected device.**

DUT opens registration for the below programmes via iEnabler on **13 January 2025**. You may register off-campus online before your registration date to avoid standing in queues. **Proceed to the next sections for payment information.**



DEPARTMENT	QUALIFICATION	LEVEL	DATE	TIME
Finance and Information Management	Diploma in Management Accounting	1,2,3	13 – 15 January 2025 Monday - Wednesday	08:30 – 15:00
	Diploma in Accounting			
	Diploma in Business and Information Management			
	Advanced Diploma in Business and Information Management			
	Masters in Administration and Information Management			
	Doctor of Philosophy in Administration and Information Management			
	Diploma in Communication and Communications Technology in Applications Development	ALL	15 - 17 January 2025 Wednesday - Friday	08:30 – 15:00
	Diploma in Communication and Communications Technology in Business Analysis			
	Masters in Administration and Information Management			
	Doctor of Philosophy in Administration and Information Management			

ENVISION2030

transparency • honesty • integrity • respect • accountability
fairness • professionalism • commitment • compassion • excellence

CREATIVE. DISTINCTIVE. IMPACTFUL.

DEPARTMENT	QUALIFICATION	LEVEL	DATE	TIME
Finance and Information Management	Diploma in Communication and Communications Technology in Applications Development	ALL	20 - 24 January 2025 Monday - Friday	08:30 – 15:00
	Diploma in Communication and Communications Technology in Business Analysis			
	Diploma in Management Accounting			
	Diploma in Accounting			
	Diploma in Business and Information Management			
	Advanced Diploma in Business and Information Management			
	Masters in Administration and Information Management			
	Doctor of Philosophy in Administration and Information Management			
	Diploma in Communication and Communications Technology in Applications Development	1,2,3	27 - 31 January 2025 Monday - Friday	08:30 – 15:00
	Diploma in Communication and Communications Technology in Business Analysis			
	Diploma in Management Accounting			
	Diploma in Accounting			
	Diploma in Business and Information Management			
	Advanced Diploma in Business and Information Management			
	Diploma in Communication and Communications Technology in Applications Development	ALL	03 – 07 February 2025 Monday - Friday	08:30 – 15:00
	Diploma in Communication and Communications Technology in Business Analysis			
	Diploma in Management Accounting			
	Diploma in Accounting			
	Diploma in Business and Information Management			
	Advanced Diploma in Business and Information Management			
	Masters in Administration and Information Management			
	Doctor of Philosophy in Administration and Information Management			



Additional Notes



Visit: www.dut.ac.za

- You must ensure that you have paid the minimum deposit for your registration (**at least 5 working days**) and your fees are up to date from previous registrations to register online.
 - **IF YOU DO NOT PAY YOUR OUTSTANDING FEES FIRST YOUR REGISTRATION WILL AUTOMATICALLY BE BLOCKED.**
 - You are responsible for your registration and must ensure that you are registered for the correct modules by checking your registration against your specific programme as contained in the Departmental Handbook which is available at https://www.dut.ac.za/student_services/handbooks/.
- STRICT CUT-OFF DATES FOR REGISTRATIONS APPLY AND NO LATE REGISTRATION AFTER THE CUT-OFF WILL BE PERMITTED.**
- For registration enquiries contact:

✉ DebtorsDbn@dut.ac.za
✉ ArrearfeeDbn@dut.ac.za

✉ SponsorsDbn@dut.ac.za

E&OE

Required Documentation



Visit: www.dut.ac.za

DOCUMENTATION REQUIRED FOR LOCAL (SA) STUDENTS

- A certified copy of Identity Document
- A certified copy of Senior Certificate (SC) / National Senior Certificate (NSC) / National Certificate Vocational (NCV)
- Please note where the Senior certificates have not been released, a certified copy of results statement is required.
- Surety form (available on the website at www.dut.ac.za)
- Indemnity Form (available on the website at www.dut.ac.za)

DOCUMENTATION REQUIRED FOR INTERNATIONAL STUDENTS

- Indemnity Form (initialled and signed)
- A certified copy of a valid Passport
- A certified copy of a valid Study Visa
- A certified copy of a Visa (with a condition that allows you to study in South Africa e.g. Visitor's Visa section 11(6))
- Certified copies of Asylum Seekers Permit (if applicable)
- Certified copies of Refugee Permit (if applicable)
- Signed Declaration Form for Postgraduate Students not residing in the country for the duration of their studies
- Certified copies of all Foreign Qualifications
- Certified copies of SAQA and/or Matriculation Board evaluation certificate
- Provide proof of medical cover registered under the Medical Schemes Act 131 of 1998. It is compulsory for international students to have a South African medical aid, which must be paid for annually for the duration of their studies. This does not apply to those on Asylum Seekers', Refugees, 'or Diplomats' visas.
- Surety form (available on the website at www.dut.ac.za)



*** Students will be prevented from re-registering if the above documents have not been previously submitted.**



Payment Information



Visit: www.dut.ac.za

PAYMENT FOR NON-RESIDENCE STUDENTS

- Minimum First Instalment: **R5 050** for Annual Registration (tuition only).
- Minimum First Instalment: **R3 100** for Semester Registration (tuition only).

PAYMENT FOR RESIDENCE STUDENTS

- Minimum First Instalment: **R10 710** for Annual Registration (tuition and residence).
- Minimum First Instalment: **R6 570** for Semester Registration (tuition and residence).

SPONSORED STUDENTS (REQUIRED DOCUMENTATION)

- Letters of authority and bursaries will be accepted only from pre-approved companies.
- A letter of authority applies only where a student's employer pays fees.
- Similar letters must be produced in the case of bursaries or loans.
- Employers should supply each student with a separate letter of authority.

FINANCE

- Please note: Students must have a valid student number to make payment to the bank account:
- **Standard Bank: Account Number: 050505416**
- **Branch Code: 04012600**

METHODS OF PAYMENT

- **DIRECT DEPOSIT:** Students can deposit payments directly into the above University's bank account with their student number as a reference.
- **ONLINE PAYMENTS:** Account holders can create DUT as a beneficiary in their account. Payment can then be made directly into the above University's bank account with the student number as a reference. Monies paid through this method require 5 working days before reflecting in the account.
- **ONLINE E-PAYMENT FACILITY VIA CREDIT CARD/DEBIT CARD:** Students should log on to the student portal (https://mercury.dut.ac.za/pls/prodi41/w99pkg.mi_login?numtype=P) and click on the Student Self-Service (Registration & Results) tab, where they will be prompted to enter their student number and pin. Upon login, the student will be prompted by Online Guides when clicking on the DUT E-Payments System to make payments