

DUT RESEARCH PUBLISHING EXPECTATIONS

Academics and Researchers are encouraged to actively participate in undertaking both Art - based research and to publish articles:- Journals books and chapters.

Researchers and Academics are expected to accrue research productivity units as per their specific academic level (See *DUT Policy on Publishing*)

Research Publications and Postgraduate completions(*students graduated within expected time-frame*) accrue subsidy (*Research rewards*)

DHET Subsidy is a substantial amount of money at +/- R100 000 Per unit

The Research Reward is a substantial amount of money +/-R100 000 a unit.

Only publications that meet DHET requirements are eligible for subsidy (for info see link below).

A research supervisor accrues Three Units on graduating a Doctoral on Student & One unit for a Masters student.

Supervisors also, receive supervision incentives from the University for graduating a postgraduate student.

RESEARCH PRODUCTIVITY ACCRUAL

DHET ACCREDITED PUBLICATIONS

Published Book =
Maximum 10.00 Units



Book chapter =
Maximum 1.00 Unit



Journal Article =
Maximum 1.00 Unit



Conference Proceedings =
Maximum 0.50 Unit

POSTGRADUATE GRADUATION



Masters=
1.00 Unit

Doctoral =
3.00 Units

SUPERVISOR INCENTIVES



Masters Degree = R5 000

Doctoral Degree = R15 000

IMPORTANT DATES & INFORMATION: RESEARCH OUTPUTS REPORTING

1. The Research Outputs Cycle runs from - 01 June to 28 February (Annual Date for new cycle)
2. ANNUAL DEADLINE: Submission of 2022 Research Outputs Report to DHET is **15 May**
3. Internal Review institutional RO submissions **April** (1st week)
4. Audits Begin by 15 April
5. **From Publishing, Reporting, to Subsidy it takes +/- 3 years for research rewards to accrue – e.g.**An article dated 2022 will be reported in 2023 for outcomes in 2024

CREATIVE RESEARCH OUTPUTS REPORTING

1. The Research Outputs Cycle runs from - 01 June to 28 February (Annual Date for new cycle)
2. ANNUAL DEADLINE: Submission of 2022 Research Outputs Report to DHET is **15 May**
3. Internal Review institutional RO submissions **April** (1st week)
4. Audits Begin by 15 April
5. **From Publishing, Reporting, to Subsidy it takes +/- 3 years for research rewards to accrue – e.g.**An article dated 2022 will be reported in 2023 for outcomes in 2024

- Please note: Recording a Book or Chapter via Elements requires that you also send a copy of the published full book; Evidence of Review and a Research Justification to researchoutputs@dut.ac.za this is a DHET policy requirement. (e-copy of the book is preferred but hardcopies are accepted)

LINKS TO IMPORTANT INFORMATION

- [Research Outputs Policies](#)
- [Summarized DHET Guidelines for Submission](#)
- Research Justification Template for Book Chapters
- [Access Elements https://dut.elements.symplectic.org/](https://dut.elements.symplectic.org/) (use normal) DUT Email log in details
- Guide How-to use features on [Elements System RPS Webpage](#)
- [M&Ds incentives guidelines](#)
- [Research identifiers \(ORCID ID and DUT\)](#)

CONTACTS:

Ms Philisiwe Charity Cele
Research & Postgrad Support Directorate
Research Information Management division
☎ 031 373 2382
✉ Researchoutputs@dut.ac.za
✉ Celepc@dut.ac.za

FOR QUERIES:

RESEARCH OUTPUTS SUBMISSION:
✉ researchoutputs@dut.ac.za or Celepc@dut.ac.za

ELEMENTS: Reporting Systems:
✉ edzanin@dut.ac.za
☎ 031 373 2382

Supervisor incentives differ from publication rewards significantly in monetary terms.
*For DHET requirements and guidelines see <http://www.dut.ac.za/statutory-and-outputs-reporting/>