



IMPORTANT UPDATE ON REGISTRATION FOR 2025

REGISTRATION FOR THE 2025 ACADEMIC YEAR IS NOW OPEN

21 January 2025

Dear Students and Prospective Students

We are pleased to inform you that registration for the 2025 academic year is now open and ready to commence.

Please proceed with your registration by accessing the student portal: [CLICK HERE \(for off-campus access\)](#).

Ensure that you follow all necessary steps to complete the process. For guidance on the registration process, please refer to the resources available on the DUT website: [CLICK HERE](#).

ACCESS TO DUT CAMPUSES

Access to DUT campuses will be restricted to returning students and applicants who have accepted their firm offers/admission letters and are experiencing challenges with online off-campus registration. We kindly request parents and applicants without a firm offer/admission letters to refrain from visiting the campus. Waitlisted and regretted applicants are urged not to come to campus, as the university will communicate directly with waitlisted applicants should spaces become available. These measures are essential for maintaining order and prioritizing resources for those who are eligible.

WALK-INS, LATE APPLICATIONS, CHANGE OF MIND

It is crucial to note that **DUT will not allow walk-in applicants** to any of its campuses, as the deadline for applications closed on 30 September 2024. In the event that there are available spaces, DUT will only consider applicants who applied through the Central Applications Office (CAO), with admission not guaranteed.

ENVISION2030

transparency • honesty • integrity • respect • accountability
fairness • professionalism • commitment • compassion • excellence

CREATIVE. DISTINCTIVE. IMPACTFUL.

Late applicants or those exploring change-of-mind options are advised to contact the Central Applications Office (CAO) at www.cao.ac.za or contact them directly at (031) 268 4444 or Share Call: 086 0860 CAO / 086 0860 226 or Email: enqgeneralcao@cao.ac.za. DUT will strictly adhere to not allowing unauthorized visits or walk-ins to any of its campuses.

FIRM OFFERS

Prospective first-time entering first - year students with firm offers, who have accepted their offers and are experiencing challenges with online off-campus registration, may contact Student Admissions for assistance via the following channels:

Pre-Registration Orientation - MS Teams:

Faculty of Health Sciences Microsoft Teams Join the meeting now Meeting ID: 339 453 561 649 Passcode: eo6iL3Sv	Faculty of Applied Sciences Join the meeting now Meeting ID: 353 268 261 28 Passcode: fN7a4Ff6	Faculty of Engineering and the Built Environment Join the meeting now Meeting ID: 373 825 462 252 Passcode: N9Cc7AF2
Faculty of Accounting Join the meeting now Meeting ID: 394 342 005 344 Passcode: c2EZ3bF6	Faculty of Arts and Design Join the meeting now Meeting ID: 384 723 662 368 Passcode: wR6HL6FY	Faculty of Management Sciences Join the meeting now Meeting ID: 336 192 802 647 Passcode: tP3ta2M3

Email:

Faculty of Health Sciences: Istyrhealthreg@dut.ac.za	Faculty of Applied Sciences: Istyrappliedreg@dut.ac.za	Faculty of Engineering and the Built Environment: Istyrengineeringreg@dut.ac.za
Faculty of Accounting and Informatics: Istyraccountingreg@dut.ac.za	Faculty of Arts and Design: Istyrartsreg@dut.ac.za	Faculty of Management Sciences: Istyrmanagementreg@dut.ac.za

[CLICK HERE](#) to visit the DUT website for guidance related to online off-campus registration.

CLARIFICATION OF APPLICATION STATUSES FOR FIRST-TIME ENTERING FIRST - YEAR APPLICANTS

In response to numerous enquiries about application statuses, we aim to provide clarity on various admission outcomes. To offer clarity and prevent any potential confusion, we would like to explain the following admission statuses that applicants may encounter:

- **“Offer withdrawn by Institution”**

The withdrawal of offers by the institution encompasses two distinct scenarios.

Firstly, applicants who, following the release of final grade 12 results, fail to meet the minimum admission requirements for either the university or the specific programme, may experience a withdrawal of their offers by the University.

ENVISION2030

transparency • honesty • integrity • respect • accountability
fairness • professionalism • commitment • compassion • excellence

CREATIVE. DISTINCTIVE. IMPACTFUL.

Secondly, for applicants who do not accept the offer within the stipulated timeframe, as outlined in acceptance letters issued by the university, their offers are automatically withdrawn. It is important to note that acceptance letters specify **a one-day window** for offer acceptance. To facilitate a smooth process, Student Admissions diligently sends reminders and makes calls to applicants for prompt timely acceptance. In cases where spaces remain available in the programme and the applicant wishes to accept the offer subsequently, Student Admissions provides the opportunity to reinstate the offer, allowing prospective students to proceed with the registration process.

- **“Regret Program Full”**

The "Regret Program Full" status is assigned when limited offers are extended to applicants in accordance with the University's approved enrollment targets per programme. Once a specific programme reaches its maximum enrollments, applicants with "accepted offers" are transitioned to a "waitlisted" status, while the status of all other applicants is amended to "regret program full." In such instances, applicants who meet the minimum admission requirements for alternative programmes applied for via the Central Applications Office (CAO) may explore the option of enrolling in an available alternate programme. This approach ensures that qualified applicants have the opportunity to pursue their studies within the university, even if their initially preferred programme has reached full capacity.

- **“Regret Unsuccessful”**

The status of "Regret Unsuccessful" is assigned to applicants who do not meet the minimum admission requirements. This determination is based on the latest results submitted to the Central Applications Office (CAO), including June Grade 12 results, Grade 12 trials, and applicants who have completed matric in prior years. Individuals with this status are strongly advised not to come to the campus, as their application for admission has, unfortunately, not met the required criteria during the specified selection period. This designation ensures transparency and allows applicants to be informed of the outcome of their application within the given timeframe.

- **“Waitlisted”**

The designation of "Waitlisted" is assigned to applicants who fulfill the admission requirements for a particular programme. However, due to the application of a ranking criteria, these applicants are placed on a waiting list. It is important to note that consideration for admission from the waitlist is contingent upon the availability of spaces during the registration period. As a precautionary measure, waitlisted applicants are strongly advised against coming to the campus. Instead, the university will proactively reach out to waitlisted applicants should spaces become available, ensuring a fair and organized process for potential enrollment. This approach facilitates clear communication and efficient management of admissions based on real-time availability.

- **“Please Contact DUT Academic Department”**

Applicants designated with the status "Please Contact DUT Academic Department" are those with a prior tertiary study history. These applicants must contact the respective Academic Departments. This proactive engagement allows them the opportunity to discuss their academic history, qualifications, and explore the possibility of being considered for admission.

- **“Interview”**

The designation "Interview" indicates that selection decisions for an applicant are pending and are contingent upon the successful completion of an interview process. Applicants with this status will be contacted by their respective Academic Departments, where they will receive detailed information regarding the interview process, including dates and times. This approach ensures that the university engages with applicants directly, facilitating a comprehensive evaluation through interviews and allowing for a thorough assessment of their suitability for the chosen programme.

- **“Waiting for Decision”**

Applicants with the status "Waiting for Decision" are those who submitted their applications on time but did not complete the payment of the Central Applications Office (CAO) application fee. Upon the successful payment of the fee, the status of these applicants is updated to reflect "Waiting for Decision." It is essential to note that Student Admissions has diligently responded to all on-time applications, both before and after the closing date of 30 September 2024. This process ensures that applicants who have fulfilled the necessary requirements, including the payment of fees, are promptly considered for a decision, contributing to the efficiency and transparency of the admissions process.

- **“Late Application”**

Late applications are those applicants who applied after the application closing date. The closing date for 2025 applications was 30 September 2024. DUT would only consider late applications where programmes have not met their 2025 planned enrolment targets. Late applicants are advised not to come to campus. The university will contact late applicants directly if spaces become available.

CENTRAL APPLICATIONS CLEARING HOUSE (CACH) – 2025

The Department of Higher Education and Training (DHET) is encouraging unsuccessful applicants to register their details with the Central Application Clearing House (CACH). To utilize CACH, applicants can use the online registration system at <https://cach.cas.ac.za/apply>. The CACH service, initiated by the Department of Higher Education and Training, is set to run from 20 January to 31 March 2025. This service is specifically designed for prospective students with grade 12 certification seeking study opportunities within the Republic, and learners who have completed Grade 12 from 2000 onwards are eligible to sign up. The free service aims to assist learners who haven't secured a place at a post-school higher education institution, using National Senior Certificate exam results and study preferences to match applicants with available slots across the post-school

education and training (PSET) system. However, while the service assists with the dissemination of applicant data to potential institutions, it cannot guarantee the offer of a place. For assistance, the CACH Call Centre is available at the sharecall number 0860 690 722, operating from 08h00 to 16h00, Monday to Friday, excluding public holidays, during the period from 20 January to 31 March 2025.

RETURNING STUDENTS

For those encountering challenges with online off-campus registration, assistance is available through this link [CLICK HERE](#). Additionally, detailed information for the 2025 registration process can be accessed by using this link [CLICK HERE](#). For further assistance or inquiries, please contact the relevant Faculty/department using this link [CLICK HERE](#). We appreciate your cooperation and look forward to welcoming you for the 2025 academic year.

STUDENT RESIDENCES

Prospective students arriving on campus will not be accommodated in student residences. Only first-time entering students who have registered academically and applied for residence may be considered for accommodation. Returning students who have applied for residence, whose status has changed to "Accepted for Residence," and who have academically registered may be accommodated starting 48 hours prior to the commencement of lectures.

Remember to check your **DUT4life email**, **DUT social media platforms**, and the **student portal** regularly for updates and important information. These are the **official channels** through which DUT will communicate with you. Please avoid using any other channels to obtain information, as it may not be accurate and could be misleading.

Additionally, please remain vigilant and beware of scams circulating during the registration period. If you come across any suspicious communication or activities, report them immediately to the university.

We thank you for your patience and understanding during this time and wish you all the best for the upcoming academic year.

Should you have any urgent queries, please feel free to contact the **Student Admissions Office** (for new first – year students) and the relevant **Faculty Office/Midlands Student Administration Office** (for continuing, postgraduate and transfer students).

Kind regards,

Registrar
Dr MJ Nkonoane