



INTERNAL MEMORANDUM

TO : STUDENTS
DATE : 10 JANUARY 2025
SUBJECT : ONLINE PAYMENT METHOD FOR REGISTRATION

Dear Students,

Please note the below online payment method for registration purposes, students are encouraged to utilise this option for immediate update of student account.

Online E-Payment facility via Credit Card/Debit Card

- The University has implemented an Electronic Payment system whereby students are now able to pay via debit/credit card to settle their fees/ pay their minimum registration deposits. To access this option, Students should log on to the student portal (https://www.dut.ac.za/student_services/). **(Please refer to annexure A.)**
- Payment confirmation will be sent automatically to the student's email.
- For student finance queries, you may contact the below mailboxes:
 - Durban Campuses : Debtorsdbn@dut.ac.za
 - Pietermaritzburg Campuses : Debtorspmb@dut.ac.za

Yours faithfully

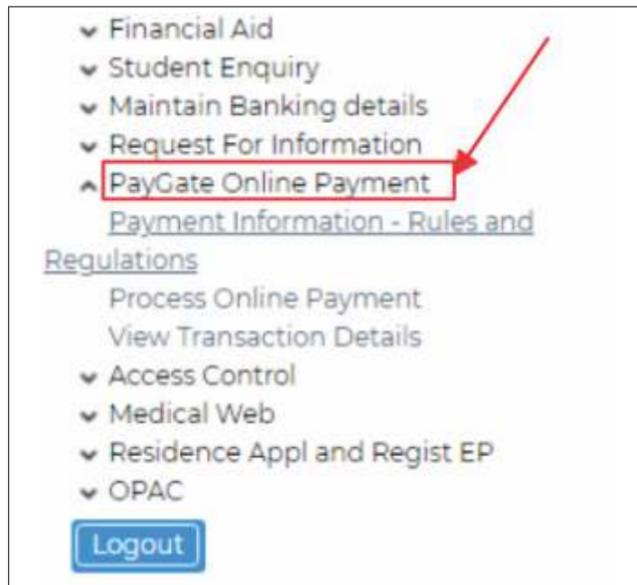


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Ms Ntombomzi Cenga
Director Financial Accounting



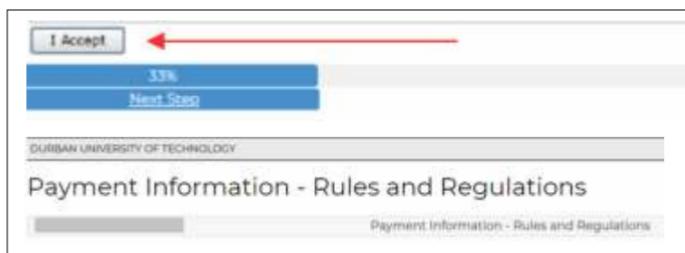
STEP 1

Navigate and click on “Paygate Online Payment in the Student I-Enabler”



STEP 2

Read and Accept the Online Payment Information



STEP 3

Enter Amount and Click on “Pay Now” button



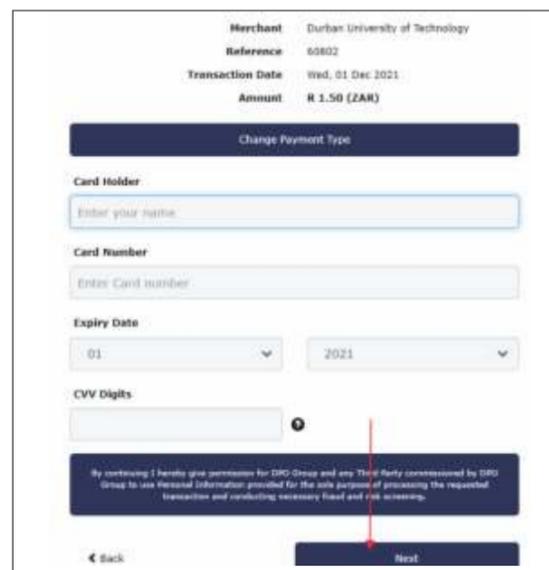
STEP 4

Select your Payment Type Should you select the “Secure EFT” payment type you will be required to select your banker and follow the prompts thereafter.



STEP 5

Should you select “Card Payments” then please enter your relevant Information as indicated in the fields below and submit your transaction by clicking “Next”



STEP 6

Choose either Cell Number or Email Address for your OTP (OneTime Pin) to be sent to.



STEP 7

System will display a receipt with Payment Message confirming your transaction status.

