

RFQ2025/ 90 - GRADUATION SPECIFICATIONS

DUT invites qualified service providers for hire, setup, testing and over-seeing sound during graduation to be held at Durban Exhibition Centre from 18 to 19 September 2025.

Set up to take place on 16 and 17 September 2025.

Contact details for queries: Thembelani Gumede - ThembelaniG@dut.ac.za

1. Phase 1 - Compliance documents:

- Tax clearance pin
- Valid B-BBEE certificate
- CIPC

2. Phase 2: Quality and Functionality 100 points

2.1 Submission of letters of references from customers for hire of sound for similar or large event – each letter must indicate if the service was carried out successfully (5 points per reference = 15 points)

2.2 Specifications – 85 points

2.1.1 SOUND REQUIREMENTS

QUANTITY & DESCRIPTION

8x 3 way Bi amp , 2x 10'' Line Array
2x full 5000 watts per Channel Amplifier to Drive Line Array
4x Double 18 SUBS
4x Halfway delay speakers as fill
4x full 5000 watts per Channel Amplifier to Drive Subs
4x 15-inch Speaker Stage Monitors
2x FOH Surround
2x Podium Microphones
1x Lapel Microphone with Receiver (VC Mic)
2x Handheld singing Microphone
1x Digital Sound Desk 32 channel
1x Digital stage box
1x Antenna Distributor with pedals

2x Laptop (backup and background music)

8x Choir Microphone

1x All Cables and Di Box Batteries

2x 15-inch Speaker overflow venue

1x Cordless Microphone

1x 6 Channel Mixer

2.1.2 AUDIO VISUAL

2x LED Screen indoor 5.5m by 3m

1x 3m by 2 LED indoor (Overflow VENUE)

4x 55-inch TV Screen (2 screen on stand and 2 on comfort monitor stand)

1x Atem Mini Pro

1x LED Controller

2x 65-inch TV delay Halfway (on Truss Totem)

1x All Cables and Bi Directionals

2.1.3 LIGHTING and TRUSSING

8x Parcans

4x Side wash lights

10x Profile Lights

1x Lighting Controller

1x All Cables

5 x 3m trusses -front bar

4 x 2m truss LED rig

9 x rigging motors with cable

1 x motor controller

1 x licenced rigger

1 x rigging assistant

3. Phase 3 – Calculation of Price / B-BBEE (80/20)

Any deviation from the above that has an impact on pricing must be approved as per the Procurement policy.

Closing date for RFQ submissions: 29 July 2025

Time: 11am

Email for submissions to be sent to

roq@dut.ac.za

CREW

1x Sound Engineer must be available for dry run the day before

1x AV Technician

1x Sound Assistant (to Mic up VC)

4x Setup Crew

1x Sound Technician to run overflow venue

1x Transport

6 x Camera Risers

2 x Steps for camera risers

8 x Commset for Camera (to be setup by the AV team)

1x Chord Microphone for Announcement

10x Gaffer Tape black and white

1x 8-inch speaker for announcement

SIGN LANGUAGE INTERPRETERS

2x Sign Language Interpreter with certification

1x Transport

1x Stage Riser 1m High

1x 8-inch speaker in front of the interpreter