



REQUEST FOR QUOTATIONS

RFQ 2025/92

TERMS OF REFERENCE: APPOINTMENT OF A SERVICE PROVIDER TO SUPPLY AND DELIVER GOLF CARTS FOR STEVE BIKO CAMPUS

Closing date and time for Submission	15 October 2025 @ 11:00am
Suppliers who are interested in supplying the services specified herein are requested to prepare a quotation and send it via email for the attention of Director: Procurement.	
NB: Only Bids e-mailed to roq@dut.ac.za will be accepted and considered	
Enquiries relating to the bid may be addressed to the DUT contact person listed below:	
Procurement Enquiries	Technical Enquiries
Name: Shailan Patel E-mail: ShailanP@dut.ac.za	Name: Steven Mkhize E-mail: StevenM@dut.ac.za

NB: Only OEM and Authorised Resellers will be considered for this RFQ

I. INTRODUCTION:

Logistical Services under Real Estate Management requires a service provider to supply and deliver new electric Golf Carts. These Golf Carts will be used for internal shuttle services which are aimed at shuttling DUT staff around the Campus easily. This initiative is also aimed at addressing emission.

2. SCOPE OF WORKS:

Supply and deliver new Electric Golf Carts to Real Estate Management at (i) 2 x Standard electric golf carts to be delivered to midlands campus and (ii) 1 x Utility electric golf cart to be delivered to Steve Biko Campus

3. SPECIFICATIONS OF THE GOLF CARTS:

Specification of Standard Electric Golf Cart (for Midlands Campus)

Description	Specification
Mode of operation	Brand New Electric Golf Cart 4-seater capacity. Long roofs struct/extended roof 4-seater capacity Headlights and taillights Raised suspension Foldable windshield Hooter Side mirrors and rear-view mirror USB charging port Front Bulbar Aluminium chassis. Executive seat (Preferably Tan in Colour) White color 5KW AC Rear Drum brakes Fitted with all terrain tyres Full-service plan in line with OEM
Battery Capacity	100ah Lithium Battery
Battery Warrantee	5 Year
Battery Charger Warrantee	12 Months
Warranty	2 years or more

Specification of Utility Electric Golf Cart (for Durban Campus)

Description	Specification
Mode of operation	Brand New Electric Golf Cart Utility Golf Cart. Up to 350kg or More OVERALL DIMENSIONS: 3400 mm x 1200 mm x 2100 mm (LxWxH) BED EXTERIORDIMENSION: 1700 mm x 1200mm x 250 mm Long roofs struct/extended roof 2-seater capacity Headlights and taillights Raised suspension Foldable windshield Hooter Reverse Buzzer Side mirrors and rear-view mirror USB charging port Front Bulbar Aluminium chassis. Executive seat (Preferably Black in Color) 5KW AC Rear Drum brakes Fitted with all terrain tyres Full-service plan in line with OEM
Battery Capacity	100ah Lithium Battery
Battery Warrantee	5 Year
Battery Charger Warrantee	12 Months
Warranty	2 years or more

4. DELIVERABLES AND COST SCHEDULE:

The following deliverables are expected:

#	Description:	Price per Unit	Quantity Required:	Amount (Excl. Vat)
1.	Supply and deliver New Standard Electric Golf Carts	R	2	R
2.	Supply and deliver New Utility Electric Golf Carts	R	1	R
TOTAL TO BE CARRIED OVER TO FORM OF OFFER PAGE:				R

5. LOCALITY:

The project is to be delivered to DUT: Steve Biko Campus and Midlands Campus

6. Evaluation PROCESS:

Submissions will be evaluated in Two phases:

6.1 Phase 1: Submission of compulsory documents

Bidders need to submit all Three documents listed above in order to be evaluated in Phase 2:

1	The Tax compliance status PIN (TCS PIN) must be submitted. Should the Bidders tax clearance status not be in order at close of the evaluation of the bid, this will lead to the invalidation of the bid document. (Compulsory) .
2	Completed Form of Offer (# 7)
3	BBBEE Certificate or Affidavit

Phase 2

Bidders to submit valid BBBEE certificate, non-submission will be awarded zero points.

Evaluation criteria		Points
1.	Price	80
2.	BBBEE – as per table below	20
Total		100

Bidders must complete the table below.

Specific Goal		80/20		Bidders must complete this section
		Sub-points	Total Points	
	Exempted Micro Enterprise (EME) or Qualifying Small Enterprise (QSE)	3	3	
Black-owned Enterprises	100% Black owned enterprise	3	3	
	Minimum 51% black-owned enterprise	2		
	Minimum 25% black-owned enterprise	1		
Black Women owned Enterprise	100% Black Women owned enterprise	5	5	
	Minimum 51% black women-owned enterprise	4		
	Minimum 25% black women-owned enterprise	3		
	Less than 25% of black women-owned enterprises but not less than 10%	2		
	100% Black Youth owned enterprise	5		
	Minimum 51% black Youth owned enterprise	4		

Enterprise owned by Youth	Minimum 25% black Youth owned enterprise	3	5	
	Below 25% black youth owned enterprises but not less than 10%	2		
Enterprises owned by people with disabilities	Minimum of 51% owned by people with disabilities	2	2	
	Minimum of 10% owned by people with disabilities	1		
Additional Specific goals	An entity which is at least 51% owned by black people living in rural or underdeveloped areas or townships	1	2	
	A cooperative which is at least 51% owned by black people	1		
TOTAL:			20	

7. FORM OF OFFER:

- Pricing should be based on the breakdown below:

Total cost of 3 Electric Golf Carts for supply and Delivery to DUT Midlands (2 Golf Carts) and Steve Biko Campus (1 Golf Cart) (Ex. Vat) Note: Amount to be carried over from deliverables and cost schedule	
Value Added Tax (Add: 15% VAT)	
Total Price: (Including VAT)	

Signed Date.....

Name..... Position.....

Tenderer.....