



**DURBAN UNIVERSITY OF TECHNOLOGY**  
**INYUVESI YASETHEKWINI YEZOBUCHWEPHESHE**

**RFQ2025/I32**

**APPOINTMENT OF RADIOLOGIST FOR DURBAN  
UNIVERSITY OF TECHNOLOGY.**

**Volume I**

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## I. Instructions

- Service provider are to ensure that the Bid documents provided have the following files:
- Tender Document
- Specification and Pricing Templates
- All tenders must be submitted online through a link that will be provided to bidders to upload their submissions.
- Late or emailed submissions will not be accepted/ considered.
- The bid document consists of Volume 1 and Volume 2 (in which the relevant returnable must be attached)

**TENDER DOCUMENT RELATED QUERIES SHOULD BE SENT TO:  
PROCUREMENT DEPARTMENT**

Sharon Mbalo **EMAIL ADDRESS:** [gelim@dut.ac.za](mailto:gelim@dut.ac.za)

<b>Closing date</b>	<b>Friday, 18 December 2025</b>
<b>Closing time</b>	<b>11h00</b>
<b>Non-Compulsory Information session</b>	<b>Friday, 11 December 2025</b>  <b>Time:</b> 10h00 to 11h00  <b>Venue:</b> Ms. Teams (a link will be sent to the supplier on request)
<b>Tender Submissions</b>	<b>Bidders will be provided with a link to which they need to upload their tender submissions by the closing date and time. Bidders must confirm the email address that the tender submission will be submitted from by the bidder to (<a href="mailto:Gelim@dut.ac.za">Gelim@dut.ac.za</a>)</b>  <b>The tender submission link will only be sent to the one email address confirmed by the bidder. The onus is on Bidders to ensure they have received the link at least three (3) days prior to the above closing date.</b>  The last date of requesting the submission link will be on the 15 December 2025 <b>at 15h00</b>  <b>No late, paper or emailed submissions will be accepted.</b>

## **I. INTRODUCTION**

The Department of Radiography at the Durban University of Technology (DUT) invites applications and proposals from suitably qualified and registered Radiologists within the Durban region to enter into a long-term partnership with the University. The appointed Radiologist will provide reporting services for CT, Mammography, Ultrasound and General X-ray examinations.

A new CT scanner will be installed at the Radiography Clinic on the Ritson Campus. Procurement of the scanner will be conducted independently of this partnership, and the equipment will remain the property of DUT. The Mammography unit is installed and licensed by SAHPRA for premises; once a Radiologist is appointed, DUT will undertake the required processes to obtain an operational licence. The General X-ray equipment and Ultrasound is fully licensed for installation and operation.

## **2. RECRUITMENT PROCESS**

The partnership will be formalised through a five-year contract, with the possibility of renewal based on performance. Daily onsite presence will not be required for CT or General X-ray and/or Ultrasound reporting; instead, the Radiologist will attend on an as-needed basis, determined by patient bookings and the Mammography schedule.

Initially, CT and Mammography patients will be sourced from surrounding hospitals, general practitioners, the DUT Chiropractic Clinic, and the DUT Student/Staff Clinic at market-related fees. General X-ray and Ultrasound referrals currently originate from:

- DUT Student/Staff Clinic
- DUT Chiropractic Department
- Surrounding general practitioner rooms

Once services are fully operational, DUT intends to initiate discussions with the KwaZulu-Natal Department of Health regarding potential referrals of selected public-sector patients at market-related fees.

Billing processes will be finalised at the start of the partnership and jointly managed by the Department of Radiography and the appointed Radiologist.

The proposer must note that the CT scanner belongs to the University and will be maintained by the University therefore costs for the maintenance of the equipment will have to be recouped from the partnership at 10% per client, therefore only 90% will be available for-profit sharing.

## **3. BENEFITS OF PROVIDING CT, MAMMOGRAPHY AND GENERAL X-RAY SERVICES**

### **3.1 Enhancing Clinical Training and Departmental Growth**

- The installation of a CT scanner—together with existing Ultrasound, Mammography and General X-ray services and supported by a Radiologist—will provide students with hands-on, campus-based clinical training opportunities. This strengthens undergraduate learning and enhances the Department's capacity to offer postgraduate short courses in CT and Mammography, particularly for alumni lacking access to these modalities in their workplaces.
- The combination of CT, Mammography, Ultrasound and General X-ray services has the potential to generate third-stream income for the Department. Clinical instructors will continue coordinating patient bookings to ensure alignment with student practical sessions. Imaging conducted outside of scheduled teaching sessions will be dependent on clinical staff availability and will involve fair remuneration for the clinical instructors.

### 3.2 Promoting Access, Affordability and Sustainable Training (Aligned to SDG 3 and SDG 4)

Maintaining no-charge reporting for General X-ray examinations reinforces DUT's commitment to equitable access to essential diagnostic services. As General X-ray is the most frequently utilised modality at the DUT Radiography Clinic, free reporting ensures affordability for patients across diverse socio-economic backgrounds. This directly advances SDG 3 (Good Health and Well-being) by minimizing financial barriers to healthcare.

A consistent flow of General X-ray cases is also vital for high-quality clinical training. These cases underpin the experiential learning of Diagnostic Radiography and Chiropractic students, ensuring sufficient case diversity and practical exposure. This supports SDG 4 (Quality Education) by sustaining a strong clinical learning platform that develops competent, work-ready graduates.

CT, Mammography and Ultrasound services, however, will be charged at reasonable, market-related fees. These advanced modalities entail higher operational costs and specialised expertise. Implementing a fair fee structure ensures financial sustainability while maintaining patient affordability and supporting departmental expansion.

## 4. OBJECTIVES

The appointed Radiologist will be required to:

- Provide reporting services for CT, Mammography, Ultrasound and General X-ray examinations.
- Approve and validate request forms for CT and Mammography imaging.
- Support the DUT Radiography Clinic by referring or bringing their own patients for CT, Mammography, and General X-ray imaging.
- Collaborate with the Clinic Coordinator to ensure fair and transparent billing for CT, Mammography and Ultrasound services.
- Uphold the existing arrangement of no-charge reporting for General X-ray examinations, recognizing its importance for patient access and student training.
- Should the Radiologist accept the partnership, they will be expected to be on campus as and when they are needed until the frequency of patients is established.
- The Radiologist should be willing to assist with post-graduate and Under-graduate students training.

## 5. REGISTRATION REQUIREMENTS

The Radiologist must be registered with the Health Professions Council of South Africa (HPCSA). Proof of current annual registration must be provided and updated each year.

## 6. REMUNERATION

• A profit-sharing agreement will be negotiated with the successful Radiologist, informed by patient volumes. • The agreed rate will remain consistent regardless of whether patients are referred by the Radiologist, self-referred, or referred through the DUT Radiography Clinic. • Funding for this post will be sourced from the CTG budget.

NB: DUT will not pay the Radiologist a separate amount for providing the above services, only the profit-sharing agreement will determine any amounts to be paid.

## 2. Evaluation Process

### Introduction

To ensure that all respondents are afforded the opportunity to compete on an equal footing and also to enable Durban University of Technology to evaluate the bids received on an equal basis, the bid evaluation process described below will be followed by DUT.

This tender will be evaluated in a 3-phase approach.

- **PHASE ONE:** Compliance with Minimum requirements
- **PHASE TWO:** Quality and Functionality (100 points)
- **PHASE THREE:** Best profit sharing percentage will be considered

### 2.1 Phase one: Compliance with minimum requirements

All submissions will be examined to determine compliance with procurement requirements and conditions. Incomplete submissions and respondents that do not meet the minimum requirements in terms of the submission of compulsory documentation, as per below, will be eliminated from further evaluation.

Kindly refer to the relevant TRS in Volume 2 to complete and attach the relevant documentation in the relevant TRS reference number.

#### Prequalification/ Compliance Mandatory Documents

	TRS
Form of Proposal duly completed with pricing table.	TRS1
The Tax compliance status PIN (TCS PIN) must be submitted. Your tax affairs must be in order i.e. compliant at the time of award.	TRS2
Certified valid partnership agreement / in case of Individual Radiologists certified Identity documents or card.	TRS3
Proof of current and valid registration with Health Professions Council of South Africa (HPCSA)	TRS4
Proper completion and signing of the tender document Form 7 - 8	TRS5

**NB:** Bidders to submit all Procurement & Technical Mandatory documents, failure to submit all documents will lead to elimination and will not be further evaluated for phase two.

## 2.2 PHASE TWO: Quality and Functionality criteria (100 points)

With regards to quality / functionality, the following criteria are applicable. The maximum points of each criteria are indicated in the table below:

CRITERIA	AREA OF EVALUATION	TOTAL POINTS									
<b>TRS 06</b> <b>Methodology</b>	<p><b>A bidder must provide a detailed methodology / approach considering the scope of work</b></p> <p>a) Proposers methodology on how the agreement will work – 30 points</p> <p>b) Current patient volumes and volumes expected to be referred to DUT - 20 points</p>	<b>50 POINTS</b>									
	<p><i>Points will be awarded as follows:</i></p> <table border="1"> <thead> <tr> <th></th><th></th><th>Score</th></tr> </thead> <tbody> <tr> <td><b>1</b></td><td><b>The methodology addresses each criterion above in detail</b></td><td><b>30 points</b></td></tr> <tr> <td><b>2</b></td><td><b>The methodology addresses each criterion above briefly</b></td><td><b>20 points</b></td></tr> </tbody> </table>			Score	<b>1</b>	<b>The methodology addresses each criterion above in detail</b>	<b>30 points</b>	<b>2</b>	<b>The methodology addresses each criterion above briefly</b>	<b>20 points</b>	
		Score									
<b>1</b>	<b>The methodology addresses each criterion above in detail</b>	<b>30 points</b>									
<b>2</b>	<b>The methodology addresses each criterion above briefly</b>	<b>20 points</b>									
<b>TRS 07</b> <b>Radiology experience</b>	<p><b>Detailed CV with certified qualifications and relevant certifications of Radiologist which must include the following:</b></p> <ul style="list-style-type: none"> <li>Cover letter why you should be appointed as a partner with DUT on this project. – <b>5 points</b></li> <li>Background educational details points - <b>12 points</b> (no part points will be awarded) <ul style="list-style-type: none"> <li>a) Successfully completed MBChB at a SA university</li> <li>b) Finish 2-year internship + 1-year community service in South Africa</li> <li>c) Enter 4-year radiology Registrar training</li> <li>d) Pass CMSA Fellowship exams (FCRad)</li> </ul> </li> <li>Minimum three (3) years working in a public or private sector - <b>8 points</b> <ul style="list-style-type: none"> <li>c) Detailed experience with names and contact (cell and email) details of referees.</li> </ul> </li> <li>Continuous professional development information – <b>5 points</b></li> <li>Any other related information – <b>5 points</b></li> </ul>	<b>35 POINTS</b>									

TRS 08	<b><u>BIDDERS WITH LOCAL PRESENCE</u></b>	<b>15 POINTS</b>
	<p>Bidders to submit a Utility Bill (not older than three months from the date of tender closure) or a Valid Lease Agreement (Proposers are to note due to services may be required at odd times it is preferable for the appointed provider to be based in the greater Durban area)</p> <ul style="list-style-type: none"> <li>• Based within 50km from DUT Steve Biko or Ritson road campus – 15 points</li> <li>• Outside of this radius – 10 points</li> <li>• Outside KZN – 0 points</li> </ul>	
<b>Total points for Quality and Functionality</b>  Bidders must obtain a minimum of 75 points to be evaluated in phase 3		<b>100</b>

**Bidders that score less than 75% of the marks for Quality and Functionality will be eliminated from further consideration.**

### **2.3 PHASE THREE: Determination of best proposal based on percentage profit sharing**

The proposer who offers DUT the best percentage profit sharing will be awarded.