DUT

DURBAN UNIVERSITY OF TECHNOLOGY

INYUVESI YASETHEKWINI YEZOBUCHWEPHESHE

Creative Research Outputs Submissions

Artist's Checklist

The checklist below indicates the supporting documentation and information required by the DUT Research and Postgraduate Office for the submission of *Creative Research Outputs* for subsidy, in accordance with DHET *Implementation Guidelines 2019 (Revised October 2021)*.

Output title: _____

Output Category: _____

Sub-field category: _____

	To meet DHET's submission requirements, have you checked whether you have submitted/ completed the following?	√
1.	Endorsement from the DRC signed off by HoD/DRC Chair.	
2.	Annotation contextualising the creative output, including the research aspect (**500 – 700 words**).	
3.	**Proof of any awards** received	
4.	A **declaration of originality**	
5.	A **declaration of authorship / co-authorship** and disclosure of other active participants in the production of the work	
6.	Proof of DUT contributor's affiliation, by means of a letter from Human Resources Department, **if the output does not indicate DUT affiliation**	
7.	Evidence of the creative output (digital submission on URL link)	

Confirmation by:

Name and Surname: _____ Date: _____

Department: _____ Extension: _____

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Durban University of Technology: Creative Research Outputs Declaration Document

The DHET's policy requires that a researcher submitting creative research outputs, submit a number of declarations i.e.: **a declaration:** of originality; non-plagiarism and authorship / co-authorship.

Name of contributor(s):	
Staff number(s):	
Title of Creative output	
Sub-field:	

Declaration of originality	I declare that the creative research output has not been published in a peer review journal or a book and has not been submitted for subsidy before
Declaration that the work generated has not been copied from elsewhere and that the ideas are those of the claiming creator	I declare that the creative research output has not been plagiarized and that the ideas are those of the claiming creator.
Declaration of authorship / co-authorship A declaration of authorship / co-authorship and disclosure of other active participants in the production of the work	

Signature of author(s):		**Date:**	