



DUT OPEN ACCESS PUBLISHING FUND – THE 50% APC MODEL

The Open Access Publication Fund supports the Durban University of Technology (DUT) researchers who require publishing in open access journals. Articles for which alternative funding is available are not eligible.

The Terms and Conditions for Application:

- Funding is available for scholarly peer-reviewed articles which published in accredited international journals listed on ISI (Web of Science) or IBSS (International Bibliography of the Social Sciences) and which qualify for subsidy from the Department of Higher Education and Training (DHET).
- Only 50% (**up to a maximum of R20 000**) of the author fees for DUT authors will be funded for APCs levied by peer-reviewed (and accredited) Open Access journals meeting the necessary criteria.
- This fund covers only fees associated with Open Access publishing and does not cover additional charges beyond the basic APC. If there are such charges, then these should be paid by the author.
- Articles in books published on recognized open access platforms will also be considered for funding.
- APCs will not be supported for articles to be published in hybrid (open choice) journals, which make only selected articles open access. Hybrid journals refer to traditional journals that charge annual subscription, but offer an open access ("open choice"), fee-based option to publish individual articles via open access, immediately upon publication.
- **Authors will be required to ensure that:**
 - Articles are accepted for publication before applying to the Fund. Requests for funding, together with written proof of acceptance, are made immediately after an article is accepted for publication.
 - Funded authors must always indicate their affiliation with DUT clearly in the final publication.

- A copy of the article is deposited in the DUT institutional repository (IR).
- Project supervisors are to apply on behalf of their students where the student is the corresponding author.

We are exploring the registration with BMC in order to get discount on publishing this process will apply once the registration process is complete. Some of the universities who already have this fund in place to defray publishing costs use this strategy. (Open Access Publisher www.biomedcentral.com).

- This application process also is required for articles, which are to be published in BioMed Central (BMC).
- The BMC institutional submission code will be supplied once the funding application has been approved.
- BioMed Central Institutional Membership will assist to defray the cost of publishing (up to 57% discount).
- This would be a shared support membership such that article-processing charge is shared between the author and the institution for all research articles accepted for publication in any BioMed Central.

***Note that support payment is not guaranteed, as this will depend on the availability of funds in any annual budget round.**

How to apply for funding:

Application for support to be sent to **Research Outputs Coordinator: RPS 031 373 2382**

Please allow five workdays for the assessment of your application. An email notification inform you of the success/non-success of your application.

Useful links:

Open Access Publication Fund Policy, Procedures and Application Form
Articles funded to date (since 2020)

DUT Open Access Publishing Fund Application Form

This form allows you to apply for funds related to Article Processing Charges (APCs) associated with the publication of your article in an accredited Gold Open Access journal. Before applying, please read the “DUT Open Access Publishing Fund” document to verify the eligibility of your application.

Please complete all shaded areas.

1. Applicant details

Title, Name and Surname:									
Faculty, Research Unit:									
Please indicate your affiliation with DUT (X in the appropriate box)									
Academic		Admin		Postdoctoral fellow		PhD student		Master's student	
Staff / Student number:									
Email address and Contact number:									

2. Publication information

Title of article (or chapter) to be published open access:									
Date of publication:									
Title of Open Access journal (or book):									
Name of publisher:									
Please indicate in which index the journal is listed (X in the appropriate box) :									
Web of Sc		IBSS		Scopus		DHET list		Other or chapter	

How many authors in total wrote the paper (chapter)?	
Please list up to the first 10 names of the DUT co-authors:	
1. .	
2. .	
3. .	
4. .	
5. .	
6. .	
7. .	
8. .	
9. .	
10.	

3. APC details

Indicate currency on the bill, by placing an X in the appropriate box:									
US \$		€		£		ZAR		Other (please specify below)	
Total Article Processing Charges required by the publisher in ZAR:									
R									

4. Endorsement

Applicant's signature:	Date:

A completed and signed application should accompany this application together with, the original invoice from the publisher and acceptance letter for publication (scanned format of form is acceptable).