



CAREER INFORMATION 2023

DIPLOMA IN LIBRARY & INFORMATION STUDIES



FACULTY OF
ACCOUNTING
& INFORMATICS

DEPARTMENT OF
INFORMATION
SYSTEMS

01 JAN - 31 DEC 2023



Diploma in Library and Information Studies

NQF Level: 6

SAQA ID: 111835

Qualification Code: DILISI

Location: Ritson Campus (Block B 2nd Floor)

Description of the Programme

This is a three-year qualification.

The Diploma in Library and Information Studies qualification has been designed in line with the technological developments and new trends in bibliographic control and metadata developments in terms of tools and current practices in the Library and Information Science/Studies (LIS) sector.

Persons achieving this qualification will be competent at applying information organisation, information retrieval and information dissemination strategies effectively and consistently in the process of providing an information service to a general user population. This qualification is intended for persons who will work in the information and knowledge environment. Persons achieving this qualification will be able to manipulate information and knowledge using various strategies and technologies to empower users and to address their needs. Employment opportunities for persons with such skills exist in the wide variety of information and knowledge environments within corporate and public organisations.

Personal qualities required

The nature of library and information work requires a person who is intellectually curious and responsive to the information needs of others. An ability to work accurately with attention to detail in an environment that is rapidly changing, and demanding is essential. Library and Information professionals need to be constantly developing their skills and knowledge in order to ensure that they are able to offer an information service relevant to the needs of their client-base.

Career Opportunities

This qualifications in Library and Information Studies prepares you to become a member of a profession that is active in information and knowledge environments. For example, library and information professionals serve in the education sector, the public library, in research communities and health sectors as well as large industries and businesses. The three-year Diploma qualification prepares the graduate to become a prospective member of a public service profession. Library and information work is dynamic therefore the prospective student needs to be highly motivated, intellectually curious, a communicator with good interpersonal skills, and be a team worker.

Explanation of Points scale:

SENIOR CERTIFICATE (SC)		
SYMBOL	HIGHER GRADE	STANDARD GRADE
A	8	6
B	7	5
C	6	4
D	5	3
E	4	2
F	3	1

NATIONAL SENIOR CERTIFICATE (NSC)		
%	LEVEL	POINTS
90-100	7	8
80-89%	7	7
70-79%	6	6
60-69%	5	5
50-59%	4	4
40-49%	3	3
30-39%	2	2
20-29%	1	1

Entry Requirements (Diploma in Library and Information Studies)

NATIONAL SENIOR CERTIFICATE (NSC) (01 January 2009)		SENIOR CERTIFICATE (SC) (PRE 2009)			NATIONAL CERTIFICATE VOCATIONAL (NCV)	
NSC DIPLOMA ENTRY		SENIOR CERTIFICATE (SC)			(NCV) LEVEL 4	
Compulsory Subjects	NSC Rating Code	Compulsory Subjects	HG	SG	Compulsory Subjects	Mark
English	3	English	E	D	At least 50% in THREE fundamental subjects including English,	50%
English (1st additional)	4					
Mathematics OR	3	Mathematics	E	D		
Mathematics Literacy	4					
And FOUR 20 credit subjects (Not more than ONE language)	3	And FOUR other best subjects			At least 60% in THREE compulsory vocational subjects	60%

Additional Entry Requirements:

In addition to meeting the above requirements, applicant needs to pass an English test; complete an aptitude test upon which grants the applicant a one- on-one interview with an academic.

OR

Admission Requirement based upon Work Experience, Age and Maturity

For admission to entry level DIPLOMA and certificate studies:

A person may, subject to such requirements as the Senate may determine, be admitted to the Institution even if such a person is not in a possession of a National Senior Certificate, Senior Certificate or an equivalent certificate, provided that:

(a) The person shall have reached the age of 23 in the first year of registration and shall have at least:

- three years' appropriate work experience; and/or
- capacity for the proposed instructional programme, which shall be assessed at the discretion of the respective Head of

Department by a Senate approved admission assessment comprising of a DUT Standardised Assessment Test for Access and Placement (SATAP), Academic Literacies (AI) & English for Academic Purposes (EAP) and/or an appropriate subject or programme specific written assessment designed and marked by the relevant Department; and

(b) The relevant Faculty Board shall be satisfied that the person's standard of communication skills, ability to study successfully and/or work experience are such that the person, in the opinion of the relevant Faculty Board, should be able to complete the proposed instructional programme successfully. If required, the communication skills and study skills should be tested; and

(c) The person's application for admission in terms of work experience, age and maturity is approved prior to registration.

Applicants intending to gain admission through work experience, age and maturity must submit their applications at least four months before commencement of the academic year inclusive of the date of scheduling writing a requisite eligibility assessment.

Course curriculum

The academic programme of the Diploma: Library and Information Studies is followed over three years and comprises of thirty-one (31) compulsory modules.

Tuition Fees

To assist you with your planning, the 2022 fees have been indicated. An increase for next year to accommodate the inflation rate can be expected.

Please Note: DUT cannot be held liable for the fees in this brochure as the 2023 fees are not yet final.

First Year Curriculum				
Semester One	Subject Code	HEQSF Level	SAQA Credits	2022 Fees
Business Fundamentals I	BSFD101	6	12	R2440.00
Communication in Afrikaans	CAFR101	5	12	R3730.00
Communication in English	CENL101	5	12	R3000.00
Communication in Zulu	CZUL101	5	12	R4950.00
Cornerstone 101	CSTN101	5	12	R3410.00
Organisation and Representation of InfoIA	ORIA101	6	16	R2490.00
Total				R20020.00
Semester Two	Subject Code	HEQSF Level	SAQA Credits	2022 Fees
Library and Information Practice I	LFPR101	5	16	R3100.00
Organisation and Representation of Information IB	ORIB101	5	12	R2490.00
Information and Communications Technology I	ICTC101	5	12	R4520.00
Integrated Human Studies	IHST101	5	12	R2940.00
Introduction to Technopreneurship	ITCH101	5	8	R1980.00
Total				R15030.00
TOTAL CREDITS SEMESTER 1&2			124	

Second Year Curriculum				
Semester One				
Information and Communications Technology IIA	ICTA20I	6	12	R2430.00
Library and Information Practice II	LFPR20I	6	12	R2820.00
Business Fundamentals II	BSFD20I	6	12	R3090.00
Library and Information Professional Practice IA	LPPA10I	6	16	R1550.00
Organisation and Representation of Information IIA	ORIA20I	6	12	R2490.00
User Studies	USRS10I	6	16	R2940.00
Total				R15320.00
Semester Two				
Information and Communications Technology IIB	ICTB20I	6	12	R2440.00
Library Marketing and Promotion	LMKP10I	6	12	R2940.00
Library and Information Professional Practice IB	LPPB10I	6	12	R1550.00
Organisation and Representation of Information IIB	ORIB20I	6	8	R2490.00
Organisational and Social Psychology	ORSP10I	6	12	R2940.00
Total				R12360.00
TOTAL CREDITS SEMESTER 1&2			136	
Third Year Curriculum				
Semester One				
Community Engagement				R1980.00
Information and Communications Technology IIIA	ICTA30I	6	12	R2150.00
Innovation and Emerging Technologies	INET10I	6	12	R1980.00
Library and Information Practice IIIA	LIPA30I	7	16	R4040.00
Organisation and Representation of Information IIIA	ORIA30I	7	8	R2800.00
The Entrepreneurship Spirit	TESP10I	6	12	R1980.00
Total				R14930.00
Semester Two				
Information and Communications Technology IIIB	ICTB30I	6	12	R2150.00
Library and Information Practice IIIB	LIPB30I	7	8	R4040.00
Library and Information Professional Practice IIB	LPPB20I	6	16	R1500.00
Organisation and Representation of Information IIIB	ORIB30I	7	12	R2800.00
Total				R10490.00
TOTAL CREDITS SEMESTER 1&2			116	

Application

Applicants who wish to enroll for the programme must apply through the CAO system by no later than 30 September of the previous.

For Application Forms

Contact the Central Applications Office (C.A.O)

Address Letters to:

Private Bag X06
Dalbridge
4014
Tel: (031) 2684444
Fax: (031) 2682244

OR

Apply online on <http://www.cao.ac.za>

CAO Code: DUDLS3

Closing Date for Applications: 30 September 2022

For Further Information Contact:

Contact the Department of Information Systems
Library and Information Studies Programme
East Wing Ritson Campus,
B Block, 2nd Floor
Durban
Tel: (031) 373 5446
Fax: 086 674 1125
Email: ISdept@dut.ac.za

Financial Aid:

For Financial Aid application for a DUT programme please apply online at www.nsfas.org.za or call the NSFAS call centre on 0860 067 327.

For an explanation on how to fill out the application form, please go to www.nsfas.org.za or contact the call centre on the number above.

Please note that completing a form does not guarantee Financial Aid. For further assistance, please consult the Department of Financial Aid and Scholarships on (031)373 2931/2557/2054.

This leaflet is for information purposes only and is not binding on the Durban University of Technology