

Diploma in Library and Information Studies
NQF 6
SAQA ID: 111835

Location: Ritson Campus (Block B: 2nd Floor)

Description of the Programme

This is a three year qualification.

The Diploma in Library and Information Studies qualification has been designed in line with the technological developments and new trends in bibliographic control and metadata developments in terms of tools and current practices in the Library and Information Science/Studies (LIS) sector.

Persons achieving this qualification will be competent at applying information organisation, information retrieval and information dissemination strategies effectively and consistently in the process of providing an information service to a general user population. This qualification is intended for persons who will work in the information and knowledge environment. Persons achieving this qualification will be able to manipulate information and knowledge using various strategies and technologies to empower users and to address their needs. Employment opportunities for persons with such skills exist in the wide variety of information and knowledge environments within corporate and public organisations.

Personal qualities required

The nature of library and information work requires a person who is intellectually curious and responsive to the information needs of others. An ability to work accurately with attention to detail in an environment that is rapidly changing and demanding is essential. Library and Information professionals need to be constantly developing their skills and knowledge in order to ensure that they are able to offer an information service relevant to the needs of their client-base.

Career Opportunities

This qualifications in Library and Information Studies prepares you to become a member of a profession that is active in information and knowledge environments. For example, library and information professionals serve in the education sector, the public library, in research communities and health sectors as well as large industries and businesses. The three year Diploma qualification prepares the graduate to become a prospective member of a public service profession. Library and information work is dynamic therefore the prospective student needs to be highly motivated, intellectually curious, a communicator with good interpersonal skills, and be a team worker.

RATING CODE	RATING	MARKS %
7	Outstanding achievement	80-100
6	Meritorious achievement	70-79
5	Substantial achievement	60-69
4	Adequate achievement	50-59
3	Moderate achievement	40-49
2	Elementary achievement	30-39
1	Not Achieved	0 – 29

Entry Requirements (Diploma in Library and Information Studies)

NATIONAL SENIOR CERTIFICATE (NSC) (01 January 2009)		SENIOR CERTIFICATE (SC) (PRE 2009)			NATIONAL CERTIFICATE VOCATIONAL (NCV)	
NSC DIPLOMA ENTRY		SENIOR CERTIFICATE (SC)			NATIONAL CERTIFICATE VOCATIONAL (NCV) LEVEL 4	
Compulsory Subjects	NSC Rating Code	Compulsory Subjects	HG	SG	Compulsory Subjects	Mark
English	3	English	E	D	At least 50% in three fundamental subjects including English,	50%
English (1st additional)	4					
Mathematics OR	3	Mathematics	E	D		
Mathematics Literacy	4					
And four 20 credit subjects (Not more than one language)	3	And four other best subjects			At least 60% in three compulsory vocational subjects	60%

Additional Entry Requirements:

In addition to meeting the above requirements, applicant needs to pass an English test; complete an aptitude test upon which grants the applicant a one- on-one interview with an academic.

OR

Admission Requirement based upon Work Experience, Age and Maturity

For admission to entry level DIPLOMA and certificate studies:

A person may, subject to such requirements as the Senate may determine, be admitted to the Institution even if such a person is not in a possession of a National Senior Certificate, Senior Certificate or an equivalent certificate, provided that:

- The person shall have reached the age of 23 in the first year of registration and shall have at least:
 - three years' appropriate work experience; and/or
 - capacity for the proposed instructional programme, which shall be assessed at the discretion of the respective Head of Department by a Senate approved admission assessment comprising of a DUT Standardised Assessment Test for Access and Placement (SATAP), Academic Literacies (AL) & English for Academic Purposes (EAP) and/or an appropriate subject or programme specific written assessment designed and marked by the relevant Department; and
- The relevant Faculty Board shall be satisfied that the person's standard of communication skills, ability to study successfully and/or work experience are such that the person, in the opinion of the relevant Faculty Board, should be able to complete the proposed instructional programme successfully. If required, the communication skills and study skills should be tested; and
- The person's application for admission in terms of work experience, age and maturity is approved prior to registration.

Applicants intending to gain admission through work experience, age and maturity must submit their applications at least four months before commencement of the academic year inclusive of the date of scheduling writing a requisite eligibility assessment.

Course curriculum

The academic programme of the Diploma: Library and Information Studies is followed over three years and comprises of thirty-one (31) compulsory modules.

Tuition Fees

To assist you with your planning, the 2020 fees have been indicated. An increase for next year to accommodate the inflation rate can be expected.

Please Note: DUT cannot be held liable for the fees in this brochure as the 2021 fees are not yet final.

NB: For semester programmes there would be a single registration for semester 1 and semester 2 at the beginning of each academic year.

First Year Curriculum				
Semester 1	Subject Code	HEQSF Level	SAQA Credits	2020 Fees
Business Fundamentals 1	BSFD101	6	12	R2220
Communication in Afrikaans	CAFR101	5	12	R3400
Communication in English	CENL101	5	12	R2740
Communication in Zulu	CZUL101	5	12	R4520
Cornerstone 101	CSTN101	5	12	R2530
Organisation and Representation of Info I A	ORIA101	6	16	R2270
Total				R14 280/ R13 160
Semester 2				
Library and Information Practice 1	LFPR101	5	16	R2820
Organisation and Representation of Information	ORIB101	5	12	R2270
Information and Communications Technology	ICTC101	5	12	R4120
Integrated Human Studies	IHST101	5	12	R2380
Introduction to Technopreneurship	ITCH101	5	8	R1800
Total				R13 370
TOTAL CREDITS SEMESTER 1&2			124	

Second Year Curriculum				
Semester 1	Subject Code	HEQSF Level	SAQA Credits	2020 Fees
Information and Communications Technology 2A	ICTA201	6	12	R2 220
Library and Information Practice 2	LFPR201	6	12	R2 570
Business Fundamentals 2	BSFD201	6	12	R2 820
Library and Information Professional Practice 1A	LPPA101	6	16	R1 410
Organisation and Representation of Information 2A	ORIA201	6	12	R2 270
User Studies	USRS101	6	16	R2 680
Total				R13 970
Semester 2				
Information and Communications Technology 2B	ICTB201	6	12	R2 220
Library Marketing and Promotion	LMKPI01	6	12	R2 680
Library and Information Professional Practice 1B	LPPB101	6	12	R1 410
Organisation and Representation of Information 2B	ORIB201	6	8	R2 270
Organisational and Social Psychology	ORSP101	6	12	R2 680
Total				R10 840
TOTAL CREDITS SEMESTER 1&2			136	

Third Year Curriculum				
Semester 1	Subject Code	HEQSF Level	SAQA Credits	2020 Fees
Community Engagement	CENG101	6	8	R1 800
Information and Communications Technology 3A	ICTA301	6	12	R1 960
Innovation and Emerging Technologies	INET101	6	12	R1 800
Library and Information Practice 3A	LIPA301	7	16	R3 690
Organisation and Representation of Information 3A	ORIA301	7	8	R2 550
The Entrepreneurship Spirit	TESP101	6	12	R1 800
Total				R13 600
Semester 2				
Information and Communications Technology 3B	ICTB301	6	12	R1 960
Library and Information Practice 3B	LIPB301	7	8	R3 690
Library and Information Professional Practice 2B	LPPB201	6	16	R1 370
Organisation and Representation of Information 3B	ORIB301	7	12	R2 550
Total				R9 570
TOTAL CREDITS SEMESTER 1&2			116	

Application

Applicants who wish to enrol for the programme must apply through the CAO system by no later than 30 November of the previous.

For Application Forms

Contact the Central Applications Office (C.A.O) Central Applications Office

Private Bag X06 Dalbridge 4014

Tel: (031) 2684444

Fax: (031) 2682244

OR

Apply online on <http://www.cao.ac.za>

CAO Code: Dip. - DUDLS3

Closing Date for Applications: 30 November 2020

For Further Information Contact:

Contact the Department of Information Systems

Library and Information Studies Programme
East Wing Ritson Campus, B Block, 2nd Floor
Durban

Tel: (031) 373 5446

Fax: 086 674 1125

*This leaflet is for information purposes only and is not
binding on the Durban University of Technology*