



CAREER INFORMATION 2021
HIGHER CERTIFICATE IN LEGAL ASPECTS OF BUSINESS
DIPLOMA IN MANAGEMENT SCIENCES: BUSINESS LAW



01 JAN - 31 DEC 2021



Diploma in Management Sciences: Business Law
NQF 6
SAQA ID: 94830

Location: ML Sultan Campus-Durban (Block B 4th floor)

Description of the Programme

This programme introduces students to the main aspects of business law and the compliance function within an organisation. It designed to provide students with an understanding of the law relating to business in general and contracts in particular, as well as the specific standards, regulations and requirements in terms of relevant legislation, and its application, in order to enable students to analyse and solve problems relating to an organisation's compliance. The program is designed to equip students with the knowledge, skills, attitudes and competencies they will require at the confluence of the legal and business framework. This will be achieved by providing students with the skills to serve as a business specialist with basic legal knowledge applicable to the organisation.

Students are exposed to the various aspects of law relevant to business and management. In the final year of study, they focus on managing purchasing, procurement, contracts management and compliance. This assists students in understanding business law, in general, and compliance.

Duration of the Programme

Three years full-time

Career Opportunities

Compliance officers/managers; contract officers/managers and other roles in business requiring legal knowledge.

Please note: This programme does not equip students to practice as an attorney or advocate.

Explanation of Points scale

SYMBOL	SENIOR CERTIFICATE	
	HIGHER GRADE	STANDARD GRADE
A	8	6
B	7	5
C	6	4
D	5	3
E	4	2
F	3	1
%	NSC LEVEL	POINTS
90-100	7	8
80-89%	7	7
70-79%	6	6
60-69%	5	5
50-59%	4	4
40-49%	3	3
30-39%	2	2
20-29%	1	1

Entry Requirements (Diploma in Management Sciences: Business Law)

DEPARTMENTAL NSC REQUIREMENTS		DEPARTMENTAL SENIOR CERTIFICATE	NATIONAL CERTIFICATE (VOCATIONAL) (NCV)	
NSC Diploma Entry. A minimum of 25 points excluding Life Orientation will be considered.		A Senior Certificate or equivalent qualification	National Certificate Vocational (NCV) (Level 4)	
Compulsory Subjects	NSC Rating Code	Applicants with 20 or more points will be considered	Compulsory Subjects	Mark
English (home) OR	3		English	50%
English (1st additional)	4		Two fundamental subjects	50%
Mathematics OR	3		Three compulsory vocational subjects	60%
Mathematics Literacy	4			
And two 20 credit subjects (not more than 1 language)	3			

Selection Criteria

Applicants must meet the minimum requirements mentioned above. NSC, SC and NCV applications received via the Central Applications Office (CAO) will be ranked from highest to lowest points. Based on these rankings, those learners with the highest points may be offered a firm place; the learners who have applied with their Grade 12 June/Trial results may be offered a conditional place subject to them meeting the requirements mentioned in above. Preference will be given to learners from designated groups.

NB: If the number of applications exceeds the number of places available, the department reserves the right to apply a ranking system to select students.

OR

Admission Requirement Based Upon Work Experience, Age and Maturity

For admission to entry level diploma and certificate studies: A person may, subject to such requirements as the Senate may determine, be admitted to the Institution even if such a person is not in a possession of a National Senior Certificate, Senior Certificate or an equivalent certificate, provided that:

- The person shall have reached the age of 23 in the first year of registration and shall have at least:
 - three years' appropriate work experience; and/or
 - capacity for the proposed instructional programme, which shall be assessed at the discretion of the respective Head of Department by a Senate approved admission assessment comprising of a DUT Standardised Assessment Test for Access and Placement (SATAP), Academic Literacies (AL) & English for Academic Purposes (EAP) and/or an appropriate subject or programme specific written assessment designed and marked by the relevant Department; and
- The relevant Faculty Board shall be satisfied that the person's standard of communication skills, ability to study successfully and/or work experience are such that the person, in the opinion of the relevant Faculty Board, should be able to complete the proposed instructional programme successfully. If required, the communication skills and study skills should be tested; and
- The person's application for admission in terms of work experience, age and maturity has to be approved prior to registration.

Applicants intending to gain admission through work experience, age and maturity must submit their applications at least four months before commencement of the academic year inclusive of the date of scheduling writing a requisite eligibility assessment.

Tuition Fees

To assist you with your planning, the 2020 fees have been indicated.

Please Note: DUT cannot be held liable for the fees in this brochure as the 2021 fees are not yet final

Please Note: There would be a single registration for semester 1 and semester 2 at the beginning of each academic year.

First Year Curriculum

Name of the Module	Module Code	HEQSF Level	SAQA Credits	2020 Fees
Semester One				
Cornerstone	CSTN101	5	16	R2 530.00
Environmental Sustainability	EVST101	5	8	R1 940.00
Introduction to Business Law	IBLW101	5	16	R3 890.00
Introduction to Business	ITBS101	5	16	R3 890.00
Quantitative Approaches to Management Sciences	QNTA101	5	8	R1 950.00
Total				R14 200.00
Semester Two				
Time & Stress Management	TMSM101	5	8	R1 950.00
Law for Life	LWLF101	5	8	R1 950.00
Business Communication & Information. Literacy	BCIF101	5	16	R3 890.00
Financial Literacy	FNLT101	5	12	R2 850.00

Academic Literacy & Practice	ALVR101	5	16	R3 890.00
Total				R14 530.00
Total Credits Semester 1 & 2			124	

Second Year Curriculum

Semester Three				
Management I	MNGM101	6	16	R3 890.00
Business law I	BSNL101	6	16	R3 890.00
Labour law	LBRL201	6	16	R3 890.00
Introduction to Technology	ITLG101	6	12	R2 850.00
Total				R14 520.00
Semester Four				
Management II	MNGM201	6	16	R3 890.00
Business Law II	BSNL201	6	16	R3 890.00
Law of Consumer Protection	LWCP201	6	16	R3 890.00
Globalization & International Trade Law	GITL201	6	12	R2 850.00
Total				R14 520.00
Total Credits Semester 3 & 4			120	

Third Year Curriculum

Semester Five				
Management III	MNGM301	6	16	R3 890.00
Business law III	BSNL301	6	16	R3 890.00
Purchasing, Proc & Contracts Man	PPCM201	6	16	R3 890.00
Work Preparedness	WKPR101	6	8	R1 950.00
Total				R13 620.00
Semester Six				
Project Management	PJMM201	6	16	R3 500.00
Corporate Law	CLAW201	6	16	R3 890.00
Management Practice	MGTP201	6	16	R3 890.00
Compliance Management	CMPM201	6	16	R3 890.00
Total				R15 170.00
Total Credits Semester 5 & 6			120	

Higher Certificate in Legal Aspects of Business

NQF 5

SAQA ID: 110045

Location: ML Sultan Campus-Durban (Block B 4th floor)

Description of the Programme

The Higher Certificate in Legal Aspects of Business is designed to enhance the employability of students by equipping them with basic legal and administrative knowledge and skills, which will enable them to occupy entry-level positions in both the private and public sectors. The programme introduces students to selected aspects of business law and administration. The programme was also designed to facilitate vertical articulation into the Diploma in Management Sciences, specialising in Business Law.

Duration of the Programme

One year full-time

Career Opportunities

To equip the student for entry-level positions in both the private and public sector, to perform administrative duties, including roles requiring basic legal knowledge and skills.

Please note: This programme does not equip students to practice as attorney or advocate.

Entry Requirements (Higher Certificate in Legal Aspects of Business)

NATIONAL SENIOR CERTIFICATE (NSC) (01 January 2009)		SENIOR CERTIFICATE (SC) (PRE 2009)			NATIONAL CERTIFICATE VOCATIONAL (NCV)	
NSC Higher Certificate Entry. A minimum of 20 points excluding Life Orientation will be considered.		A Senior Certificate or Equivalent Qualification. A minimum of 20 points will be considered			National Certificate Vocational (NCV) (Level 4)	
Compulsory Subjects	NSC Rating Code	Compulsory Subjects	HG	SG	Compulsory Subjects	Mark
English	3	English	E	D	English/Communication	50%

NB: If the number of applications exceeds the number of places available, the department reserves the right to apply a ranking system to select students.

Tuition Fees

To assist you with your planning, the 2020 fees have been indicated.

Please Note: DUT cannot be held liable for the fees in this brochure, as the 2021 fees are not yet final

Please Note: There would be a single registration for semester 1 and semester 2 at the beginning of each academic year.

First Year Curriculum

Name of the Module	Module Code	HEQSF Level	SAQA Credits	2020 Fees
Semester One				
Business Communication & Information	BCIF101	5	16	R3 600.00
Financial Literacy	FNLT101	5	12	R2 850.00
Introduction to Technology	ITLG101	5	12	R2 850.00
Cornerstone	CSTN101	5	12	R2 530.00
Total				R11 830.00
Semester Two				
Introduction to Business Law	ITBU101	5	16	R3 890.00
Law for Life	LWLF101	5	8	R1 950.00
Fundamentals of Business Administration	FOBA101	5	16	R3 100.00
Introduction to Specific Contracts	INSC101	5	16	R3 100.00
Introduction to Entrepreneurial Law	INEL101	5	16	R3 100.00
Total				R15 140.00
Total Credits for Semester 1 & 2			124	

Application

Applicants who wish to enrol for the programme/s must apply through the CAO system by no later than 30 November of the previous year.

Application Forms

Contact the **Central Applications Office (CAO)**

Address letters to:

Central Applications Office Private Bag X06

Dalbridge 4014

Tel: (031) 268 4444

Fax: (031) 268 4422

Apply online: <http://www.cao.ac.za>

CAO Codes

Diploma: DU-D-BL3

Higher Cert.: DU-D-LAB

Closing Date for Applications: 30 November 2020

For Further Information

Department of Applied Law

ML Sultan Campus-Durban (Block B 4th floor)

Durban University of Technology

P O Box 1334 DURBAN 4000

Tel: (031) 373 5671

Financial Aid

For Financial Aid application for a DUT programme please apply online at www.nsfas.org.za or call the NSFAS call centre on 0860 067 327. Please note that completing a form does not guarantee Financial Aid. For further assistance, please consult the Department of Financial Aid and Scholarships on telephone number (031) 373 2931/2557/2054.

This leaflet is for information purposes only and is not binding on the Durban University of Technology