



 **DUT**
DURBAN
UNIVERSITY OF
TECHNOLOGY

 **FACULTY OF
ARTS &
DESIGN**

2019 HANDBOOK VIDEO TECHNOLOGY

HANDBOOK FOR 2019

FACULTY OF ARTS & DESIGN

**DEPARTMENT of
VIDEO TECHNOLOGY**

VISION

The Department of Video Technology aims to instill in our learners the personal attributes of Initiative, Responsibility and Sensitivity, and to promote Intellectual growth, Creativity and Technical accomplishment.

MISSION

We strive to produce individuals who are critical thinkers and technologically adept, with strong work ethics, who may enter the workplace as skilled and talented employees and contribute to the upliftment and success of the creative industries and the community.

The department serves the needs of South African society by providing career focused education within a value-driven context. Partnerships with industry enable the department to cater to the changing requirements of a developing South Africa and ensure students' successful integration into the real working world.

What is a University of Technology?

A university of technology is characterized by being research informed rather than research driven where the focus is on strategic and applied research that can be translated into professional practice. Furthermore, research output is commercialized thus providing a source of income for the institution. Learning programmes, in which the emphasis on technological capability is as important as cognitive skills, are developed around graduate profiles as defined by industry and the professions.

Disclaimer

The information contained within this handbook is reflective of the Department and Programme Rules and Procedures, as approved by the University Senate Rules Committee and must be read in conjunction with latest version of the General Handbook for Students of the Durban University of Technology. Whilst all efforts have been made to ensure the accuracy of the information contained within the handbook, please verify information with the Department or Programme, as in the unlikely event that errors and omissions could have occurred.

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IMPORTANT NOTICE

The departmental rules in this handbook must be read in conjunction with the Durban University of Technology's General Rules contained in the current General Handbook for Students.

NOTE TO ALL REGISTERED STUDENTS

Your registration is in accordance with all current rules of the Institution. If, for whatever reason, you do not register consecutively for every year/semester of your programme, your existing registration contract with the Institution will cease. Your re-registration anytime thereafter will be at the discretion of the Institution and, if permitted, will be in accordance with the rules applicable at that time.

I. CONTACT DETAILS

Department of Video Technology

Programme: Video Technology

All queries to:

Secretary: Vacant

Tel No: (031) 373 6627

Fax No: (031) 373 6632

Location of Department: City Campus

All Faculty queries to:

Faculty officer: Mr Pragasen Reddy

Tel No: (031) 373 6522

Fax No: (031) 373 6518

Location of Faculty office: City Campus

Executive Dean: Dr René Smith

Tel No: (031) 373 6517

Fax No: (031) 373 6518

Location of

Executive Deans office: City Campus

2. STAFFING	Name and Qualification
Head of Dept.	Prof Jean-Philippe Wade BA Hons (UND); MA (Essex); PhD (Essex)
Adjunct Professor	Prof Peter Burnett N Dip: Broadcast Engineering (WCATE); HDE (Post School) (UN); M Tech: Motion Picture Production (TUT) <i>Cum Laude</i>
Senior Lecturer	Dr Cary Burnett BA Hons (UN); MA (UN); PhD (UKZN)
Lecturer	Mr. Izan Greyling BA Building Arts (UPE); NH Dip. Performing Arts Technology (TN); MA Music Technology (UKZN)
Lecturer	Mr. Lance Lutge N Dip: Video Technology (DUT), B-Tech Video Technology (DUT), MA Film & Television (WITS)
Junior Lecturer	Vacant
Senior Technician	Mr. Louis de Waal N Dip: Electronic Engineering (WitsT), B-Tech Video Technology (DUT)
Technician	Mr Sibongiseni Mthlane N Dip: Electronic Engineering (DUT)
Specialist IT	Mr Niresh Singh
Technician: Video Technology	N Dip: Video Technology (TN), B-Tech Video Technology (DUT)
Technical Assistant	Mr. Kenneth Gwele N. Dip: Video Technology (DUT), B-Tech Video Technology (DUT)
Secretary	Vacant

3. PROGRAMMES OFFERED BY THE DEPARTMENT

Programmes are offered in this Department which, upon successful completion, led to the award of the following qualifications:

Qualification	SAQA NLRD Number
ND: Video Technology	72271
BTECH: Video Technology	60230

4. PROGRAMME INFORMATION AND RULES

RULE VT4

VT4.1: ENTRANCE REQUIREMENTS:

N Dip: Video Technology

General Rule G7 applies. In addition, students should have experience or interest in the field of television or an allied subject area and must be prepared to present themselves for a selection interview.

VT 4.2: ENTRANCE REQUIREMENTS:

B Tech: Video Technology

The minimum entrance requirement is an N Dip: Video Technology or equivalent.

The number of students admitted to the B Tech programme is capped and determined by the needs of industry and departmental resources. An individual's Academic, Practical, Creative and Technical record; as well as the Institution's Equity policy, will guide the selection process.

5. PROGRAMME STRUCTURE

NATIONAL DIPLOMA: VIDEO TECHNOLOGY								
Code	Subjects:	*C/O	Semester/ Year	Assessment	NQF Level	Pre- requisite	Co- requisite	Credits
INVD101	Introduction to Video	C	Annual	Exam	5			0.333
TETN101	Television Electronics	C	Annual	Exam	5			0.133
COVD101	Communication in Video I	C	Annual	Continuous Assessment	5			0.067
TPTH101	Television Production Theory I	C	Annual	Exam	5			0.467
TAPD101	Television Appreciation and Development I	C	Semester	Exam	5			0.059
PRTV101	Practical Television Production I	C	Semester	Continuous Assessment	5	INVD101	TPTH201	0.265
TPTH201	Television Production Theory 2	C	Semester	Exam	6	TPTH101	PRTV101	0.147
COVD201	Communication in Video 2	C	Semester	Exam	6	COVD101		.030
TAPD201	Television Appreciation and Development 2	C	Semester	Exam	6	TAPD101		0.063
PRTV201	Practical Television Production 2	C	Semester	Continuous Assessment	6	PRTV101	TPTH301	0.281
COVD301	Communication in Video I	C	Semester	Exam	6	COVD201		0.030
TPTH301	Television Production Theory 3	C	Semester	Exam	6	TPTH201	PRTV201	0.125
PRTV301	Practical Television Production 3	C	Semester	Continuous Assessment	6	PRTV201		0.500
EXVT101	Experiential Learning	C	Semester	Continuous Assessment	6	PRTV301		0.500

BACHELOR OF TECHNOLOGY: VIDEO TECHNOLOGY								
Code	Subjects:	*C/ O	Sem ester / Year	Assessment Method	NQF Level	Pre- requisite	Co- requisite	Credits
PRTV401	Practical Television Production 4	C	Annual	Continuous Assessment	7	EXVT101		.300
TPTH401	Television Production Theory 4	C	Annual	Continuous Assessment	7	EXVT101		.300
RMTS401	Research Methods	C	Annual	Continuous Assessment	7	EXVT101		.100
RSHP401	Research Project	C	Annual	Continuous Assessment	7	EXVT101		.300

* C + Compulsory; O = Optional

**6. ASSESSMENT RULES (If more stringent than General Rules)
N Dip: Video Technology**

RULE VT6:

VT6.1 In terms of Rule G15 the following DP (work duly performed) requirements apply to all Diploma in Video Technology students:

VT6.1.1 Attendance and DP Requirements (work duly performed)

a) A student is required, except by illness for which a valid medical certificate is supplied specifying the nature and duration of the illness, or circumstances which in the opinion of the departmental committee were beyond his/her control at the time, to attend a minimum of 80% of class meetings in each subject, by writing tests and completing and submitting assignments on the due dates.

b) A student is required, except by illness for which a valid medical certificate is supplied specifying the nature and duration of the illness, or circumstances which in the opinion of the departmental committee were beyond his/her control at the time, a 100% attendance at all practicals and practical tutorials.

VT6.1.2 Year Mark

- a) The year mark will count 40% of the final result.
- b) The examination will count 60% of the final result.
- c) Students will be given sufficient opportunity to accumulate a year mark. The number of assessments in each subject approved by the head of department will be indicated to the students.
- d) A student must submit at least 60% of the total number of tests and assignments for a subject in order to obtain a course mark for that subject.

7. RE-REGISTRATION RULES (if more stringent than General Rules)

N Dip: Video Technology

RULE VT7:

VT7.1 A student registering for any of the subjects Practical Television Production I, II or III must do so within ten (10) working days of the first day of classes for that subject.

VT7.2 EQUIPMENT RESPONSIBILITIES

VT7.2.1 All equipment needed for projects specified by the Department will be supplied free of charge to the student.

VT7.2.2 The student entrusted with said equipment is expected to treat it with care and act in a responsible manner when using it.

VT7.2.3 A student who loses or damages any equipment due to negligence on his/her behalf will be liable for the replacement cost of said equipment. This cost to be determined by the Department.

VT7.2.4 Should Rule VT7.2.3 be invoked, the student will not receive his/her results for that Semester until the Department has been reimbursed the full amount.

VT7.3 Cost of course

The fee for the course is payable in full on registration and includes academic fees, study material and library fees. The fee does not include the cost of prescribed textbooks or videotapes.

VT7.4 EXEMPTIONS

Applications for exemptions from any Language or Communication course should be made to the head of department immediately after registration. Each application will be considered on its own merits by the English Subject Committee.

Students will attend classes until notified in writing of their exemption. Failure to comply with these requirements may lead to loss of the subject credit.

VT7.5 SUBJECT PRE-REQUISITES

VT7.5.1 For a student to be eligible to enter Practical Television Production I the student must have passed Introduction to Television I and Television Production Theory I.

VT7.5.2 To be eligible to enter Practical Television Production II a student must have passed Television Production Theory II

VT7.5.3 To be eligible to enter Practical Television Production III a student must have passed Television Production Theory III.

VT7.5.4 Practical work done as part of the subjects Practical Television Production I, II, III must meet pre-determined standards and will contribute to the pass requirements.

VT7.5.5 To be eligible to register for Experiential Learning a student must have passed Practical Television Production III.

Exclusion Rules (if more stringent than General Rules)

N DIP: VIDEO TECHNOLOGY

VT7.6 REFUSAL OF REREGISTRATION

VT7.6.1 A student who has not successfully completed any subject after two periods of registration for that subject shall only be permitted to register for that subject at the discretion of the Departmental Appeal Committee.

(A subject for which a student de-registers after the last day of the first term in each semester shall count as a period of registration.)

VT7.6.2 A student who has been refused permission to re-register for a subject in terms of Rule 2.3a will not be permitted to register for any other subject in that qualification. A student will thereby be unable to complete the qualification

VT7.6.3 A student who has not completed the National Diploma within six years of the first registration, may, at the discretion of the Departmental Appeal Committee, be refused permission to re-register, or may be accepted subject to special conditions.

VT7.6.4 A student wishing to appeal to the Faculty Board of Arts against the application of this rule must submit to the Faculty Officer a statement in which he or she explains the reasons for the appeal.

This appeal must be submitted to the Faculty Officer within ten (10) working days of being officially notified in writing that he or she has not been permitted to re-register. No appeals will be considered after this.

8 SUBJECT CONTENT

NB: Students to read this section in conjunction with the relevant learner guides.

N Dip: Video Technology

TELEVISION ELECTRONICS

Duration: 32 weeks theory: 4 lectures per week.

Examination: One three-hour paper.

Syllabus: Understanding how television works, through the study of components and equipment in use.

INTRODUCTION TO TELEVISION

Duration: 32 weeks theory and practical: 6 lectures and 4 practicals per week.

Examination: One three-hour paper.

Syllabus: Video studios, cameras, recorders, special effects, and industry terminology. Production procedures and outside broadcasts.

TELEVISION PRODUCTION THEORY I

Duration: 32 weeks theory and practical: 10 lectures and 6 tutorials per week.

Examination: One three-hour paper and 1 two-hour paper.

Syllabus: Pre-production: writing, computers.
Production: camera, lighting, sound.
Post production: editing.

COMMUNICATION IN VIDEO I

Duration: 32 weeks including theory and practice: 4 lectures per week.

Examination: Continuous assessment.

Syllabus: Communication theory and practice. Use of English.

PRACTICAL TELEVISION PRODUCTION I

Duration: 16 weeks practical: 16 lectures and 4 tutorials per week.

Examination: Practical assessment.

Syllabus: The subject involves hands-on application of skills, learned through group video production.

TELEVISION PRODUCTION THEORY 2

Duration: 16 weeks theory and practical: 10 lectures and 2 tutorials per week.

Examination: One three-hour paper and

One two-hour paper

Syllabus: Pre-production: writing and production management.
Production: camera, lighting, sound.
Post production: editing.

COMMUNICATION IN VIDEO 2

- Duration:** 16 weeks theory and practice: 2 lectures per week.
Examination: One three-hour paper.
Syllabus: Communication analysis of film and video material.
Mass media and communication theory; advertising and propaganda.

FILM AND TELEVISION APPRECIATION AND DEVELOPMENT 1

- Duration:** 16 weeks theory: 2 lectures per week, plus tutorials.
Examination: One three-hour paper.
Syllabus: History and analysis of motion pictures; American, European and South African films.

TELEVISION PRODUCTION THEORY 3

- Duration:** 16 weeks: 4 lectures per week.
Examination: One three-hour paper.
Syllabus: Pre-production, directing and post-production.

COMMUNICATION IN VIDEO 3

- Duration:** 16 weeks theory and practice: 2 lectures per week.
Examination: One three-hour paper.
Syllabus: Communicating in groups, communication with prospective clients.

FILM AND TELEVISION APPRECIATION AND DEVELOPMENT 2

- Duration:** 16 weeks theory: 2 lectures per week, plus tutorials.
Examination: One three-hour paper.
Syllabus: The history and analysis of film and video material in general, and specifically in the U.S.A., Great Britain and developments in South Africa.

PRACTICAL TELEVISION PRODUCTION 2

- Duration:** 16 weeks practical: 16 lectures and 4 tutorials per week.
Examination: Practical assessment.
Syllabus: Students, functioning in groups, will produce videos on selected topics.

PRACTICAL TELEVISION PRODUCTIONS 3

- Duration:** 16 weeks practical: 30 lectures and 4 tutorials per week.
Examination: Practical assessment.
Syllabus: Individual productions will be made by students, on topics of own choice.

WORK INTEGRATED LEARNING

16 Weeks (full time) or 640 hours (part time) employment within the Television Production industry, at an accredited worksite. A logbook will be kept detailing work undertaken. Employers to complete Assessment forms and verify hours worked.

B TECH: VIDEO TECHNOLOGY

PRACTICAL TELEVISION PRODUCTION 4

- Duration:** 32 weeks practical: individual tutorials and group equipment operations training.
Examination: Continuous assessment.
Syllabus: Marine videography; Jimmy Jib operations; Final Cut Pro Editing; Pro Tools operations, HD Cameras
Individual productions will be made by students, on topics of own choice.



TELEVISION PRODUCTION THEORY 4

Duration: 32 weeks theory: a total of 100 lectures and individual tutorials.

Examination: Continuous assessment.

Syllabus: Independent productions; Marine videography; Broadcast and Content Management; Basic Business Practice

RESEARCH METHODS

Duration: 16 weeks, 2 lectures per week and on-line learning

Examination: Continuous assessment.

Syllabus: Research methods; constructing a research proposal.

RESEARCH PROJECT

Duration: 16 weeks practical: individual tutorials and self-study

Examination: Portfolio assessment.

Syllabus: Research is undertaken into an area of significance to the television industry

THE HIGHER EDUCATION QUALIFICATIONS SUB-FRAMEWORK (HEQSF)

The National Qualifications Framework (NQF) is a system for the classification, registration and publication of articulated and quality assured national qualifications. The revised Higher Education Qualifications Sub-Framework (HEQSF), which was gazetted on 2 August 2013, forms part of this framework. The Faculty of Arts and Design is in the process of aligning all qualifications to the revised HEQSF.

WHAT DOES THIS MEAN?

Qualifications that are not aligned to the HEQSF will be phased out. New qualifications will replace the BTech and National Diploma. Some departments have opted to offer HEQSF-aligned Diploma qualifications, whilst others will offer Degrees.

The BTech, N Dip. and other qualifications that are not HEQSF-aligned will not be offered to first-time registering students from January 2020. Students who have registered for non-aligned qualifications before 31 December 2019 will need to complete that qualification before the final phase out date of that particular programme. Students who have already completed their National Diploma (NDip) and wish to register for the BTech have until 2019 to do so.

HOW DOES THIS AFFECT ME?

You need to ensure you complete your course before the final phase out date for the qualification you have registered for. As the BTech does not exist on the HEQSF, the Minister of Higher Education has gazetted 31 December 2019 as the final date for first-time entering students enrolling in academic programmes that are not aligned with the HEQSF. You will need to check the entry requirements and articulation pathways of your chosen course before applying.

WHAT EFFECT DOES THIS HAVE ON MY QUALIFICATIONS THAT WERE ON THE OLD NQF AND NOT ON THE HEQSF?

Your qualifications are still valid even though some of the current qualification types are not available on the HEQSF.

WHAT ARE MY OPTIONS?

For new (first-year, first-time) students registering, progression will be as follows:

- Diploma → Advanced Diploma → Postgraduate Diploma → Master's Degree → PhD/ Doctorate
Or
- Bachelor's Degree → Honours Degree → Master's Degree → PhD/ Doctorate

Please note: This is the general route of progression on the HEQSF. For specific information on what qualifications will be offered by particular academic programmes, please consult the relevant department.

Further information contact: the Faculty Office on 031 373 6522/6520 or go to:
<http://www.dutn.org.za>